**TEMPLATE**

**AFFIDAVIT OF AMENDMENT**

REPUBLIC OF THE PHILIPPINES)

CITY OF ) S.S.

I, \_\_\_name of consignee (for individual importer) or name of responsible officer of the consignee (for corporation), of legal age, Filipino citizen, in my capacity as \_\_\_\_\_\_\_\_\_(position and name of company)\_\_\_\_\_\_\_\_\_\_\_\_, with address/company address at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ after having been duly sworn to in accordance with law, do hereby depose and say:

1. That the consignee is the importer of the shipment consisting of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ covered by AWB/BL No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_ and Invoice No. \_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_ valued at \_\_\_\_\_\_\_\_\_\_\_\_\_\_.
2. That a Tax Exemption Indorsement (TEI) dated \_\_\_\_\_\_\_\_\_\_\_\_ was issued for the release of the shipment pursuant to the provisions of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­(legal basis)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
3. That we are applying for amendment of the TEI due to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(reason/justification)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
4. That in support of the request for amendment, we are submitting the following documents: 1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; 2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
5. That the amendment should read as follows:

|  |  |
| --- | --- |
| FROM | TO |
|  |  |

­.­­­­­­­­­­­­­­­­

 (6) That I am executing this affidavit to attest to the truth of the foregoing statements and the Department of Finance is not liable for any misdeclarations/misrepresentations in any of the documents presented/submitted to secure the tax and duty free release of the subject shipment which may be found upon investigation.

 In witness whereof, I hereunto set my hands this \_\_\_\_ day of \_\_\_\_\_\_\_\_ 20\_\_.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Affiant

 SUBSCRIBED AND SWORN TO BEFORE ME, this \_\_\_ day of \_\_\_\_\_\_\_20\_\_\_ in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ affiant exhibited his/her (Government issued ID)**.**

Doc. No. \_\_\_\_\_\_\_\_\_

Page No. \_\_\_\_\_\_\_\_\_

Book No. \_\_\_\_\_\_\_\_\_

Series of \_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Notary Public