

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: DEPARTMENT OF FINANCE
 Region: MAIN & NCR
 Address: Roxas Boulevard, Manila

Agency Code/JAUCS:
 Organization Type: National Government Agency

Contact Person: Edén C. Zamora
 Position: Chief Administrative Officer, Pi4D
 E-mail: ezc@doe.gov.ph
 Telephone/Mobile Nos: 5317-6363 loc. 2190

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	3675	138	353	4166	199,343.10	403	138	852	1393	66,655.05	90	5	15	110	5,263.50	70	8	12	90	4,306.50	5759	47.85	275,568.15
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	229	2	1	232	76,687.60	8	1	1	10	3,305.50	1	1	1	3	991.65	1	1	1	3	991.65	248	330.55	81,976.40
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	107	0	0	107	3,521.37	0	0	10	10	329.10	0	0	0	0	0.00	0	0	0	0	0.00	117	32.91	3,850.47
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	111	0	0	111	4,035.96	0	0	15	15	545.40	0	0	0	0	0.00	0	0	0	0	0.00	126	36.36	4,581.36
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	121	0	20	141	630.27	0	0	30	30	134.10	0	0	0	0	0.00	0	0	0	0	0.00	171	4.47	764.37
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	2557	134	459	3150	69,930.00	203	181	750	1134	25,174.80	85	12	87	184	4,084.80	38	16	48	102	2,264.40	4570	22.20	101,454.00
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	2240	89	390	2719	60,361.80	180	147	718	1045	23,199.00	73	0	65	138	3,063.60	26	4	28	58	1,287.60	3960	22.20	87,912.00
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	504	35	99	638	14,163.60	35	74	163	272	6,038.40	40	0	40	80	1,776.00	0	3	3	6	133.20	996	22.20	22,111.20
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	293	0	65	358	7,335.42	3	1	124	128	2,622.72	3	0	5	8	163.92	3	0	5	8	163.92	502	20.49	10,285.98
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	226	2	66	294	5,391.96	4	2	129	135	2,475.90	0	0	5	5	91.70	0	0	5	5	91.70	439	18.34	8,051.26
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	395	25	59	479	39,105.56	21	23	93	137	11,184.68	0	5	10	15	1,224.60	0	0	10	10	816.40	641	81.64	52,331.24
16	47131604-BR-S01	BROOM, Soft (Walis Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	136.24	0.00
17	47131604-BR-T01	BROOM, Stick (Walis Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.78	0.00
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	6	0	0	6	143.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	23.92	143.52

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
20 47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30	0.00		
21 47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	54.08	0.00		
22 47131803-D5-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	724	22	90	836	116,948.04	46	22	131	199	27,838.11	1	6	11	18	2,518.02	1	1	16	18	2,518.02	1071	139.89	149,822.19		
23 47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.64	0.00		
24 47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00		
25 47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	28	0	13	41	4,924.92	2	0	13	15	1,801.80	0	0	0	0	0.00	0	0	0	0	0.00	56	120.12	6,726.72		
26 73101612-H5-L01	LIQUID HAND SOAP, 500mL	bottle	30	0	0	30	1,288.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	42.95	1,288.50		
27 47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00		
28 47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	0.00		
29 47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	122.51	0.00		
30 47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	9	0	0	9	478.26	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	53.14	478.26		
31 47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	8	0	0	8	463.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	57.93	463.44		
32 47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	21	6	12	39	5,617.56	6	8	18	32	4,609.28	0	0	0	0	0.00	0	0	0	0	0.00	71	144.04	10,226.84		
33 47121702-WB-P01	WASTEBASKET, rigid plastic	piece	4	0	0	4	127.64	0	0	1	1	31.91	0	0	0	0	0.00	0	0	0	0	0.00	5	31.91	159.55		
COLOR COMPOUNDS AND DISPERSIONS																											
34 12171703-SI-P01	INK, for stamp pad, 50mL	bottle	52	6	4	62	1,792.42	2	0	4	6	173.46	2	0	0	2	57.82	2	0	0	2	57.82	72	28.91	2,081.52		
CONSUMER ELECTRONICS																											
35 52161535-DV-R01	DIGITAL VOICE RECORDER	unit	5	0	0	5	36,695.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	7,339.16	36,695.80		
FACE MASK																											
36 42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	540	49	62	651	50,452.50	124	42	129	295	22,862.50	0	0	0	0	0.00	0	0	0	0	0.00	946	77.50	73,315.00		
FILMS																											
37 13111203-AC-F01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00		
38 13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	10	0	0	10	2,210.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	221.00	2,210.00		
39 13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00		
FIRE FIGHTING EQUIPMENT																											
40 46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00		
41 46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00		
FLAG OR ACCESSORIES																											
42 55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00		
FURNITURE AND FURNISHINGS																											
43 56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00		
44 56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00		
45 56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00		
46 56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00		
HEATING AND VENTILATION AND AIR CIRCULATION																											
47 40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00		
48 40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00		
49 40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	856.86	0.00		
50 40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56	0.00		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51 43211507-DSX001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00		
52 43211507-DSX002	DESKTOP, for Mid-Range Users	unit	13	0	0	13	551,075.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	42,390.40	551,075.20		
53 43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	5	0	1	6	16,754.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	2,792.40	16,754.40		
54 43211503-LAP001	LAPTOP, for Mid-range Users	unit	5	0	0	5	211,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	42,380.00	211,900.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
55	43211503-LAP002	LAPTOP, Lightweight	unit	11	0	0	11	514,800.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	11	46,800.00	514,800.00		
56	43211708-MO-001	MOUSE, OPTICAL, USB connection type	unit	38	0	0	38	5,690.88	0	0	5	5	748.80	0	0	0	0	0	0	0	0	0.00	43	149.76	6,439.68		
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	38,100.97	0.00		
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	10,189.92	0.00		
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	2,636.89	0.00		
LIGHTING AND FIXTURES AND ACCESSORIES																											
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	75.61	0.00		
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	205.82	0.00		
MANUFACTURING COMPONENTS AND SUPPLIES																											
62	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	132	3	23	158	11,173.76	1	7	22	30	2,121.60	3	0	2	5	353.60	1	2	0	3	212.16	196	70.72	13,861.12	
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	36	0	30	66	1,488.30	16	0	10	26	586.30	6	0	0	6	135.30	6	0	0	6	135.30	104	22.55	2,345.20	
64	31151804-SW-S01	STAPLE WIRE, standard	box	408	40	104	552	13,115.52	41	64	87	192	4,561.92	4	0	14	18	427.68	0	4	10	14	332.64	776	23.76	18,437.76	
65	31201502-TA-E01	TAPE, electrical	roll	15	0	0	15	291.75	0	0	5	5	97.25	0	0	0	0	0.00	0	0	0	0	0.00	20	19.45	389.00	
66	31201503-TA-M01	TAPE, masking, 24mm	roll	101	10	16	127	7,858.76	15	10	56	81	5,012.28	2	3	0	5	309.40	2	0	2	4	247.52	217	61.88	13,427.96	
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	131	2	19	152	18,416.32	5	2	58	65	7,875.40	0	3	0	3	363.48	0	0	2	2	242.32	222	121.16	26,897.52	
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	234	4	12	250	5,590.00	2	4	128	134	2,996.24	2	0	2	4	89.44	0	2	0	2	44.72	390	22.36	8,720.40	
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	457	21	170	648	7,244.64	100	43	203	346	3,868.28	17	0	13	30	335.40	12	5	13	30	335.40	1054	11.18	11,783.72	
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	194	13	13	220	4,965.40	10	12	130	152	3,430.64	2	0	2	4	90.28	0	0	0	0	0.00	376	22.57	8,486.32	
71	31151507-TW-P01	TWINE, plastic	roll	13	0	1	14	932.68	0	1	6	7	466.34	0	0	0	0	0.00	0	0	0	0	0.00	21	66.62	1,399.02	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	8	0	4	12	199.68	0	0	14	14	232.96	0	0	0	0	0.00	0	0	0	0	0.00	26	16.64	432.64	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	20	0	10	30	444.60	0	0	15	15	222.30	0	0	0	0	0.00	0	0	0	0	0.00	45	14.82	666.90	
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	2	0	0	2	19,069.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	9,534.72	19,069.44	
75	44101807-CA-C01	CALCULATOR, Compact	unit	45	0	4	49	13,045.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	49	266.24	13,045.76	
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
77	44122105-BF-C01	CLIP, backfold, 19mm	box	493	33	65	591	5,153.52	86	33	128	247	2,153.84	3	3	3	9	78.48	3	3	3	9	78.48	856	8.72	7,464.32	
78	44122105-BF-C02	CLIP, backfold, 25mm	box	557	63	82	702	10,354.50	117	63	128	308	4,543.00	7	3	3	13	191.75	7	3	3	13	191.75	1036	14.75	15,281.00	
79	44122105-BF-C03	CLIP, backfold, 32mm	box	513	33	42	588	15,029.28	93	33	79	205	5,239.80	3	3	3	9	230.04	3	3	3	9	230.04	811	25.56	20,729.16	
80	44122105-BF-C04	CLIP, backfold, 50mm	box	377	3	16	396	22,191.84	43	3	35	81	4,539.24	3	3	3	9	504.36	3	3	3	9	504.36	495	56.04	27,739.80	
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	1075	31	67	1173	13,524.69	32	22	182	236	2,721.08	14	0	0	14	161.42	14	0	0	14	161.42	1437	11.53	16,568.61	
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	63	0	5	68	2,273.24	2	0	20	22	735.46	2	0	0	2	66.86	2	0	0	2	66.86	94	33.43	3,142.42	
83	44111515-DF-B01	DATA FILE BOX	piece	258	20	40	318	24,549.60	35	40	40	115	8,878.00	5	0	0	5	386.00	5	0	0	5	386.00	443	77.20	34,199.60	
84	44122011-DF-F01	DATA FOLDER	piece	390	50	50	490	33,633.60	50	60	150	260	17,846.40	0	0	0	0	0.00	0	0	0	0	0.00	750	68.64	51,480.00	
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	17	0	0	17	7,717.32	0	0	0	0	0.00	1	0	0	1	453.96	0	0	0	0	0.00	18	453.96	8,171.28	
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	22	0	1	23	17,581.20	1	0	0	1	764.40	0	0	0	0	0.00	0	0	0	0	0.00	24	764.40	18,345.60	
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	19	0	1	20	19,614.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	980.72	19,614.40	
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	53	0	2	55	40,612.00	0	0	31	31	22,890.40	0	0	0	0	0.00	0	0	0	0	0.00	86	738.40	63,502.40	
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	100	0	10	110	3,353.90	50	0	10	60	1,829.40	0	0	0	0	0.00	0	0	0	0	0.00	170	30.49	5,183.30	
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	18	0	0	18	7,785.36	10	0	1	11	4,757.72	0	0	0	0	0.00	0	0	0	0	0.00	29	432.52	12,543.08	
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	3	0	0	3	1,466.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	488.80	1,466.40	
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	15	1	0	16	182.56	0	0	5	5	57.05	0	0	0	0	0.00	0	0	0	0	0.00	21	11.41	239.61	
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00	
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	152	20	42	214	20,252.96	35	12	60	107	10,126.48	2	0	2	4	378.56	0	0	0	0	0.00	325	94.64	30,758.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	90	0	10	100	8,520.00	0	10	8	18	1,533.60	0	0	10	10	852.00	0	0	0	0	0.00	128	85.20	10,905.60	
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	2195	20	56	2271	25,276.23	24	36	36	96	1,068.48	0	0	0	0	0.00	0	0	0	0	0.00	2367	11.13	26,344.71	
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	222	23	63	308	4,382.84	23	43	59	125	1,778.75	0	0	0	0	0.00	0	0	0	0	0.00	433	14.23	6,161.59	
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	23	0	0	23	6,219.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	23	270.40	6,219.20	
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	28	0	0	28	8,022.56	0	0	0	0	0.00	5	0	0	5	1,432.60	0	0	0	0	0.00	33	286.52	9,455.16	
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	143	6	5	154	28,881.16	19	0	10	29	5,438.66	2	0	0	2	375.08	2	0	0	2	375.08	187	187.54	35,069.98	
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	77	1	10	88	20,994.16	5	0	15	20	4,771.40	0	0	0	0	0.00	0	0	0	0	0.00	108	238.57	25,765.56	
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	17	0	3	20	19,052.80	6	0	7	13	12,384.32	0	0	0	0	0.00	0	0	0	0	0.00	33	952.64	31,437.12	
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	7	0	1	8	2,312.96	0	0	1	1	289.12	0	0	0	0	0.00	0	0	0	0	0.00	9	289.12	2,602.08	
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	7	0	1	8	2,666.08	0	0	1	1	333.26	0	0	0	0	0.00	0	0	0	0	0.00	9	333.26	2,999.34	
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	245	1	13	259	16,345.49	54	3	4	61	3,849.71	0	62	0	62	3,912.82	0	0	50	50	3,155.50	432	63.11	27,263.52	
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	26	0	0	26	1,081.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	26	41.60	1,081.60	
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	183	3	42	228	8,358.48	19	3	65	87	3,189.42	16	3	3	22	806.52	16	3	3	22	806.52	359	36.66	13,160.94	
108	44121708-MP-B01	MARKER, Permanent, Black	piece	241	40	72	353	2,636.91	52	50	88	190	1,419.30	6	0	0	6	44.82	6	0	0	6	44.82	555	7.47	4,145.85	
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	173	40	46	259	1,934.73	52	40	62	154	1,150.38	6	0	0	6	44.82	6	0	0	6	44.82	425	7.47	3,174.75	
110	44121708-MP-B03	MARKER, Permanent, Red	piece	157	40	46	243	1,815.21	47	40	57	144	1,075.68	6	0	0	6	44.82	6	0	0	6	44.82	399	7.47	2,980.53	
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	192	42	52	286	2,759.90	47	55	59	161	1,553.65	11	0	5	16	154.40	6	0	5	11	106.15	474	9.65	4,574.10	
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	153	42	52	247	2,383.55	46	45	59	150	1,447.50	11	0	5	16	154.40	6	0	5	11	106.15	424	9.65	4,091.60	
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	108	42	49	199	1,920.35	41	43	58	142	1,370.30	3	0	3	6	57.90	0	0	3	3	28.95	350	9.65	3,377.50	
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	502	33	94	629	5,547.78	36	38	72	146	1,287.72	6	13	6	25	220.50	6	13	6	25	220.50	825	8.82	7,276.50	
115	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	472	30	46	548	7,551.44	33	35	39	107	1,474.46	3	10	3	16	220.48	3	10	3	16	220.48	687	13.78	9,466.86	
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	1	0	0	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,297.60	9,297.60	
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	204	0	97	301	6,257.79	0	0	122	122	2,536.38	0	0	0	0	0.00	0	0	0	0	0.00	423	20.79	8,794.17	
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	33	0	5	38	8,089.06	10	0	2	12	2,554.44	1	0	0	1	212.87	0	0	0	0	0.00	51	212.87	10,856.37	
119	44101602-PJ-P01	PUNCHER, paper, heavy duty	piece	62	0	2	64	9,651.20	10	0	9	19	2,865.20	3	0	0	3	452.40	0	0	0	0	0.00	86	150.80	12,968.80	
120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	11	0	0	11	3,016.53	10	0	0	10	2,742.30	0	0	0	0	0.00	0	0	0	0	0.00	21	274.23	5,758.83	
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	32	0	2	34	4,596.80	0	1	4	5	676.00	0	1	0	1	135.20	0	1	0	1	135.20	41	135.20	5,543.20	
122	44121905-SP-F01	STAMP PAD, felt	piece	39	0	2	41	1,636.72	0	1	2	3	119.76	5	0	0	5	199.60	0	0	0	0	0.00	49	39.92	1,956.08	
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	267	6	59	332	11,078.84	18	0	85	103	3,437.11	16	5	0	21	700.77	0	0	5	5	166.85	461	33.37	15,383.57	
124	44121615-ST-S01	STAPLER, standard type	piece	139	6	9	154	22,422.40	3	0	20	23	3,348.80	0	3	0	3	436.80	0	0	0	0	0.00	180	145.60	26,208.00	
125	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	5	0	5	10	8,881.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	888.16	8,881.60	
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	261	10	15	286	7,970.82	3	0	69	72	2,006.64	16	3	0	19	529.53	0	0	3	3	83.61	380	27.87	10,590.60	
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	61	0	2	63	4,586.40	0	0	14	14	1,019.20	0	0	0	0	0.00	0	0	0	0	0.00	77	72.80	5,605.60	
PAPER MATERIALS AND PRODUCTS																											
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	20	10	10	40	3,348.80	10	10	10	30	2,511.60	0	0	0	0	0.00	0	0	0	0	0.00	70	83.72	5,860.40	
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00	
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00	
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00	
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00	
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00	
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00	
135	14111609-LI-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	16	10	0	26	20,668.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	26	794.96	20,668.96	
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	476	53	84	613	22,717.78	90	74	99	263	9,746.78	5	5	5	15	555.90	5	5	5	15	555.90	906	37.06	33,576.36	
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	476	45	59	580	34,382.40	85	53	79	217	12,863.76	5	5	5	15	889.20	5	5	5	15	889.20	827	59.28	49,024.56	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
138	14111514-NP-S03	NOTE PAD, stck on, 3" x 3", 100 sheets per pad	pad	981	51	75	1107	57,564.00	86	75	65	226	11,752.00	5	5	5	15	780.00	5	5	5	15	780.00	1363	52.00	70,876.00	
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	415	55	75	545	6,561.80	93	47	124	264	3,178.56	21	0	5	26	313.04	16	0	5	21	252.84	856	12.04	10,306.24	
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	3005	282	529	3816	632,120.40	453	321	491	1265	209,547.25	233	81	141	455	75,370.75	113	81	131	325	53,836.25	5861	165.65	970,874.65	
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	856	94	285	1235	233,637.30	204	172	297	673	127,318.14	91	21	36	148	27,998.64	28	21	36	85	16,080.30	2141	189.18	405,034.38	
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	350	0	0	350	48,209.00	0	10	0	10	1,377.40	0	0	0	0	0.00	0	0	0	0	0.00	360	137.74	49,586.40	
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	50	0	0	50	7,945.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	158.91	7,945.50	
144	14111531-PP-R01	PAD PAPER, ruled	pad	43	0	2	45	968.85	0	0	2	2	43.06	0	0	0	0	0.00	0	0	0	0	0.00	47	21.53	1,011.91	
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	2	1	2	5	490.25	1	0	2	3	294.15	0	0	0	0	0.00	0	0	0	0	0.00	8	98.05	784.40	
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	49	0	11	60	3,744.00	0	2	5	7	436.80	0	0	0	0	0.00	0	0	0	0	0.00	67	62.40	4,180.80	
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	59	0	11	70	7,280.00	0	2	11	13	1,352.00	0	0	0	0	0.00	0	0	0	0	0.00	83	104.00	8,632.00	
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00	
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	1787	128	400	2315	78,247.00	198	240	466	904	30,555.20	0	10	0	10	338.00	0	10	0	10	338.00	3239	33.80	109,478.20	
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	1667	36	82	1785	154,081.20	160	30	76	266	22,961.12	69	5	17	91	7,855.12	60	0	8	68	5,869.76	2210	86.32	190,767.20	
PERFUMES OR COLOGNES OR FRAGRANCES																											
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	32	0	0	32	2,587.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	32	80.85	2,587.20	
PESTICIDES OR PEST REPELLENTS																											
152	10191509-IN-A01	INSECTICIDE, 600ml	can	435	68	0	503	70,098.08	10	4	75	89	12,403.04	2	0	12	14	1,951.04	0	2	10	12	1,672.32	618	139.36	86,124.48	
PRINTED PUBLICATIONS																											
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2	44103105-BR-B04	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
3	44103105-BR-B05	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00	
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	2	2	2,356.64	0	0	2	2	2,356.64	0	0	0	0	0.00	0	0	0	0	0.00	4	1,178.32	4,713.28	
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	2	2	1,784.64	0	0	2	2	1,784.64	0	0	0	0	0.00	0	0	0	0	0.00	4	892.32	3,569.28	
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00	
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00	
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00	
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00	
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	5	5	0	10	8,528.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	852.80	8,528.00	
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	5	0	5	5,241.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,048.32	5,241.60	
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
16	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00	
22	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00	
23	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
24	44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	

9/6

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
25	44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
26	44103105-IX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
27	44103105-IX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
28	44103105-IX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
29	44103105-HP-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
36	44103105-IX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
37	44103105-IX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105-IX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-IX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
50	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
51	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
52	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
54	44103105-IX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105-IX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-IX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-IX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	2	2	154.86	0	0	2	2	154.86	0	0	0	0	0.00	0	0	0	0	0.00	4	77.43	309.72
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	5	0	0	5	389.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	77.94	389.70
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00

926

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
76	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	3	0	0	3	10,810.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	3,603.60	10,810.80
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	4	10	10	24	77,825.28	1	0	6	7	22,699.04	0	1	0	1	3,242.72	0	0	1	1	3,242.72	33	3,242.72	107,009.76
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	14	6	0	20	63,856.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	3,192.80	63,856.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	5	0	0	5	15,418.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	3,083.60	15,418.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	5	0	0	5	15,418.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	3,083.60	15,418.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	5	0	0	5	15,418.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	3,083.60	15,418.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	1	0	0	1	4,050.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,050.80	4,050.80
100	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	14	0	0	14	40,302.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	2,878.72	40,302.08
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	3	0	0	3	29,484.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	9,828.00	29,484.00
109	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00

fb

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	104	6	24	134	942,073.60	6	12	18	36	253,094.40	7	6	18	31	217,942.40	6	7	17	30	210,912.00	231	7,030.40	1,624,022.40	
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	76	4	18	98	863,772.00	4	10	10	24	211,536.00	5	4	10	19	167,466.00	4	5	10	19	167,466.00	160	8,814.00	1,410,240.00	
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	72	4	18	94	828,516.00	4	10	10	24	211,536.00	5	4	10	19	167,466.00	4	5	10	19	167,466.00	156	8,814.00	1,374,984.00	
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	74	4	16	94	828,516.00	4	10	10	24	211,536.00	5	4	10	19	167,466.00	4	5	10	19	167,466.00	156	8,814.00	1,374,984.00	
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00	
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00	
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00	
123	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00	
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
125	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00	
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
127	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
129	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00	
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00	
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00	
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44	0.00	
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40	0.00	
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00	
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00	
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00	
139	44103103-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00	
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00	
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00	
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36	0.00	
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
13 43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14 43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15 43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16 43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

	Refrigerator	unit	1	0	0	1	16,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	16,000.00	16,000.00
	Coffee Maker	unit	4	0	0	4	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,000.00	12,000.00
	Electric Airpot	unit	2	0	0	2	6,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,200.00	6,400.00
	Microwave Oven, Digital 25L	unit	6	0	0	6	54,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	9,000.00	54,000.00
	Microwave Oven, Mechanical 25L	unit	0	0	1	1	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	6,000.00	6,000.00
	Oven Toaster, 14L	unit	2	0	0	2	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,500.00	7,000.00
						0	0.00										0	0.00					0		0.00
	Certified True Copy Stamp (Self-Inking)	piece	4	0	0	4	5,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,400.00	5,600.00
	Numbering Ink	bottle	7	0	0	7	2,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	300.00	2,100.00
	Ribbon for Electric Dater	roll	0	0	2	2	1,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	950.00	1,900.00
	ID Clear Laminator	unit	0	0	1	1	11,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	11,000.00	11,000.00
	ID Colored Ribbon	box	0	0	2	2	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	4,000.00	8,000.00
	ID Hologram	box	0	0	1	1	16,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	16,000.00	16,000.00
	Numbering Stamp, 10 digits	piece	1	0	0	1	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,000.00	4,000.00
	Paper Cutter, Wooden Base, Size: A3	unit	3	0	1	4	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	2,000.00	8,000.00
	Paper Shredder Machine, Heavy Duty	piece	14	0	0	14	207,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	14,800.00	207,200.00
	Personalized Self Inking Stamp	piece	22	0	0	22	14,300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	22	650.00	14,300.00
	Rubber Stamp, 60mm x 40mm min	piece	5	0	1	6	4,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	700.00	4,200.00
	Self Inking Stamp (Large)	unit	10	0	0	10	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	2,000.00	20,000.00
	STAMP, Electric Date Stamp	unit	4	0	0	4	55,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	14,000.00	56,000.00
	Stamp, Receiving	piece	2	0	1	3	12,000.00	0	0	0	0	0.00	2	0	0	2	8,000.00	0	0	0	0	0.00	5	4,000.00	20,000.00
	Stapler, flat clinch, HD with built in staple remover	piece	22	0	13	35	35,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	35	1,000.00	35,000.00
						0	0.00										0	0.00					0	0.00	0.00
						0	0.00										0	0.00					0	0.00	0.00
	Balikbayan Box, Corrugated	piece	205	0	5	210	31,500.00	0	5	100	105	15,750.00	5	0	5	10	1,500.00	0	5	0	5	750.00	330	150.00	49,500.00
	Ballpen, assorted	piece	1362	96	352	1810	18,100.00	213	133	759	1105	11,050.00	29	13	37	79	790.00	29	13	37	79	790.00	3073	10.00	30,730.00
	Clip, Bulldog 2"	piece	31	3	6	40	400.00	3	3	34	40	400.00	3	3	3	9	90.00	3	3	3	9	90.00	98	10.00	980.00
	Clip, Bulldog 3"	piece	78	3	58	139	1,807.00	3	3	68	74	962.00	3	3	3	9	117.00	3	3	3	9	117.00	231	13.00	3,003.00
	Data Folder w/ Lock 3 Hole Vertical 2" (A4 Size)	piece	141	0	30	171	22,230.00	10	0	41	51	6,630.00	0	0	0	0	0.00	0	0	0	0	0.00	222	130.00	28,860.00
	Data Folder with DOF Logo, 14.8" x 10", Board #30	piece	500	0	0	500	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	500	120.00	60,000.00
	Data folder with Taglia Lock, A4 Size	piece	22	0	50	72	10,800.00	2	10	10	22	3,300.00	0	0	0	0	0.00	0	0	0	0	0.00	94	150.00	14,100.00
	Desk Tray	piece	48	0	6	54	16,200.00	2	0	0	2	600.00	0	2	0	2	600.00	0	0	0	0	0.00	58	300.00	17,400.00
	Illustration Board	piece	30	0	0	30	2,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	75.00	2,250.00
	Ribbon for Adding Machine/Calculator	spool	0	0	16	16	480.00	0	0	6	6	180.00	0	0	0	0	0.00	0	0	0	0	0.00	22	30.00	660.00
	Ring Binder 1/2"	piece	35	0	15	50	750.00	5	15	2	22	330.00	0	5	0	5	75.00	0	0	5	5	75.00	82	15.00	1,230.00
	Ring Binder 1"	piece	45	0	15	60	1,440.00	0	15	2	17	408.00	0	0	0	0	0.00	0	0	0	0	0.00	77	24.00	1,848.00
	Ring Binder 3/4"	piece	30	0	20	50	900.00	0	10	2	12	216.00	0	0	0	0	0.00	0	0	0	0	0.00	62	18.00	1,116.00
	Ring Binder, 3 Ring, 1" w/Label on 1 Side	piece	80	0	0	80	13,840.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	80	173.00	13,840.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Ring Binder, 3 Ring, 1.5" w/Label on 1 Side	piece	20	0	0	20	4,180.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	209.00	4,180.00
Ring Binder, 3 Ring, 2" w/Label on 1 Side	piece	110	0	10	120	26,400.00	0	0	10	10	2,200.00	0	0	0	0	0.00	0	0	0	0	0.00	130	220.00	28,600.00
Ring Binder, 3 Ring, 2.5" w/Label on 1 Side	piece	110	0	10	120	30,000.00	0	0	10	10	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	130	250.00	32,500.00
Ring Binder, 3 Ring, 3" w/Label on 1 Side	piece	65	0	0	65	19,305.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	65	297.00	19,305.00
Ruler 12"	piece	32	0	4	36	432.00	6	0	4	10	120.00	6	0	0	6	72.00	6	0	0	6	72.00	58	12.00	696.00
SIGN HERE Sticker	pad	608	2	33	643	128,600.00	64	7	70	141	28,200.00	0	3	0	3	600.00	0	2	1	3	600.00	790	200.00	158,000.00
Staple Wire #08	box	3	0	0	3	96.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	32.00	96.00
Staple Wire #10	box	2	0	0	2	68.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	34.00	68.00
Staple Wire #15	box	2	0	0	2	80.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	40.00	80.00
Staple Wire #17	box	2	0	0	2	104.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	52.00	104.00
Tape, Adding Machine 2 1/2"	roll	0	0	6	6	99.00	0	0	6	6	99.00	0	0	0	0	0.00	0	0	0	0	0.00	12	16.50	198.00
Tape, Double Sided	piece	105	13	13	131	5,240.00	14	11	16	41	1,640.00	0	2	0	2	80.00	0	0	2	2	80.00	176	40.00	7,040.00
Tape, Duct	piece	30	0	0	30	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	200.00	6,000.00
Dishwashing Paste	unit	52	0	0	52	2,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	52	50.00	2,600.00
Liquid Dishwashing Soap, 250ml	bottle	84	0	0	84	5,040.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	84	60.00	5,040.00
						0.00					0.00					0.00					0.00	0	0.00	0.00
						0.00					0.00					0.00					0.00	0	0.00	0.00
Cutting Mat, self healing, big	unit	2	0	0	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,000.00	10,000.00
Laminating Machine, Heavy Duty	unit	5	0	0	5	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	5,000.00	25,000.00
Push Cart, Collapsible	unit	1	0	0	1	14,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	14,000.00	14,000.00
Puncher, 3 Hole, max 30 sheets, adjustable	piece	3	0	0	3	5,700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,900.00	5,700.00
Push Cart Trolley Foldable, 200kg	unit	2	0	0	2	13,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	6,500.00	13,000.00
Barcode Label Sticker, 2 1/2" x 1" x 1A x 75mts, 1 inch core for DOF Document	roll	26	0	5	31	12,090.00	0	0	8	8	3,120.00	0	0	0	0	0.00	0	0	0	0	0.00	39	390.00	15,210.00
Barcode Label Sticker, 2" x 1" for DOF Assets	roll	23	0	2	25	2,000.00	1	2	1	4	320.00	1	0	0	1	80.00	1	0	0	1	80.00	31	80.00	2,480.00
Desk Name Holder Acrylic	unit	15	0	0	15	4,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	280.00	4,200.00
Document Storage Box, Hardbound, stackable	piece	136	0	13	149	46,935.00	5	3	0	8	2,520.00	0	5	0	5	1,575.00	0	0	5	5	1,575.00	167	315.00	52,605.00
DOF Logo Sticker Type	piece	500	0	0	500	21,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	500	42.00	21,000.00
DOF Magnetic Pins, metal type	piece	19	0	50	69	15,180.00	0	0	50	50	11,000.00	16	0	0	16	3,520.00	0	0	0	0	0.00	135	220.00	29,700.00
Dry Seal	piece	3	0	0	3	9,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	3,000.00	9,000.00
Frame, A4 Size	piece	0	0	57	57	11,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	57	200.00	11,400.00
Hardbound Cover, Legal	piece	10	0	110	120	12,000.00	0	0	10	10	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	130	100.00	13,000.00
Hardbound Cover, A4	pack	21	0	70	91	7,280.00	0	0	10	10	800.00	0	0	0	0	0.00	0	0	0	0	0.00	101	80.00	8,080.00
Index Box 5x8"	piece	0	0	2	2	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	200.00	400.00
Lace Ribbon with Department of Finance printed text, Size: 1"	roll	5	0	0	5	4,550.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	910.00	4,550.00
Lace Ribbon with Department of Finance printed text, Size: 1/2"	roll	5	0	0	5	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	800.00	4,000.00
Laminating Film, Size: A4	box	10	0	0	10	10,000.00	0	0	1	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	11	1,000.00	11,000.00
Laminating Film, Size: Legal	box	4	0	0	4	6,000.00	0	0	1	1	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,500.00	7,500.00
Laminating Pouch, 70x100mm, 250 micron, Gloss	box	1	0	2	3	900.00	0	0	2	2	600.00	0	0	0	0	0.00	0	0	0	0	0.00	5	300.00	1,500.00
Laminating Pouch, Size: B7	box	1	0	0	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	300.00	300.00
Push Pin	pack	10	0	10	20	420.00	0	0	20	20	420.00	0	0	0	0	0.00	0	0	0	0	0.00	40	21.00	840.00

fb

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
		Quink Ink Blue/ Black	bottle	14	0	0	14	12,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	900.00	12,600.00
		Roller Ball Pen 1.0 (Broad/Large)	piece	50	0	0	50	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	90.00	4,500.00
		Sticker Paper	set	47	0	20	67	3,350.00	2	0	40	42	2,100.00	0	0	0	0	0.00	0	0	0	0	0.00	109	50.00	5,450.00
		Transparency Film, A4, Ordinary	box	19	0	2	21	6,300.00	1	1	7	9	2,700.00	0	0	0	0	0.00	0	0	0	0	0.00	30	300.00	9,000.00
		Transparency Film, Legal	box	11	0	0	11	3,520.00	0	1	1	2	640.00	0	0	0	0	0.00	0	0	0	0	0.00	13	320.00	4,160.00
		Wax Resin Ribbon, for Barcode Printer, 105mm x 75mm	roll	63	8	16	87	4,959.00	8	5	19	32	1,824.00	3	3	3	9	513.00	3	0	0	3	171.00	131	57.00	7,467.00
							0	0.00					0	0.00								0	0.00	0	0.00	0.00
		A4, Letterhead with DOF logo	ream	185	5	20	210	115,500.00	10	0	32	42	23,100.00	11	1	15	27	14,850.00	7	0	11	18	9,900.00	297	550.00	163,350.00
		Accountable Forms	pad	22	0	0	22	55,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	22	2,500.00	55,000.00
		Bond Paper, 80gsm, Letter Size	ream	5	5	0	10	2,900.00	4	0	4	8	2,320.00	5	4	0	9	2,610.00	0	0	0	0	0.00	27	290.00	7,830.00
		Calling Card	box	111	0	13	124	64,480.00	4	0	8	12	6,240.00	4	0	0	4	2,080.00	4	0	0	4	2,080.00	144	520.00	74,880.00
		Calling Card with QR Code	box	10	0	0	10	9,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	900.00	9,000.00
		Compliments Card	piece	800	0	0	800	16,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	800	20.00	16,000.00
		Envelope, Documentary with DOF Logo, A4	piece	1100	0	0	1100	16,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1100	15.00	16,500.00
		Envelope, Documentary with DOF Logo, Legal	piece	1100	0	0	1100	27,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1100	25.00	27,500.00
		Envelope, Mailing, w/ DOF Logo	piece	451	200	250	901	4,505.00	0	0	100	100	500.00	0	0	0	0	0.00	0	0	0	0	0.00	1001	5.00	5,005.00
		Envelope, Mailing, w/ DOF Logo, w/ Window	piece	1100	1000	1000	3100	21,700.00	1000	0	0	1000	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4100	7.00	28,700.00
		Executive Notebook, size: 5/12 x 8 1/2 folded	piece	7	0	0	7	6,440.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	920.00	6,440.00
		Index Card 3x5" Plain	bundle	50	0	0	50	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	20.00	1,000.00
		Index Card 5x8" Plain	bundle	64	0	0	64	3,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	64	50.00	3,200.00
		Index Card 5x8" RBS	bundle	1	0	6	7	350.00	0	0	6	6	300.00	0	0	0	0	0.00	0	0	0	0	0.00	13	50.00	650.00
		Invitation/Social Card	piece	1000	0	0	1000	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1000	50.00	50,000.00
		Linen Paper A4	piece	100	0	0	100	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	3.00	300.00
		Matte Photo Paper 10 Sheets, A4	pack	48	0	6	54	7,020.00	1	0	10	11	1,430.00	0	0	0	0	0.00	0	0	0	0	0.00	65	130.00	8,450.00
		Memo Pad 1/2"	pad	146	33	39	218	15,260.00	33	33	59	125	8,750.00	3	3	3	9	630.00	3	3	6	12	840.00	364	70.00	25,480.00
		Memo Pad 1/4"	pad	141	23	52	216	10,800.00	23	23	69	115	5,750.00	3	3	3	9	450.00	3	3	3	9	450.00	349	50.00	17,450.00
		Morocco Hard Board, A4	ream	12	0	0	12	3,240.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	270.00	3,240.00
		Morocco Hard Board, Legal	ream	6	0	0	6	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	300.00	1,800.00
		NOTEPAD, stick on, 2"x2	pad	974	59	86	1119	33,570.00	139	80	86	305	9,150.00	5	5	5	15	450.00	5	5	5	15	450.00	1454	30.00	43,620.00
		Page Markers, 1/2" x 2"	pack	10	0	0	10	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	300.00	3,000.00
		Paper Copy, B4	REAM	1	0	8	9	1,710.00	0	0	8	8	1,520.00	0	0	0	0	0.00	0	0	0	0	0.00	17	190.00	3,230.00
		Paper, Bond, Colored, Blue	REAM	4	0	1	5	1,100.00	0	0	2	2	440.00	0	0	0	0	0.00	0	0	0	0	0.00	7	220.00	1,540.00
		Paper, Bond, Colored, Green	REAM	44	0	1	45	9,900.00	0	0	2	2	440.00	0	0	0	0	0.00	0	0	0	0	0.00	47	220.00	10,340.00
		Paper, Bond, Colored, Orange	REAM	3	0	0	3	660.00	0	0	1	1	220.00	0	0	0	0	0.00	0	0	0	0	0.00	4	220.00	880.00
		Paper, Bond, Colored, Pink	REAM	3	0	0	3	660.00	0	0	1	1	220.00	0	0	0	0	0.00	0	0	0	0	0.00	4	220.00	880.00
		Paper, Bond, Colored, Yellow	REAM	94	0	1	95	20,900.00	0	0	2	2	440.00	0	0	0	0	0.00	0	0	0	0	0.00	97	220.00	21,340.00
		Paper, Multicopy, A3 (70gsm)	REAM	17	0	0	17	8,160.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17	480.00	8,160.00
		Paper, Oslo, A4	REAM	1	0	0	1	138.00	0	0	1	1	138.00	0	0	0	0	0.00	0	0	0	0	0.00	2	138.00	276.00
		Paper, Oslo, Long	REAM	1	0	0	1	200.00	0	0	1	1	200.00	0	0	0	0	0.00	0	0	0	0	0.00	2	200.00	400.00
		Photopaper A4	PACK	32	0	0	32	6,400.00	10	0	10	20	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	52	200.00	10,400.00
		Social Card w/ Envelope (4" x 6")	PIECE	500	0	0	500	32,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	500	65.00	32,500.00
		Social Card w/ Envelope (6.5 x 9.5")	PIECE	500	0	0	500	36,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	500	72.00	36,000.00
		Specialty Paper (120gsm)	REAM	4	0	0	4	6,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,600.00	6,400.00

96

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	Vellum Board Paper, 220gsm, A4 size, 10pcs/pack	pack	10	0	0	10	252.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	25.25	252.50
	9V Rechargeable Battery	piece	9	0	0	9	4,950.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	550.00	4,950.00
	AC Plug or Socket	piece	3	0	0	3	480.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	160.00	480.00
	Battery for Cordless Telephone	piece	2	0	0	2	1,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	700.00	1,400.00
	Battery for Drone	piece	3	0	0	3	44,997.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	14,999.00	44,997.00
	Battery, AA, Rechargeable, with Charger	pack	7	0	0	7	22,050.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	3,150.00	22,050.00
	Battery, AAA, Rechargeable, with Charger	set	6	0	0	6	18,900.00	3	0	0	3	9,450.00	3	0	0	3	9,450.00	3	0	0	3	9,450.00	15	3,150.00	47,250.00
	Charger & Battery, 9V rechargeable	set	2	0	0	2	13,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	6,875.00	13,750.00
	Pre-Made UTP CAT6 LAN Cable with RJ45, 10 Meter	piece	20	0	0	20	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	250.00	5,000.00
	Pre-Made UTP CAT6 LAN Cable with RJ45, 15 Meter	piece	20	0	0	20	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	300.00	6,000.00
	Pre-Made UTP CAT6 LAN Cable with RJ45, 2 Meter	piece	200	0	0	200	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	150.00	30,000.00
	Pre-Made UTP CAT6 LAN Cable with RJ45, 5 Meter	piece	200	0	0	200	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	200.00	40,000.00
	Universal Rack Blanking Panel KR - 1 RU	piece	0	0	0	0	0.00	0	0	100	100	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	100	500.00	50,000.00
	Heavy Duty Extension Cord Reel, 50meters	piece	2	0	0	2	4,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2,400.00	4,800.00
	Battery, AA, Rechargeable	pack	13	0	0	13	2,600.00	0	0	3	3	600.00	0	0	0	0	0.00	0	0	0	0	0.00	16	200.00	3,200.00
	Universal Outlet Extension Cord, 4-Gang 6ft. Length, Surge Protector Switch, 2500W max	unit	6	0	0	6	4,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	800.00	4,800.00
	Universal Outlet Extension Cord, 6-Gang 6ft. Length, Surge Protector Switch, 2500W	unit	27	0	0	27	24,300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	27	900.00	24,300.00
	Universal Power Adaptor	piece	7	0	0	7	875.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	125.00	875.00
	CD, Re-writable	piece	10	0	0	10	180.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	18.00	180.00
	CD, Recordable	piece	30	0	0	30	390.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	13.00	390.00
	DVD, Re-writable, speed: 4x min, 4.7GB capacity	piece	15	0	0	15	450.00	0	0	15	15	450.00	0	0	0	0	0.00	0	0	0	0	0.00	30	30.00	900.00
	HDMI Cable, 10 meters	piece	21	0	0	21	18,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21	900.00	18,900.00
	HDMI Cable, 5 meters	piece	17	0	0	17	11,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17	700.00	11,900.00
	HDMI to VGA Connector	piece	5	0	0	5	13,000.00	1	0	0	1	2,600.00	0	0	0	0	0.00	0	0	0	0	0.00	6	2,600.00	15,600.00
	LAN Tracer	piece	2	0	0	2	42,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	21,000.00	42,000.00
	VGA Cable, 8ft.	piece	3	0	0	3	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	2,500.00	7,500.00
	Smart Power Strip with USB Port	unit	20	0	0	20	22,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	1,100.00	22,000.00
	EXTERNAL HARD DRIVE, 2TB, 2.5"HDD, USB 3.0	piece	30	0	1	31	139,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	31	4,500.00	139,500.00
	EXTERNAL HARD DRIVE, 4TB, 2.5"HDD, USB 3.0	piece	9	0	0	9	65,700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	7,300.00	65,700.00
	Flash Drive, OTG, 32 GB capacity	piece	16	0	32	48	24,000.00	0	0	32	32	16,000.00	0	0	0	0	0.00	0	0	0	0	0.00	80	500.00	40,000.00
	Flash Drive, OTG, 64 GB capacity	piece	118	0	0	118	82,600.00	0	0	1	1	700.00	0	0	0	0	0.00	0	0	0	0	0.00	119	700.00	83,300.00
	Label Printer	unit	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,000.00	10,000.00
	Portable Mobile Printer	unit	3	0	0	3	81,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	27,000.00	81,000.00
	Bluetooth Speaker	unit	2	0	0	2	26,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	13,000.00	26,000.00
	Barcode Printers	piece	3	0	0	3	90,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	30,000.00	90,000.00
	Barcode Scanners	unit	1	0	0	1	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	25,000.00	25,000.00
	Mobile Phone	unit	2	0	0	2	29,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	14,900.00	29,800.00
	Scanner	unit	7	0	0	7	104,993.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	14,999.00	104,993.00
	Tablet Computer	unit	15	0	0	15	270,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	18,000.00	270,000.00
	Technical Tablet Computer	unit	15	0	0	15	450,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	30,000.00	450,000.00

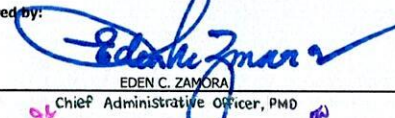
Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	Webinar Camera	piece	6	0	0	6	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	5,000.00	30,000.00
	Wireless Keyboard and Mouse with USB Dongle	set	32	0	0	32	32,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	32	1,000.00	32,000.00
	Wireless Presenter w/ Laser Pointer	piece	1	0	0	1	3,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,200.00	3,200.00
	MS Server Software License	lot	2	0	0	2	3,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,500,000.00	3,000,000.00
	SQL Database Software	lot	1	0	0	1	1,500,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500,000.00	1,500,000.00
	Microsoft Visio Plan 1	lot	1	0	0	1	42,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	42,000.00	42,000.00
	Office 365 E5	unit	125	0	0	125	3,125,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	125	25,000.00	3,125,000.00
	Office Productivity	unit	65	0	0	65	1,560,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	65	24,000.00	1,560,000.00
	Cartridge, Canon, CLI-36, Ink Colored	cart	13	3	2	18	21,600.00	3	2	8	13	15,600.00	2	3	2	7	8,400.00	3	2	3	8	9,600.00	46	1,200.00	55,200.00
	Cartridge, Canon, PGI-35, Ink Black	cart	14	3	3	20	15,000.00	3	3	8	14	10,500.00	3	3	3	9	6,750.00	3	3	3	9	6,750.00	52	750.00	39,000.00
	Fuser Kit for HP M553	piece	4	0	0	4	48,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	12,000.00	48,000.00
	HP LaserJet Toner CE740A	cart	12	0	2	14	121,800.00	0	2	2	4	34,800.00	0	0	0	0	0.00	0	0	0	0	0.00	18	8,700.00	156,600.00
	HP LaserJet Toner CE741A	cart	7	0	2	9	138,600.00	0	0	2	2	30,800.00	0	0	0	0	0.00	0	0	0	0	0.00	11	15,400.00	169,400.00
	HP LaserJet Toner CE742A	cart	7	0	2	9	138,600.00	0	0	2	2	30,800.00	0	0	0	0	0.00	0	0	0	0	0.00	11	15,400.00	169,400.00
	HP LaserJet Toner CE743A	cart	7	0	2	9	138,600.00	0	0	2	2	30,800.00	0	0	0	0	0.00	0	0	0	0	0.00	11	15,400.00	169,400.00
	HP Officejet Pro 8710 Ink, Black	cart	5	0	0	5	22,500.00	0	0	3	3	13,500.00	0	0	0	0	0.00	0	0	0	0	0.00	8	4,500.00	36,000.00
	HP Officejet Pro 8710 Ink, Cyan	cart	5	0	0	5	22,500.00	0	0	3	3	13,500.00	0	0	0	0	0.00	0	0	0	0	0.00	8	4,500.00	36,000.00
	HP Officejet Pro 8710 Ink, Magenta	cart	5	0	0	5	22,500.00	0	0	3	3	13,500.00	0	0	0	0	0.00	0	0	0	0	0.00	8	4,500.00	36,000.00
	HP Officejet Pro 8710 Ink, Yellow	cart	5	0	0	5	22,500.00	0	0	3	3	13,500.00	0	0	0	0	0.00	0	0	0	0	0.00	8	4,500.00	36,000.00
	Label Printer Cartridge	cart	8	0	0	8	4,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	600.00	4,800.00
	TONER CART, HP CB541A, Cyan	cart	3	0	1	4	11,939.20	0	0	1	1	2,984.80	0	0	1	1	2,984.80	0	0	1	1	2,984.80	7	2,984.80	20,893.60
	TONER CART, HP CB543A, Magenta	cart	3	0	0	3	8,954.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	2,984.80	8,954.40
	TONER CART, HP CF500A, Black	cart	13	0	3	16	57,600.00	0	2	1	3	10,800.00	2	0	3	5	18,000.00	0	2	1	3	10,800.00	27	3,600.00	97,200.00
	TONER CART, HP CF501A, Cyan	cart	4	0	1	5	17,500.00	0	1	0	1	3,500.00	1	0	1	2	7,000.00	0	1	0	1	3,500.00	9	3,500.00	31,500.00
	TONER CART, HP CF502A, Yellow	cart	3	0	1	4	14,000.00	0	0	1	1	3,500.00	0	0	1	1	3,500.00	0	0	1	1	3,500.00	7	3,500.00	24,500.00
	TONER CART, HP CF503A, Magenta	cart	3	0	1	4	14,000.00	0	0	1	1	3,500.00	0	0	1	1	3,500.00	0	0	1	1	3,500.00	7	3,500.00	24,500.00
	Brother Drum DR-2355	unit	3	0	0	3	12,450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	4,150.00	12,450.00
	Ribbon, Brother 1030 for Electric Typewriter	piece	2	0	0	2	2,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,300.00	2,600.00
	Toner Collection Unit Kit for HP M553	cart	3	0	0	3	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,500.00	4,500.00
	KF94 Mask, 50 pieces per box	box	257	0	58	315	151,200.00	0	10	28	38	18,240.00	0	0	8	8	3,840.00	0	0	8	8	3,840.00	369	480.00	177,120.00
	KN95 Mask	piece	4170	20	320	4510	90,200.00	20	20	220	260	5,200.00	0	0	0	0	0.00	0	0	0	0	0.00	4770	20.00	95,400.00
	Liquid Hand Sanitizer, 1 gallon	gallon	30	0	0	30	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	500.00	15,000.00
	Automated Defibrillator Pads, Adult	pair	0	0	1	1	9,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,000.00	9,000.00
	Digital Blood Pressure Monitor	unit	0	0	1	1	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	6,000.00	6,000.00
	Digital Thermometer	unit	1	0	0	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	300.00	300.00
	Foot Stool	unit	0	0	2	2	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,000.00	6,000.00
	Isolation Gown, Disposable	piece	0	0	50	50	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	90.00	4,500.00
	Gloves, Disposable, Small, Peppermint	box	2	0	2	4	1,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	275.00	1,100.00

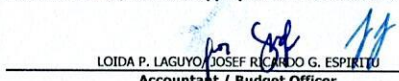
Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
		Vitamin B	tab	2100	0	0	2100	59,850.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2100	28.50	59,850.00
		Micropore Plaster, 24mm x 5m	piece	0	0	20	20	1,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	80.00	1,600.00
		Mouth Wash, 500ml	bottle	28	0	0	28	8,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	28	300.00	8,400.00
		Oxygen Tank Silbs with regulator	unit	0	0	1	1	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	6,000.00	6,000.00
		Pulse Oxymeter	unit	0	0	2	2	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,000.00	2,000.00
		Sphygmomanometer Manual	unit	0	0	2	2	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,000.00	6,000.00
		Sterile Gauze	box	0	0	2	2	1,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	700.00	1,400.00
		Strip, Plastic, Standard	box	0	0	10	10	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	150.00	1,500.00
		Multivitamins	tab	15970	0	0	15970	188,446.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15970	11.80	188,446.00
		Vitamin C	tab	0	0	0	0	0.00	0	0	210	210	1,680.00	0	0	0	0	0.00	0	0	0	0	0.00	210	8.00	1,680.00
		Vitamins Tablet	tab	0	0	1000	1000	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1000	15.00	15,000.00
		First Aid Kit	set	2	0	0	2	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	450.00	900.00
		Sodium Ascorbate + Zinc	tab	10130	0	0	10130	81,040.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10130	8.00	81,040.00
		Mouth Mirror, Disposable with plastic handle	piece	0	0	50	50	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	20.00	1,000.00
		Alr Purifier with HEPA Filter	unit	3	0	0	3	36,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	12,000.00	36,000.00
		Alr Purifier Wearable Necklace	unit	7	0	0	7	21,700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	3,100.00	21,700.00
		Bubble Wrap	roll	6	0	0	6	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	150.00	900.00
		Customs Modernization and Tariff Act	book	1	0	0	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000.00	1,000.00
		Coffee Cup with Saucer	set	5	0	0	5	2,125.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	425.00	2,125.00
		Cling Wrap	pack	5	0	0	5	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	150.00	750.00
		Cabinet, Steel, Filing, Vertical, 4 Drawers	unit	5	0	0	5	90,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	18,000.00	90,000.00
		Drinking Glass	piece	10	0	0	10	1,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	110.00	1,100.00
		Drinking Goblet	piece	15	0	0	15	2,775.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	185.00	2,775.00
		Food Cart (3 layers)	piece	2	0	1	3	17,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	5,800.00	17,400.00
		Glass, Drinking, 4pcs/set	set	5	0	0	5	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	600.00	3,000.00
		Ice Box Cooler, 15L	piece	0	0	1	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000.00	1,000.00
		ID Lace Cloth w/ ID Free Jacket	set	0	0	100	100	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	100.00	10,000.00
		Law Books	book	15	0	0	15	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	3,000.00	45,000.00
		Leave Card, Big Size	piece	0	0	100	100	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	5.00	500.00
		Leave Card, Small Size	piece	0	0	100	100	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	4.00	400.00
		Payslip Form	box	0	0	4	4	16,800.00	0	0	4	4	16,800.00	0	0	0	0	0.00	0	0	0	0	0.00	8	4,200.00	33,600.00
		Plaque for Personnel on Mandatory Retirement	piece	0	0	6	6	9,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	1,500.00	9,000.00
		Plastic Pouch Bag, 50s	pack	5	0	0	5	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	200.00	1,000.00
		Powerbank 20000mAh, slim, fast charging	piece	11	0	0	11	27,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	2,500.00	27,500.00
		PVC Card with Chip	piece	0	0	100	100	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	200.00	20,000.00
		Spoon-Fork-Teaspoon Set	set	30	0	0	30	11,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	375.00	11,250.00
		Tarpaulin	piece	0	0	3	3	6,000.00	0	0	3	3	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	6	2,000.00	12,000.00
		The Leadership Ability Evaluation (Revised)	piece	0	0	25	25	2,250.00	0	0	25	25	2,250.00	0	0	0	0	0.00	0	0	0	0	0.00	50	90.00	4,500.00
		T-Shirt	piece	0	0	100	100	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	450.00	45,000.00
		UV Cabinet/ Sterilizer (Double Door)	unit	1	0	1	2	29,999.98	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	14,999.99	29,999.98
		CAPITAL OUTLAY																								

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (# of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Automated Defibrillator Battery	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	70,000.00	0	0	0	0	0.00	1	70,000.00	70,000.00
Biometric Machines	unit	5	0	0	5	500,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	100,000.00	500,000.00
Digital Videoconferencing System Equipment	unit	10	0	0	10	1,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	100,000.00	1,000,000.00
Document Scanners	unit	15	0	0	15	2,250,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	150,000.00	2,250,000.00
Executive Laptop Computers	unit	100	0	0	100	8,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	80,000.00	8,000,000.00
Interactive Videoconferencing Board	unit	5	0	0	5	2,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	400,000.00	2,000,000.00
Sheetfed Scanner	unit	1	0	0	1	72,285.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	72,285.00	72,285.00
Technical Desktop Computers	unit	120	0	0	120	7,500,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	120	62,500.00	7,500,000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

A. TOTAL		P	48,040,319.84
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	4,804,031.98
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B+ C)		P	52,844,351.82
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: 
 EDEN C. ZAMORA
 Chief Administrative Officer, PMD

Certified Funds Available / Certified Appropriate Funds Available:

 LOIDA P. LAGUYO, JOSEF RICARDO G. ESPIRITU
 Accountant / Budget Officer

Approved by: 
 Usec. MARK DENNIS Y.C. JOVEN
 Head of Office/Agency

Date Prepared: September 23, 2022