

ANNUAL PROCUREMENT PLAN FOR 2017
For Non Common-Use Supplies and Equipment

Department/Bureau/Office: DEPARTMENT OF FINANCE
 Region: NCR
 Address: Roxas Blvd. Corner Pablo Ocampo, Sr. St., Manila

Item & Specifications	Unit of Measure	Quantity Requirement																	Price	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
Arrow Flags - Arrow Flags, 20 Sheets/Color, 5 Color/pack					7				3				0				0	10	100.00	1,000.00
Automatic Dater - Automatic Dater					2				0				0				0	2	1,000.00	2,000.00
Answer Sheet - MD5 Mental Ability Test					100				0				0				0	100	65.00	6,500.00
Answer Sheet - Watson-Glasser Critical Thinking Appraisal					100				0				0				0	100	45.00	4,500.00
Answer Sheet - Manchester Personality Questionnaire FV 14					100				0				0				0	100	25.00	2,500.00
Profile - Manchester Personality Questionnaire FV 14					100				0				0				0	100	25.00	2,500.00
Answer Sheet - Management Development Questionnaire					100				0				0				0	100	25.00	2,500.00
Profile - Management Development Questionnaire					100				0				0				0	100	25.00	2,500.00
The Leadership Ability Evaluation (Revised)					100				0				0				0	100	90.00	9,000.00
Barcode Label - BARCODE GUM LABEL FOR ZEBRA TLP 2844-Z					26				26				31				12	95	150.00	14,250.00
Barcode Ribbon - RIBBON FOR ZEBRA TLP 2844-Z					21				16				20				20	77	600.00	46,200.00
Paper - Board Paper					5				5				5				5	20	38.75	775.00
Battery - Battery Size 9Vltz					3				0				3				0	6	36.40	218.40
Box - Corrugated Box 10x15x24					30				0				0				20	50	40.00	2,000.00
Card - Calling Card					123				43				71				39	276	300.00	82,800.00
Black Toner-Cartridge for Lexmark MS510DN (DF-14-511-1)					0				1				1				1	3	6,739.50	20,218.50
Black Toner-Cartridge for Lexmark MS510DN (DF-14-511-3)					1				1				1				1	4	6,739.50	26,958.00
Black Toner-Cartridge for Epson FX-2190 (DF-14-587)					2				1				1				1	5	1,277.00	6,385.00
Black Toner-Cartridge for Lexmark CX510de (DF-16-827-13)					1				1				1				0	3	2,795.00	8,385.00
Black Toner-Cartridge for Lexmark CX510de (DF-16-827-4)					1				1				1				1	4	2,795.00	11,180.00
Black Toner-Cartridge for Lexmark CX510de (DF-16-827-5)					1				1				1				1	4	2,795.00	11,180.00
Cyan Toner-Cartridge for Lexmark CX510de (DF-16-827-13)					1				2				0				0	3	2,795.00	8,385.00
Cyan Toner-Cartridge for Lexmark CX510de (DF-16-827-4)					0				1				1				0	2	2,795.00	5,590.00
Cyan Toner-Cartridge for Lexmark CX510de (DF-16-827-5)					0				1				0				3	4	2,795.00	11,180.00
Magenta Toner-Cartridge for Lexmark CX510de (DF-16-827-13)					0				2				0				1	3	2,795.00	8,385.00
Magenta Toner-Cartridge for Lexmark CX510de (DF-16-827-4)					0				1				1				1	3	2,795.00	8,385.00
Magenta Toner-Cartridge for Lexmark CX510de (DF-16-827-5)					1				0				0				0	1	2,795.00	2,795.00
Dry Seal - Dry Seal					0				1				1				0	2	1,200.00	2,400.00
Envelope - Mailing, w/ DOF Logo, window - Additional					1500				1500				1500				1500	6000	4.60	27,600.00
Envelope - Mailing, w/ RIPSLogo					500				1000				500				500	2500	1.50	3,750.00
Extension - Extension Cable Minimum 4 Sockets 220V					0				1				0				0	1	1,000.00	1,000.00

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
Extension - heavy duty extension cord 5meter with 6 outlets					1				0				1					0	2	579.00	1,158.00
Envelope - Mailing, w/ DOF Logo					950				390				670					335	2345	1.50	3,517.50
Envelope - Plastic, with Rubber Strap					154				96				101					111	462	46.80	21,621.60
Envelope - Mailing, with window, LONG, 500 pcs. per box					7				2				1					21	31	69.59	2,157.26
Frame - Picture Frame for Certificates					20				20				0					40	80	120.00	9,600.00
Holder - Magnetic Memo 40mm (pack)					6				0				3					0	9	45.00	405.00
Memo - Memo Pad, DOF 1/2					95				59				68					64	286	65.00	18,590.00
Memo - Memo Pad, DOF 1/4					112				85				98					92	387	45.00	17,415.00
Numbering Machine - Numbering Machine					2				0				0					0	2	1,500.00	3,000.00
Paper - Bond w/ DOF Logo (Letterhead)					130				109				123					88	450	550.00	247,500.00
Paper - Paper Sticker 10 Sheets/Set Plain					4				0				3					1	8	34.75	278.00
Puncher - Puncher, 3 Hole					5				3				3					1	12	360.00	4,320.00
Paper - Colored Paper, A4 (Pink)					8				9				8					8	33	270.00	8,910.00
Paper - Linen Paper					1				1				1					1	4	200.00	800.00
Paper - Bond Paper, A4 with DOF logo, PH-EITI logo					2				2				1					2	7	500.00	3,500.00
Paper - Copy, B4					2				2				2					2	8	162.25	1,298.00
Paste - Paste					48				41				51					29	169	19.20	3,244.80
Stamp - Rubber Stamp					5				0				0					0	5	400.00	2,000.00
Dater - Stamping Dater (Self Inking Stamp)					6				1				1					1	9	478.38	4,305.42
Card - Social Card "with Compliments"					15				15				15					15	60	80.00	4,800.00
Card - Social Card "Secretary"					10				10				10					10	40	50.00	2,000.00
Paper - Sticker Paper Colored					5				5				5					5	20	5.00	100.00
Streamer - Streamer / Flags - Independence Day					1				0				0					0	1	1,500.00	1,500.00
Standard Flag - Standard Flag/Banderitas w/ sign here print					28				14				24					73	139	250.00	34,750.00
Tape - Adding Machine 2 1/2"					6				4				4					5	19	9.88	187.72
Tape - Tape, Double-Sided					1				0				0					0	1	45.00	45.00
Token - Tokens for Mandatory Retirees					0				0				0					4	4	2,500.00	10,000.00
Film - Transparency, A4, Ordinary					11				8				8					20	47	180.00	8,460.00
Lubricant - WD-40 191ml					2				0				0					0	2	154.00	308.00
Black Ink Cartridge for Lexmark CX510de					5				5				5					0	15	5,700.00	85,500.00
Cyan Ink Cartridge for Lexmark CX510de					3				3				3					3	12	6,300.00	75,600.00
Yellow Ink Cartridge for Lexmark CX510de					3				3				3					3	12	6,300.00	75,600.00
Magenta Ink Cartridge for Lexmark CX510de					3				3				3					3	12	6,300.00	75,600.00
Typewriter, electric					1				0				0					0	1	12,600.00	12,600.00
Fax Machine					1				0				0					0	1	12,850.00	12,850.00
Screen with stand for LCD Projector					1				0				0					0	1	3,200.00	3,200.00
Filing Steel Cabinet, lateral, 3 drawers, beige					1				1				1					1	4	12,155.52	48,622.08
Paper Cutter (big/heavy duty)					1				0				0					0	1	1,500.00	1,500.00
Cutting Mat (self healing) big					1				0				0					0	1	5,000.00	5,000.00
DOF Seal (medium) in fiber glass material					2				0				0					0	2	2,800.00	5,600.00
Philippine Flag with metal stand and base					2				0				0					0	2	2,750.00	5,500.00
DOF Flag with metal stand and base					2				0				0					0	2	2,750.00	5,500.00

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
Fiber Glass 5ft x 5ft x 1/4					1				0				0				0	1	9,000.00	9,000.00	
Voice Recorder (Digital)					1				0				0				0	1	3,800.00	3,800.00	
Fax Machine (3 in 1)					1				0				0				0	1	8,000.00	8,000.00	
Filing Steel Cabinet, lateral, four (4) drawers, beige					1				1				1				1	4	12,155.52	48,622.08	
Mobile Steel Cabinet , three drawers, beige					1				1				1				1	4	12,155.52	48,622.08	
Metal/Steel Filing Rack					2				0				0				0	2	10,600.00	21,200.00	
Lexmark Ink Cartridge CX510, Black					5				0				0				0	5	2,800.00	14,000.00	
Lexmark Ink Cartridge CX510, Cyan					5				0				0				0	5	2,800.00	14,000.00	
Lexmark Ink Cartridge CX510, Yellow					5				0				0				0	5	2,800.00	14,000.00	
Lexmark Ink Cartridge CX510, Magenta					5				0				0				0	5	2,800.00	14,000.00	
Extension Cord					3				0				0				0	3	1,200.00	3,600.00	
Hard Drive 4TB					6				0				0				0	6	6,500.00	39,000.00	
Balikbayan Box					3				3				3				3	12	200.00	2,400.00	
Weekly Times Desk Notepad Calendar					3				3				3				3	12	1,500.00	18,000.00	
Poppin Cobalt Super Stacked					3				0				0				0	3	1,000.00	3,000.00	
Extension Cord					3				0				0				0	3	1,200.00	3,600.00	
Hard Drive 4TB					2				2				2				0	6	6,500.00	39,000.00	
Balikbayan Box					3				3				3				3	12	200.00	2,400.00	
Weekly Times Desk Notepad Calendar					3				3				3				3	12	1,500.00	18,000.00	
Poppin Cobalt Super Stacked					3				0				0				0	3	1,000.00	3,000.00	
Extension Cord					3				0				0				0	3	1,200.00	3,600.00	
Hard Drive 4TB					6				0				0				0	6	6,500.00	39,000.00	
Balikbayan Box					12				0				0				0	12	200.00	2,400.00	
Weekly Times Desk Notepad Calendar					3				3				3				3	12	1,500.00	18,000.00	
Poppin Cobalt Super Stacked					3				0				0				0	3	1,000.00	3,000.00	
Airpot					1				0				0				0	1	1,144.00	1,144.00	
Filing Cabinet, 4 drawer, steel, plain					4				0				0				0	4	7,953.92	31,815.68	
Typewriter, manual, 24" carriage, pica/elite typecase, 46 keys,					3				0				0				0	3	2,446.08	7,338.24	
Surge Protector, heavy duty, 6 outlets					3				0				0				0	3	840.00	2,520.00	
Token for Loyalty Awardees					10				10				10				10	40	2,000.00	80,000.00	
Plaque for Mandatory Requirement					4				0				0				0	4	3,500.00	14,000.00	
Tarpaulin					4				0				0				0	4	2,000.00	8,000.00	
Payslip form with DOF Logo 5 1/2 x 9 1/2, 2 Ply					10				0				0				0	10	4,000.00	40,000.00	
Battery energizer charger					2				0				0				0	2	1,500.00	3,000.00	
Battery energizer (9 volt)					4				0				0				0	4	500.00	2,000.00	
Automatic stamp dater					1				0				0				0	1	2,000.00	2,000.00	
Electric Typewriter					1				0				0				0	1	14,000.00	14,000.00	
Bookshelves, open					1				0				0				0	1	13,000.00	13,000.00	
Frame certificate 8"x11"					10				10				0				0	20	150.00	3,000.00	
Extension Cord									0				0				0			2,000.00	
Customized Pen for Job Fair					10				10				10				0	30	500.00	15,000.00	
Customized Pen for Job Fair					10				10				10				0	30	500.00	15,000.00	
Psychological Test Materials					0				0				0				0			100,000.00	
Various Dental and Medical Supplies					0				0				0				0			86,005.20	

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
Dental/Scaling Tips					2				0				0				0	2	5,000.00	10,000.00	
Dental/Detachable Face Shield/Protector					1				0				0				0	1	3,000.00	3,000.00	
Ear Metal Syringe					1				0				0				0	1	10,000.00	10,000.00	
Calling Card					2				0				0				0	2	300.00	600.00	
Rubber Stamp					1				1				1				1	4	400.00	1,600.00	
Water Well Paste					3				3				3				6	15	50.00	750.00	
Dry Seal					3				3				3				3	12	1,200.00	14,400.00	
Numbering Machine					2				0				0				0	2	1,500.00	3,000.00	
Heavy Duty Cutter (All-Purpose)					1				0				0				0	1	5,000.00	5,000.00	
Lexmark Printer Toner HP 15A C7115 AC									0				0				0			30,000.00	
Barcode Sticker Label (2"x1")					3				3				3				6	15	3,000.00	45,000.00	
Barcode Sticker Label (2"x2")					3				3				3				6	15	3,000.00	45,000.00	
Airpot					1				0				0				0	1	1,144.00	1,144.00	
Filing Cabinet, 4 draws, steel, plain					1				0				0				0	1	7,953.92	7,953.92	
Uninterruptible Power Supply					3				0				0				0	3	2,446.08	7,338.24	
Automatic Dater Machine					1				0				0				0	1	2,500.00	2,500.00	
Chair, clerical with arm					3				0				0				0	3	2,000.00	6,000.00	
Chair, executive with arm					1				0				0				0	1	5,000.00	5,000.00	
Black Toner Cartridge HPQ7751A					4				0				0				0	4	6,663.07	26,652.28	
Sheet, Morocco A4 Cream					4				0				0				0	4	540.00	2,160.00	
Folder, L-Type plastic, A4					25				25				25				25	100	12.00	1,200.00	
Folder, L-Type plastic, Legal					25				25				25				25	100	18.00	1,800.00	
Ink, Numbering Machine					1				1				1				1	4	108.00	432.00	
Ribbon, Electric Calculator Brother					3				3				3				3	12	250.00	3,000.00	
Surge Protector, Heavy Duty, 6 outlet					3				0				0				0	3	840.00	2,520.00	
Tape, Correction for electric typewriter Brother					3				3				3				3	12	135.00	1,620.00	
Flamingo Clearbook 9084A520					10				10				10				20	50	101.75	5,087.50	
Black Toner, Cartridge for Lexmark CX510de (New)					2				2				2				2	8	7,243.00	57,944.00	
Cyan Toner, Cartridge for Lexmark CX510de (New)					2				2				2				0	6	6,593.00	39,558.00	
Magenta Toner, Cartridge for Lexmark CX510de (New)					2				2				2				0	6	6,593.00	39,558.00	
Yellow Toner, Cartridge for Lexmark CX510de (New)					2				2				2				0	6	6,593.00	39,558.00	
USB On-The-Go (OTG), 32 GB					3				3				3				3	12	700.00	8,400.00	
L-Type Plastic Folder, asstd. Color, short					2				2				2				0	6	50.00	300.00	
L-Type Plastic Folder, asstd. Color, long					2				2				2				0	6	60.00	360.00	
Personalized name stamp, self inking					3				3				3				3	12	450.00	5,400.00	
Ink set for Lexmark CX510					5				0				0				0	5	27,700.00	138,500.00	
Flash Drive, 32GB (OTG)					4				4				5				5	18	640.00	11,520.00	
Hard Drive 2TB					3				0				0				0	3	6,500.00	19,500.00	
Flash Drive, 32GB					3				0				0				0	3	1,200.00	3,600.00	
Toner Cartridge, Lexmark MSS10DN					1				0				0				0	1	15,000.00	15,000.00	
Toner Cartridge, Black 808XKE					2				0				0				0	2	7,243.00	14,486.00	
Toner Cartridge, Cyan 808XCE					1				0				0				0	1	6,593.00	6,593.00	
Toner Cartridge, Magenta 808ME					1				0				0				0	1	6,593.00	6,593.00	
Toner Cartridge, Yellow 808XE					1				0				0				0	1	6,593.00	6,593.00	

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Envelope, documentary (10'x15")								0				0				0			50.74	
Envelope, mailing white								0				0				0			26.39	
Envelope, documentary, A4								0				0				0			38.15	
Board, Harrd for Binding				2				0				0				0	2	400.00	800.00	
Box, Document Standard				3				3				3				3	12	250.00	3,000.00	
Paper, Special A4 80GSM Lavander				1				1				1				1	4	350.00	1,400.00	
Paper, Special A4 80GSM Peach				1				1				1				1	4	350.00	1,400.00	
Paper, Special A4 80GSM Rose				1				1				1				1	4	350.00	1,400.00	
Paper, Sticker A4				25				25				25				25	100	3.80	380.00	
Office Netbook				3				0				0				0	3	14,000.00	42,000.00	
Coat and Umbrella Rack				2				0				0				0	2	750.00	1,500.00	
Extension Cord				2				1				2				0	5	700.00	3,500.00	
Laptop Bag				3				0				0				0	3	1,000.00	3,000.00	
Portfolio Bag (Document Bag)				3				0				0				0	3	500.00	1,500.00	
Index Tab PVC A4 5's				2				2				4				2	10	30.00	300.00	
Laptop Bag				3				0				0				0	3	1,000.00	3,000.00	
Portfolio Bag (Document Bag)				4				0				0				0	4	500.00	2,000.00	
Index Tab PVC A4 5's				5				5				5				0	15	30.00	450.00	
Books and Reading Materials				3				0				0				0	3	1,800.00	5,400.00	
Extension Cord				2				0				0				0	2	500.00	1,000.00	
Balikbayan Box 18x18				3				3				3				4	13	96.75	1,257.75	
Folder, Expanding, Legal				20				20				20				20	80	37.00	2,960.00	
Laptop Bag, Trolley				3				0				0				0	3	4,200.00	12,600.00	
Samsung Galaxy Tab A with S Pen				5				0				0				0	5	12,160.00	60,800.00	
Printer, Brother All-in-one DVP-J100				2				0				0				0	2	7,200.00	14,400.00	
Balikbayan Box				4				5				5				5	19	60.00	1,140.00	
Omni Extension Cord WED-341PK				1				0				0				0	1	749.00	749.00	
Paper Cutter #TR420				1				0				0				0	1	1,200.00	1,200.00	
Balikbayan Box				3				3				3				4	13	60.00	780.00	
Acer C120 100 Lumens Projector				1				0				0				0	1	12,100.00	12,100.00	
Omni Extension Cord WED-341PK				1				0				0				0	1	749.00	749.00	
Samsung Tablet				3				0				0				0	3	14,990.00	44,970.00	
Recorder				2				0				0				0	2	3,900.00	7,800.00	
Trolley bag for meeting materials								0				0				0			5,000.00	
Laptop				2				2				2				2	8	14,990.00	119,920.00	
Colored Printer				3				0				0				0	3	14,915.00	44,745.00	
Audio Recorder				2				2				1				0	5	3,800.00	19,000.00	
Laser Pointer				1				1				1				0	3	1,000.00	3,000.00	
Camera				1				0				0				0	1	14,950.00	14,950.00	
Push Cart/ Trolley				2				0				0				0	2	5,000.00	10,000.00	
Uninterruptible Power Supply				2				2				2				1	7	5,000.00	35,000.00	
Powerbank				2				2				2				4	10	2,009.65	20,096.50	
Hard Drive (2TB)				5				0				0				0	5	5,500.00	27,500.00	
Printing Calculator				2				0				0				0	2	4,495.00	8,990.00	

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		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
Glue Stick					9				9				9				9	36	30.00	1,080.00	
Ring binder folder					4				4				4				4	16	135.00	2,160.00	
Double-sided tape					2				2				2				0	6	35.00	210.00	
Self-adhesive tab					2				2				2				2	8	200.00	1,600.00	
Glue Stick					2				2				2				4	10	26.00	260.00	
Post-it Note, Assorted sizes					5				5				5				5	20	35.00	700.00	
Folder plastic for presentation					2				2				2				4	10	250.00	2,500.00	
Document storage box					2				2				2				0	6	600.00	3,600.00	
16GB with Wood Housing/Casing with DOF Logo on one side and					100				100				100				0	300	800.00	240,000.00	
32GB with Wood Housing/Casing with DOF Logo on one side and					10				10				10				0	30	1,000.00	30,000.00	
Swiss Knife Type Connector for Apple and Android Units with DOF					100				100				100				0	300	550.00	165,000.00	
Black genuine leather notebook with refillable pages (Design to be					200				200				250				0	650	1,500.00	975,000.00	
Swiss Knife Type Connector for Apple and Android Units with PH-					200				100				100				0	400	550.00	220,000.00	
USB Duplicator with 16 USB Ports					3				0				0				0	3	7,500.00	22,500.00	
Swiss Knife Type Connector for Apple and Android Units with PH-					100				100				100				0	300	550.00	165,000.00	
Powerbank 10050 mAh, 2 poerts for 2 devices, with fast 18w charging					10				10				10				10	40	2,000.00	80,000.00	
Micro SDHC UHS-I 128GB, Class 10, Speed up to 80MBPS, with					10				10				10				10	40	3,000.00	120,000.00	
USB OTG (64GB), Android compatible, Ultra Dual USB Drive, USB 3.0,					10				10				10				10	40	2,000.00	80,000.00	
Delegation Bags, briefcase style, Design to be proposed by supplier					10				10				10				10	40	1,500.00	60,000.00	
USB OTG (64GB), Apple device compatible, Ultra Dual USB Drive, USB					2				2				2				4	10	5,000.00	50,000.00	
ID Lace with ID Holder					10				10				10				10	40	120.00	4,800.00	
Calling card holder, brown leather, magnetic lock					10				10				10				10	40	1,000.00	40,000.00	
Ionizer with aroma disusser ozone generator and ionizer					2				2				2				2	8	4,000.00	32,000.00	
Landline telephone unit					2				2				2				2	8	1,500.00	12,000.00	
Cordless landline telephone					1				1				1				0	3	2,500.00	7,500.00	
3m power cord extension					2				2				1				0	5	1,000.00	5,000.00	
Extension drum					1				1				1				0	3	5,500.00	16,500.00	
Presenter (clicker)					1				1				1				0	3	2,000.00	6,000.00	
Laminator					2				0				0				0	2	10,000.00	20,000.00	
Digital Camera					1				0				0				0	1	12,000.00	12,000.00	
Landline phone box					2				2				2				4	10	100.00	1,000.00	
3m power cord extension					2				2				1				0	5	1,000.00	5,000.00	
HDM cable					2				2				1				0	5	300.00	1,500.00	
4 terabytes External Hard Drive					2				2				1				0	5	13,000.00	65,000.00	
Paper cutter, small					2				0				0				0	2	1,500.00	3,000.00	
Mini Projector					1				0				0				0	1	13,000.00	13,000.00	
Colored Printer					2				0				0				0	2	13,000.00	26,000.00	
Portable B&W Printer					2				2				3				3	10	10,000.00	100,000.00	
Wire binding Machine					1				0				0				0	1	10,000.00	10,000.00	
Special Notebook					10				10				10				10	40	1,100.00	44,000.00	
Special Ballpen					10				10				10				10	40	1,500.00	60,000.00	
Sign Here Label					2				2				1				0	5	100.00	500.00	
Pocket Wi-Fi					1				0				0				0	1	1,150.00	1,150.00	
Dashboard Camera for RIPS vehicles					1				0				0				0	1	2,800.00	2,800.00	

Item & Specifications	Unit of Measure	Quantity Requirement																	Price	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
Sticker paper, 10pcs/pack					2				2				1				0	5	100.00	500.00
Certificate holder					2				2				1				0	5	94.67	473.35
Tape Recorder, digital, pen type, rechargeable, 8GB					1				0				0				0	1	2,000.00	2,000.00
Ink/toner for color printer to be purchased in 2017 and for the					2				2				2				0	6	5,000.00	30,000.00
Staple wire, 23/20 (13/16") 20mm for 170 sheets					1				0				0				0	1	150.00	150.00
Staple wire, 23/10 (3/8") 10mm for 70 sheets					1				0				0				0	1	100.00	100.00
Pocket Wi-Fi					2				2				0				0	4	1,150.00	4,600.00
Dashboard camera for RIPS vehicles					2				2				2				0	6	2,800.00	16,800.00
Photo paper, 10pcs/pack					2				2				1				0	5	250.00	1,250.00
Tape Recorder, digital, pen type, rechargeable, 8GB					1				1				1				1	4	2,000.00	8,000.00
Spy Camera					1				1				1				1	4	2,500.00	10,000.00
Bluetooth Headset					3				3				3				3	12	928.85	11,146.20
Staple wire, 23/20 (13/16") 20mm for 170 sheets					1				0				0				0	1	150.00	150.00
Staple wire, 23/10 (3/8") 10mm for 70 sheets					1				0				0				0	1	100.00	100.00
Staple wire, 23/20 (13/16") 20mm for 170 sheets					1				0				0				0	1	150.00	150.00
Staple wire, 23/10 (3/8") 10mm for 70 sheets					1				0				0				0	1	100.00	100.00
Shredder					1				0				0				0	1	13,500.00	13,500.00
Dry Seal					1				0				0				0	1	5,000.00	5,000.00
Numbering Machine					1				0				0				0	1	2,000.00	2,000.00
Receiving Copy Stamping Machine					1				0				0				0	1	2,000.00	2,000.00
Toners/Cartridge for HP Color Laserjet Enterprise M553X					2				2				2				2	8	3,000.00	24,000.00
Uni Air Signpen (red, blue, black)					2				2				2				0	6	800.00	4,800.00
Fax Machine					1				0				0				0	1	3,000.00	3,000.00
Telephone Units					2				0				0				0	2	800.00	1,600.00
Digital Recorder					1				0				0				0	1	14,000.00	14,000.00
2 Door Steel Cabinets					2				0				0				0	2	10,000.00	20,000.00
2TB External Hard Drive					2				0				0				0	2	6,500.00	13,000.00
Telephone Units					1				1				1				1	4	800.00	3,200.00
Water Dispenser					1				1				0				0	2	2,000.00	4,000.00
Sign Up Here Posts					1				2				1				1	5	300.00	1,500.00
Mobile Pedestals					2				2				0				0	4	3,500.00	14,000.00
Books					1				1				1				2	5	1,000.00	5,000.00
Incoming Metal Tray					2				2				2				0	6	500.00	3,000.00
Toners					2				2				2				2	8	3,200.00	25,600.00
Uni Air Sign (red, blue, black)					2				2				2				2	8	800.00	6,400.00
Paper Cutter					1				0				0				0	1	4,000.00	4,000.00
Scanner					1				0				0				0	1	3,500.00	3,500.00
Numbering Machine					2				0				0				0	2	4,000.00	8,000.00
Dater Machine					2				0				0				0	2	4,000.00	8,000.00
Lexmark -801 XM-Magenta					1				0				0				0	1	8,000.00	8,000.00
Lexmark 801 XY-Yellow					1				0				0				0	1	8,000.00	8,000.00
Lexmark 801 XC-Cyan					1				0				0				0	1	8,000.00	8,000.00
Lexmark 801 XK-Black					1				0				0				0	1	8,000.00	8,000.00
Fax Machine					1				0				0				0	1	6,000.00	6,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
Lexmark 801 XM-Magenta					2				0				0					0	2	8,000.00	16,000.00
Lexmark 801 XY-Yellow					2				0				0					0	2	8,000.00	16,000.00
Lexmark 801 XC-Cyan					2				0				0					0	2	8,000.00	16,000.00
Lexmark 801 XK-Black					2				0				0					0	2	8,000.00	16,000.00
Lexmark 801 XM-Magenta					1				0				0					0	1	8,000.00	8,000.00
Lexmark 801 XY-Yellow					1				0				0					0	1	8,000.00	8,000.00
Lexmark 801 XC-Cyan					1				0				0					0	1	8,000.00	8,000.00
Lexmark 801 XK-Black					1				0				0					0	1	8,000.00	8,000.00
Pushcart Trolley					1				0				0					0	1	1,500.00	1,500.00
Automatic Stamp Dater					1				0				0					0	1	4,000.00	4,000.00
Trodat					2				0				0					0	2	2,500.00	5,000.00
Numbering Machine					3				0				0					0	3	5,200.00	15,600.00
Receiving Machine					1				0				0					0	1	2,400.00	2,400.00
Fax Machine					1				0				0					0	1	3,570.00	3,570.00
Heavy Duty Shredder					2				0				0					0	2	9,000.00	18,000.00
Dry Seal (OED)					1				0				0					0	1	1,200.00	1,200.00
Scanner					2				0				0					0	2	3,120.00	6,240.00
Extension Cord (Surge Protector)					4				0				0					0	4	749.00	2,996.00
Balikbayan Boxes (22"x14"12)					20				0				0					0	20	250.00	5,000.00
Refill pack of clearbook, 30 pcs/pack, A4 size					4				0				0					0	4	78.00	312.00
Refill pack of clearbook, 30 pcs/pack, long/legal size					4				0				0					0	4	83.20	332.80
Refill pack of Clear Folder, 23 Holes					4				0				0					0	4	30.00	120.00

Total 6,385,854.38

Prepared by:


LILIA R. TAN

Chief Administrative Officer, GSD

Certified Funds Available /
Certified Appropriate Funds Available:


MA. LOURDES V. DEDAL

Dir. IV, CFMO

Approved by:



GIL S. BELTRAN
Undersecretary