

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM (AMENDMENT NO. 1)

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: https://shorturl.at/adeqO. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.

Department/Bureau/Office: Department of Finance
 Region: National Capital Region
 Address: Roxas Boulevard, Manila

Agency Code/UACS: _____
 Organization Type: National Government Agency

Contact Person: Eden C. Zamora
 Position: Chief Administrative Officer
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 Telephone/Mobile Nos: 5317-6363 loc. 2190

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year										
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	4115	647	428	5190	261,731.70	154	58	273	485	24,458.55	198	311	56	565	28,492.95	41	36	31	108	5,446.44	6348	50.43	320,129.64
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	160	0	0	160	57,134.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	160	357.09	57,134.40
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.16	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00	
5	60121534-ER-P01	ERASER, plastic/rubber	piece	50	0	0	50	413.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	8.26	413.00	
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00	
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00	
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00	
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00	
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00	
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00	
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00	
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00	
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	320	15	19	354	7,253.46	24	9	19	52	1,065.48	50	5	15	70	1,434.30	5	5	15	25	512.25	501	20.49	10,265.49	
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	361	22	30	413	7,574.42	50	5	15	70	1,283.80	49	3	13	65	1,192.10	3	4	13	20	366.80	568	18.34	10,417.12	
CLEANING EQUIPMENT AND SUPPLIES																											
20	47131812-AF-A01	AIR FRESHENER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.31	0.00	
21	47131604-BR-S01	BROOM (Walis Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	0.00	
22	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00	
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
25	47131811-DE-B02	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.34	0.00	

Handwritten signature

Item & Specifications			Unit of Measure	Monthly Quantity Requirement									Total Quantity for the year	Price	Total Amount for the year												
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2				Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	54.08	0.00		
27	47131803-DS-A01	DISINFECTANT SPRAY	can	881	15	107	1003	140,309.67	12	35	82	129	18,045.81	37	2	48	87	12,170.43	2	28	22	52	7,274.28	1271	139.89	177,800.19	
28	47131601-DU-P01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.80	0.00	
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
30	47131830-FC-A01	FURNITURE CLEANER	can	55	2	27	84	11,876.76	2	28	3	33	4,665.87	25	0	25	50	7,069.50	0	25	0	25	3,534.75	192	141.39	27,146.88	
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00	
32	47121804-MP-B01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00	
33	47131501-RG-C01	RAGS	kilo	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	69.47	0.00	
34	47131602-SC-N01	SCOURING PAD	pack	16	6	6	28	2,397.64	6	6	6	18	1,541.34	0	0	0	0	0.00	0	0	0	0	0.00	46	85.63	3,938.98	
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00	
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	137	2	32	171	15,827.76	2	2	12	16	1,480.96	1	1	11	13	1,203.28	1	1	6	8	740.48	208	92.56	19,252.48	
38	47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.68	0.00	
COLOR COMPOUNDS AND DISPERSIONS																											
39	12171703-SI-P01	INK, for stamp pad	bottle	60	10	9	79	2,274.41	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	79	28.79	2,274.41	
CONSUMER ELECTRONICS																											
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	11	2	1	14	102,748.24	0	0	0	0	0.00	1	0	0	1	7,339.16	0	0	0	0	0.00	15	7,339.16	110,087.40	
FILMS																											
41	13111203-AC-F01	ACETATE	roll	1	0	0	1	1,243.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,243.84	1,243.84	
42	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	351.83	0.00	
FIRE FIGHTING EQUIPMENT																											
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
FLAG OR ACCESSORIES																											
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	
FURNITURE AND FURNISHINGS																											

Item & Specifications			Unit of Measure											Monthly Quantity Requirement										Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
45	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	341.12	0.00		
46	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	341.12	0.00		
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,222.00	0.00		
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,109.68	0.00		
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	1,560.00	0.00		
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	901.68	0.00		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	24,793.60	0.00		
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	42,390.40	0.00		
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	13	0	0	13	39,194.48	0	0	2	2	6,029.92	0	0	0	0	0.00	0	0	0	0.00	15	3,014.96	45,224.40		
54	43202010-FD-U04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	152.74	0.00		
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	42,380.00	0.00		
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	46,800.00	0.00		
57	43211708-MO-O02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	161.92	0.00		
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	2,636.89	0.00		
LIGHTING AND FIXTURES AND ACCESSORIES																											
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	75.61	0.00		
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	205.82	0.00		
MANUFACTURING COMPONENTS AND SUPPLIES																											
61	31201610-GL-J02	GLUE, all-purpose	bottle	150	8	13	171	10,625.94	2	2	7	11	683.54	2	1	6	9	559.26	1	1	5	7	434.98	198	62.14	12,303.72	
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.40	0.00	
63	31151804-SW-S01	STAPLE WIRE, standard	box	519	68	94	681	16,180.56	53	8	18	79	1,877.04	1	1	11	13	308.88	1	1	6	8	190.08	781	23.76	18,556.56	
64	31201502-TA-E02	TAPE, electrical	roll	20	0	0	20	389.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	19.45	389.00	
65	31201503-TA-M01	TAPE, masking, 24mm	roll	64	0	40	104	5,790.72	0	0	25	25	1,392.00	10	0	5	15	835.20	0	0	5	5	278.40	149	55.68	8,296.32	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement									Total Quantity for the year	Price	Total Amount for the year												
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2				Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	43	1	41	85	10,298.60	1	0	16	17	2,059.72	1	1	6	8	969.28	1	1	5	7	848.12	117	121.16	14,175.72	
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	79	1	16	96	2,146.56	4	11	1	16	357.76	14	1	1	16	357.76	4	0	0	4	89.44	132	22.36	2,951.52	
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	394	50	70	514	9,087.52	5	15	25	45	795.60	30	5	10	45	795.60	5	5	10	20	353.60	624	17.68	11,032.32	
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	176	13	25	214	4,829.98	0	0	10	10	225.70	25	0	0	25	564.25	0	0	0	0	0.00	249	22.57	5,619.93	
70	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.62	0.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
71	41111604-RU-P02	RULER, plastic, 450mm	piece	39	0	0	39	777.27	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	39	19.93	777.27	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	18	1	13	32	523.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	32	16.37	523.84	
73	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00	
74	44122037-RB-P10	BINDING RING, COMB, plastic, 32 mm	bundle	29	2	0	31	8,056.59	0	0	0	0	0.00	1	0	0	1	259.89	0	0	0	0	0.00	32	259.89	8,316.48	
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	235.77	0.00	
76	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
77	44122105-BF-C01	CLIP, backfold, 19mm	box	534	127	27	688	6,439.68	18	7	252	277	2,592.72	56	5	23	84	786.24	6	5	8	19	177.84	1068	9.36	9,996.48	
78	44122105-BF-C02	CLIP, backfold, 25mm	box	464	167	37	668	10,420.80	18	7	137	162	2,527.20	26	5	23	54	842.40	6	0	8	14	218.40	898	15.60	14,008.80	
79	44122105-BF-C03	CLIP, backfold, 32mm	box	446	160	23	629	20,933.12	1	0	4	5	166.40	11	0	0	11	366.08	1	0	0	1	33.28	646	33.28	21,498.88	
80	44122105-BF-C04	CLIP, backfold, 50mm	box	226	100	26	352	21,232.64	6	5	27	38	2,292.16	6	5	13	24	1,447.68	6	5	13	24	1,447.68	438	60.32	26,420.16	
81	44121801-CT-R02	CORRECTION TAPE	piece	1179	227	137	1543	20,830.50	53	2	35	90	1,215.00	71	0	10	81	1,093.50	1	0	10	11	148.50	1725	13.50	23,287.50	
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	35	2	2	39	1,237.08	2	2	2	6	190.32	0	0	0	0	0.00	0	0	0	0	0.00	45	31.72	1,427.40	
83	44111515-DF-B01	DATA FILE BOX	piece	99	13	12	124	18,090.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	124	145.89	18,090.36	
84	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.01	0.00	
85	44103202-DS-M01	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	434.95	0.00	
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	34	1	1	36	29,877.12	0	0	1	1	829.92	0	0	0	0	0.00	0	0	0	0	0.00	37	829.92	30,707.04	
87	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	8	1	1	10	10,575.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	1,057.58	10,575.80	
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	20	0	0	20	18,799.00	0	0	1	1	939.95	0	0	0	0	0.00	0	0	0	0	0.00	21	939.95	19,738.95	

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	79	120	10	209	6,372.41	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	209	30.49	6,372.41
90	44121506-EN-M02	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	432.52	0.00
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	512.72	0.00
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	27	0	0	27	390.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	27	14.48	390.96
93	44122118-FA-P01	FASTENER	box	266	30	41	337	31,893.68	50	31	34	115	10,883.60	0	0	0	0	0.00	0	0	0	0	0.00	452	94.64	42,777.28
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	0.00
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	334	3014	232	3580	39,845.40	7	2	162	171	1,903.23	35	0	10	45	500.85	5	0	10	15	166.95	3811	11.13	42,416.43
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	269	516	284	1069	15,211.87	4	4	214	222	3,159.06	20	0	0	20	284.60	0	0	0	0	0.00	1311	14.23	18,655.53
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	3	2	2	7	1,892.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	270.40	1,892.80
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	1	4	2	7	2,038.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	291.20	2,038.40
99	44122011-FO-L01	FOLDER, L-type, A4	pack	148	3	27	178	35,649.84	1	6	17	24	4,806.72	3	1	16	20	4,005.60	1	0	10	11	2,203.08	233	200.28	46,665.24
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	112	3	27	142	35,369.36	1	1	9	11	2,739.88	3	1	1	5	1,245.40	1	1	1	3	747.24	161	249.08	40,101.88
101	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00
102	44122011-FO-T01	FOLDER with tab, A4	pack	17	2	12	31	11,767.60	0	0	5	5	1,898.00	0	0	0	0	0.00	0	0	0	0	0.00	36	379.60	13,665.60
103	44122011-FO-T02	FOLDER with tab, Legal	pack	28	1	10	39	16,142.88	2	1	6	9	3,725.28	0	0	0	0	0.00	0	0	0	0	0.00	48	413.92	19,868.16
104	44122008-IT-T01	INDEX TAB	box	415	1	16	432	29,203.20	1	1	51	53	3,582.80	1	1	1	3	202.80	51	1	1	53	3,582.80	541	67.60	36,571.60
105	44121716-MA-F01	MARKER, Flourescent	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.11	0.00
106	44121708-MP-B01	MARKER, Permanent, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.27	0.00
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.27	0.00
108	44121708-MP-B03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.27	0.00
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00
112	44122104-PC-G01	PAPER CLIP, vinly/plastic coated, 33mm	box	580	15	27	622	5,486.04	8	1	51	60	529.20	24	1	1	26	229.32	8	0	0	8	70.56	716	8.82	6,315.12
113	44122104-PC-J02	PAPER CLIP, vinly/plastic coated, jumbo, 50mm	box	426	14	26	466	9,068.36	7	14	24	45	875.70	53	0	0	53	1,031.38	7	0	0	7	136.22	571	19.46	11,111.66

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement										Total Quantity for the year	Price	Total Amount for the year											
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT				July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
114	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,718.96	0.00	
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	1	1	0	2	18,595.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	9,297.60	18,595.20	
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	90	0	0	90	4,023.90	0	0	0	0	0.00	5	0	0	5	223.55	0	0	0	0	0.00	95	44.71	4,247.45	
117	44121619-PS-M01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	236.08	0.00	
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	40	3	0	43	6,618.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	43	153.92	6,618.56	
119	44122101-RU-B01	RUBBER BAND No. 18	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00	
120	44121905-SP-F01	STAMP PAD, felt	piece	49	0	11	60	2,395.20	0	1	1	2	79.84	0	0	0	0	0.00	0	0	0	0	0.00	62	39.92	2,475.04	
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	258	24	53	335	21,949.20	13	8	29	50	3,276.00	11	1	6	18	1,179.36	1	1	1	1	196.56	406	65.52	26,601.12	
122	44121615-ST-S01	STAPLER, standard type	piece	134	19	11	164	32,406.40	1	1	9	11	2,173.60	1	0	0	1	197.60	0	0	0	0	0.00	176	197.60	34,777.60	
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	693.15	0.00	
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	210	32	16	258	11,999.58	1	1	15	17	790.67	1	1	6	8	372.08	1	1	6	8	372.08	291	46.51	13,534.41	
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	53	4	4	61	4,732.38	1	1	1	3	232.74	0	0	0	0	0.00	0	0	0	0	0.00	64	77.58	4,965.12	
PAPER MATERIALS AND PRODUCTS																											
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	0.00	
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	585	176	40	801	29,685.06	30	27	20	77	2,853.62	32	1	1	34	1,260.04	1	0	0	1	37.06	913	37.06	33,835.78	
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	605	136	90	831	49,261.68	20	17	90	127	7,528.56	23	1	1	25	1,482.00	1	0	0	1	59.28	984	59.28	58,331.52	
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	520	146	95	761	39,572.00	30	27	48	105	5,460.00	32	1	1	34	1,768.00	1	0	0	1	52.00	901	52.00	46,852.00	
132	14111514-NB-S02	STENO NOTEBOOK	piece	262	17	17	296	4,155.84	17	18	18	53	744.12	0	0	0	0	0.00	0	0	0	0	0.00	349	14.04	4,899.96	
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	3344	592	1129	5065	1,082,897.00	789	89	316	1194	255,277.20	500	35	120	655	140,039.00	85	45	85	215	45,967.00	7129	213.80	1,524,180.20	
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	624	157	630	1411	328,706.56	75	25	128	228	53,114.88	132	20	40	192	44,728.32	20	30	30	80	18,636.80	1911	232.96	445,186.56	
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00	
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00	
137	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	34.82	0.00	

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement									Total Quantity for the year	Price	Total Amount for the year											
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2				Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
138	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	154.21	0.00		
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	91.70	0.00		
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	124.56	0.00		
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	33.80	0.00		
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	99.84	0.00		
PERFUMES OR COLOGNES OR FRAGRANCES																										
143	53131626-HS-S01	HAND SANITIZER	bottle	26	6	19	51	4,339.08	7	7	19	33	2,807.64	1	1	1	3	255.24	1	1	1	3	255.24	90	85.08	7,657.20
PESTICIDES OR PEST REPELLENTS																										
144	10191509-IN-A01	INSECTICIDE	can	443	13	93	549	76,508.64	7	32	63	102	14,214.72	35	0	45	80	11,148.80	0	25	20	45	6,271.20	776	139.36	108,143.36
PRINTED PUBLICATIONS																										
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT				July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
23	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
24	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
25	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
27	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
28	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
39	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
56	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,598.40	0.00
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00	
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00	
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00	
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00	
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00	
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00	
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00	
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00	
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00	
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00	
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00	
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00	
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00	
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Handwritten signature/initials

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Handwritten signature

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Handwritten signature

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

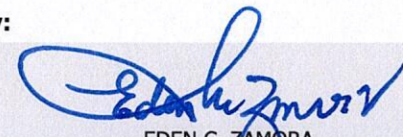
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
52 80141505-TS-060 ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53 80141505-TS-061 ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50 80141505-TS-062 ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51 80141505-TS-063 MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52 80141505-TS-064 BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53 80141505-TS-065 MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

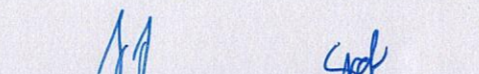
A. TOTAL		P	3,673,766.43
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	367,376.64
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B+ C)		P	4,041,143.07
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

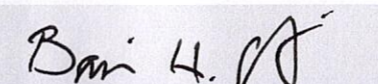
Prepared by:


EDEN C. ZAMORA
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


LOIDA P. LAGUYO/ MAY-ANNE D. PAGUIRIGAN
Accountant / Budget Officer

Approved by:


BAYANI H. AGABIN, Undersecretary
Head of Office/Agency

Date Prepared: _____

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items (AMENDMENT NO. 1)

AGENCY CODE/UACS:

AGENCY NAME:

ORGANIZATION TYPE:

REGION:

ADDRESS:

CONTACT PERSON:

DESIGNATION:

EMAIL:

CONTACT NUMBER:

INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMINDERS:

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- To fill-out, find the item in the 'List of Items - 1' tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form 'Item Description'. You may also use the 'List of Items - 2' then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the 'Specification' column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://shorturl.at/adeq0>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement				Q1 AMOUNT	Q2				Q2 AMOUNT	Q3				Q3 AMOUNT	Q4				Q4 AMOUNT	Total Quantity for the year	Price	Total Amount for the year
					Jan	Feb	Mar	Q1		April	May	June	Q2		July	Aug	Sept	Q3		Oct	Nov	Dec	Q4				
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	-	3-Ring Binder Hard Cover, 1" with Label, Legal		piece	10	0	0	10	1,926.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	192.61	1,926.10
2	-	3-Ring Binder Hard Cover, 1.5" with Label, Legal		piece	20	0	0	20	4,078.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	203.94	4,078.80
3	-	3-Ring Binder Hard Cover, 2" with Label, Legal		piece	10	0	10	20	4,305.40	0	0	10	10	2,152.70	0	0	10	10	2,152.70	0	0	10	10	2,152.70	50	215.27	10,763.50
4	-	3-Ring Binder Hard Cover, 2.5" with Label, Legal		piece	6	0	0	6	1,495.56	0	1	0	1	249.26	0	0	0	0	0.00	0	0	0	0	0.00	7	249.26	1,744.82
5	-	3-Ring Binder Hard Cover, 3" with Label, Legal		piece	30	0	0	30	8,157.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	271.92	8,157.60
6	-	Accountable Forms		book	20	0	0	20	2,266.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	113.30	2,266.00
7	-	Barcode Label Sticker, 2 1/2" X 1"		roll	104	0	17	121	50,215.00	0	0	9	9	3,735.00	0	0	5	5	2,075.00	0	0	5	5	2,075.00	140	415.00	58,100.00
8	-	Barcode Label Sticker, 2" X 1"		roll	1	0	0	1	2.27	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2.27	2.27
9	-	Barcode Printer		unit	5	0	0	5	110,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	22,000.00	110,000.00
10	-	Barcode Scanner		unit	1	0	0	1	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	6,000.00	6,000.00
11	-	Battery, 9V		piece	10	0	0	10	1,121.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	112.17	1,121.70
12	-	Battery, AA, Rechargeable, 2 pieces per pack		pack	42	0	13	55	25,487.00	2	2	7	11	5,097.40	5	2	0	7	3,243.80	0	0	0	0	0.00	73	463.40	33,828.20
13	-	Battery, AA, Rechargeable, with Charger		pack	3	1	4	8	16,124.88	1	1	2	4	8,062.44	0	0	0	0	0.00	0	0	0	0	0.00	12	2,015.61	24,187.32
14	-	Battery, AAA, Rechargeable, 2 pieces per pack		pack	4	0	5	9	4,950.00	2	2	4	8	4,400.00	5	2	0	7	3,850.00	0	0	0	0	0.00	24	550.00	13,200.00
15	-	Battery, AAA, Rechargeable, with Charger		pack	3	1	2	6	12,093.66	1	1	2	4	8,062.44	0	0	0	0	0.00	0	0	0	0	0.00	10	2,015.61	20,156.10
16	-	Battery, C (Medium), 2 pieces per pack		pack	0	0	10	10	895.10	0	0	10	10	895.10	0	0	10	10	895.10	0	0	10	10	895.10	40	89.51	3,580.40
17	-	Calling Card		box	130	26	1	157	157,000.00	7	1	12	20	20,000.00	10	0	6	16	16,000.00	0	0	0	0	0.00	193	1,000.00	193,000.00
18	-	CAT6 RJ45 Passthrough		pack	10	0	0	10	7,307.90	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	730.79	7,307.90
19	-	Certificate Frames		piece	10	0	50	60	15,000.00	10	0	10	20	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	80	250.00	20,000.00

No.	UNSPSC	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
20	-	Cling Wrap		roll	2	0	0	2	1,343.74	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	671.87	1,343.74
21	-	Clipboard with Pen Holder		piece	6	0	5	11	3,300.00	0	0	1	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	12	300.00	3,600.00
22	-	Coffee Cup and Saucer, 6 pairs per set		set	19	0	0	19	51,643.33	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19	2,718.07	51,643.33
23	-	Coffee Grounds (250 grams/pack)		pack	239	18	58	315	113,652.00	28	18	42	88	31,750.40	10	0	0	10	3,608.00	10	0	0	10	3,608.00	423	360.80	152,618.40
24	-	Coffee Maker, 10-12 cups		unit	7	1	1	9	18,900.00	1	0	0	1	2,100.00	0	1	0	1	2,100.00	0	0	0	0	0.00	11	2,100.00	23,100.00
25	-	Conference Kit		set	200	0	0	200	156,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	780.00	156,000.00
26	-	Creamer (48 pcs./pack)		pack	536	14	64	614	67,877.70	14	24	314	352	38,913.60	12	2	12	26	2,874.30	2	12	2	16	1,768.80	1008	110.55	111,434.40
27	-	Crimping Tool		piece	2	0	0	2	8,950.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	4,475.35	8,950.70
28	-	Data File Box, Closed, Horizontal, Legal		piece	40	8	12	60	8,753.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60	145.89	8,753.40
29	-	Data Folder, made of chipboard, taglia lock, A4		piece	251	202	202	655	134,275.00	177	2	2	181	37,105.00	0	0	0	0	0.00	0	0	0	0	0.00	836	205.00	171,380.00
30	-	Data Folder, made of chipboard, taglia lock, Legal		piece	235	102	52	389	56,405.00	2	2	2	6	870.00	30	0	0	30	4,350.00	0	0	0	0	0.00	425	145.00	61,625.00
31	-	Dater Stamp		piece	26	8	1	35	21,000.00	0	0	1	1	600.00	0	0	0	0	0.00	0	0	0	0	0.00	36	600.00	21,600.00
32	-	Dishwashing Paste, 400g		piece	354	25	5	384	19,253.76	10	14	14	38	1,905.32	42	5	10	57	2,857.98	0	0	0	0	0.00	479	50.14	24,017.06
33	-	Document Storage Box with Lid, Hardbound		piece	165	9	1	175	81,887.75	2	11	6	19	8,890.67	26	1	11	38	17,781.34	1	0	0	1	467.93	233	467.93	109,027.69
34	-	Drinking Glass, 6 pieces per set		set	11	0	0	11	7,480.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	680.00	7,480.00
35	-	Drinking Goblet, 6 pieces per set		set	8	0	0	8	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	1,000.00	8,000.00
36	-	Dry Seal		unit	5	0	1	6	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	3,000.00	18,000.00
37	-	Electric Airpot (minimum capacity of 1.5 liters)		piece	1	0	0	1	3,512.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,512.30	3,512.30
38	-	Electric Insect Killer		unit	0	0	0	0	0.00	1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,000.00	3,000.00
39	-	Envelope Documentary with DOF Bagong Pilipinas, Legal		piece	405	10	10	425	12,818.00	10	10	10	30	904.80	35	10	10	55	1,658.80	10	10	10	30	904.80	540	30.16	16,286.40
40	-	Envelope Documentary with DOF Bagong Pilipinas, A4		piece	405	10	65	480	13,680.00	10	10	15	35	997.50	35	10	15	60	1,710.00	10	10	15	35	997.50	610	28.50	17,385.00
41	-	Envelope Mailing with DOF Bagong Pilipinas Logo		piece	2165	25	30	2220	12,587.40	25	20	15	60	340.20	30	10	15	55	311.85	10	0	5	15	85.05	2350	5.67	13,324.50
42	-	Envelope Mailing with Window DOF Bagong Pilipinas Logo		piece	535	5	5	545	3,395.35	5	0	0	5	31.15	0	0	0	0	0.00	0	0	0	0	0.00	550	6.23	3,426.50
43	-	Envelope, Mailing, with DOF Logo		piece	200	0	150	350	1,984.50	0	150	0	150	850.50	0	0	0	0	0.00	0	0	0	0	0.00	500	5.67	2,835.00
44	-	Envelope, Mailing, with Window and DOF Logo		piece	1000	0	1000	2000	12,460.00	0	1000	0	1000	6,230.00	0	0	0	0	0.00	0	0	0	0	0.00	3000	6.23	18,690.00
45	-	Extension Cord Set with Individual Switch, 4-Gang		unit	22	0	2	24	19,007.28	1	0	0	1	791.97	0	0	0	0	0.00	0	0	0	0	0.00	25	791.97	19,799.25
46	-	Extension Cord Set with Individual Switch, 6-Gang		unit	60	3	3	66	99,390.72	0	0	5	5	7,529.60	30	0	0	30	45,177.60	0	0	0	0	0.00	101	1,505.92	152,097.92
47	-	External Hard Drive, 2TB, 2.5"HDD, USB 3.0		piece	29	0	0	29	142,927.95	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	29	4,928.55	142,927.95
48	-	External Hard Drive, 4TB, 2.5"HDD, USB 3.0		piece	8	0	5	13	117,817.31	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	9,062.87	117,817.31
49	-	First Aid Kit		set	5	0	0	5	2,549.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	509.85	2,549.25
50	-	Flash Drive, OTG, 32 GB capacity		piece	8	1	0	9	5,148.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	572.00	5,148.00
51	-	Flash Drive, OTG, 64 GB capacity		piece	103	0	22	125	90,870.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	125	726.96	90,870.00

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No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement				Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
52	-	Flashlight, Heavy Duty		piece	7	0	0	7	2,759.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	394.16	2,759.12
53	-	Flatbed Trolley		piece	3	0	0	3	12,000.00	1	0	0	1	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4	4,000.00	16,000.00
54	-	Fork, 4 pieces per set		set	15	0	0	15	5,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	340.00	5,100.00
55	-	GAD Souvenirs		piece	0	0	250	250	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	250	0	250	50,000.00	500	200.00	100,000.00
56	-	GAD T-shirt/Polo Shirt		piece	0	0	850	850	340,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	850	0	850	340,000.00	1700	400.00	680,000.00
57	-	Gloves, Disposable, 50's		box	3	3	3	9	3,059.10	3	0	0	3	1,019.70	0	0	0	0	0.00	0	0	0	0	0.00	12	339.90	4,078.80
58	-	HDMI Cable, 10 meters		piece	17	0	0	17	17,680.00	0	0	0	0	0.00	1	0	0	1	1,040.00	0	0	0	0	0.00	18	1,040.00	18,720.00
59	-	HDMI Cable, 5 meters		piece	13	0	0	13	10,015.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	770.44	10,015.72
60	-	HDMI Splitter		piece	1	1	1	3	6,240.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	2,080.00	6,240.00
61	-	HDMI to VGA Connector		piece	6	1	1	8	7,242.16	1	0	0	1	905.27	0	0	0	0	0.00	0	0	0	0	0.00	9	905.27	8,147.43
62	-	Hologram Sticker		piece	15000	0	0	15000	115,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15000	7.70	115,500.00
63	-	ID Colored Ribbon		box	0	0	2	2	9,064.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	4,532.00	9,064.00
64	-	ID Lace Cloth with Jacket		set	0	0	100	100	8,837.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	88.37	8,837.00
65	-	ISO Standards		piece	0	0	12	12	7,200.00	0	0	12	12	7,200.00	0	0	0	0	0.00	0	0	0	0	0.00	24	600.00	14,400.00
66	-	Lace Ribbon, 1/2"		roll	2	0	0	2	1,926.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	963.05	1,926.10
67	-	Laminating Film, A4		box	30	0	9	39	53,820.00	0	0	7	7	9,660.00	0	0	5	5	6,900.00	0	0	5	5	6,900.00	56	1,380.00	77,280.00
68	-	Laminating Film, Legal		box	11	0	9	20	32,843.20	0	0	9	9	14,779.44	0	0	5	5	8,210.80	0	0	5	5	8,210.80	39	1,642.16	64,044.24
69	-	Laminating Machine, Heavy Duty		unit	2	0	0	2	10,604.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,302.44	10,604.88
70	-	Laminating Pouch, 70X100mm, 250 micron, Gloss		box	6	0	4	10	3,433.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	343.30	3,433.00
71	-	Lanyard (FOR GSD ONLY)		piece	1000	0	0	1000	300,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1000	300.00	300,000.00
72	-	Linear Journal Notebook		piece	6	6	0	12	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	250.00	3,000.00
73	-	Liquid Dishwashing Soap		bottle	132	10	10	152	22,800.00	10	10	13	33	4,950.00	30	0	0	30	4,500.00	0	0	0	0	0.00	215	150.00	32,250.00
74	-	Liquid Hand Soap, 500ml		bottle	9	3	8	20	5,869.00	3	4	3	10	2,934.50	0	0	0	0	0.00	0	0	0	0	0.00	30	293.45	8,803.50
75	-	Looseleaf Cover (10's per bundle)		bundle	40	25	0	65	32,500.00	0	0	3	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	68	500.00	34,000.00
76	-	Magnetic Pin		piece	1001	1	2	1004	227,506.40	1	0	1	2	453.20	0	0	0	0	0.00	0	0	0	0	0.00	1006	226.60	227,959.60
77	-	Marker, whiteboard, black		piece	366	36	24	426	31,950.00	6	6	23	35	2,625.00	38	2	7	47	3,525.00	2	2	7	11	825.00	519	75.00	38,925.00
78	-	Marker, whiteboard, blue		piece	290	34	27	351	26,325.00	4	4	26	34	2,550.00	21	0	10	31	2,325.00	0	0	10	10	750.00	426	75.00	31,950.00
79	-	Marker, whiteboard, red		piece	146	17	21	184	13,800.00	2	2	18	22	1,650.00	21	0	10	31	2,325.00	0	0	10	10	750.00	247	75.00	18,525.00
80	-	Memo Pad, 1/2		pad	89	3	3	95	7,600.00	1	0	10	11	880.00	11	0	0	11	880.00	1	0	0	1	80.00	118	80.00	9,440.00
81	-	Memo Pad, 1/4		pad	77	13	3	93	5,301.00	11	0	10	21	1,197.00	11	0	0	11	627.00	1	0	0	1	57.00	126	57.00	7,182.00
82	-	Memory Card (for Drone)		piece	2	0	0	2	25,605.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	12,802.90	25,605.80
83	-	Microphone, Lapel		piece	1	0	0	1	2,496.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,496.00	2,496.00

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No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
84	-	Microwave Oven, Digital, 25 liters, Inverter		unit	3	0	2	5	35,678.15	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	7,135.63	35,678.15
85	-	Microwave Oven, Mechanical, 25 liters, Inverter		unit	0	0	1	1	5,550.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,550.00	5,550.00
86	-	Mouse, Optical, USB Connection Type		unit	38	5	2	45	10,146.15	0	0	1	1	225.47	0	0	0	0	0.00	0	0	0	0	0.00	46	225.47	10,371.62
87	-	Natural Sweetener (Sugar)		pack	0	0	5	5	2,142.25	0	0	5	5	2,142.25	0	0	5	5	2,142.25	0	0	5	5	2,142.25	20	428.45	8,569.00
88	-	Notepad, stick on, 2" X 2", 100 sheets per pad		pad	519	110	59	688	41,280.00	65	16	39	120	7,200.00	42	0	0	42	2,520.00	1	0	0	1	60.00	851	60.00	51,060.00
89	-	Numbering Ink		bottle	0	0	1	1	315.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	315.00	315.00
90	-	Oven Toaster, min. 14 liters capacity		unit	1	0	1	2	8,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	4,200.00	8,400.00
91	-	Page Markers, 1/2" x 2"		pack	82	0	0	82	24,600.00	0	0	0	0	0.00	5	0	0	5	1,500.00	0	0	0	0	0.00	87	300.00	26,100.00
92	-	Paper Shredder Machine, Heavy Duty		unit	8	0	0	8	108,768.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	13,596.00	108,768.00
93	-	Paper, Bond, 4, Colored		ream	58	3	6	67	43,550.00	6	1	1	8	5,200.00	0	0	0	0	0.00	0	0	0	0	0.00	75	650.00	48,750.00
94	-	Paper, Letterhead with DOF & Bagong Pilipinas, A4		ream	258	33	171	462	314,160.00	1	31	23	55	37,400.00	1	1	21	23	15,640.00	41	1	21	63	42,840.00	603	680.00	410,040.00
95	-						0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
96	-	Paper, Multicopy, A3, 70gsm		ream	24	1	1	26	15,600.00	6	1	1	8	4,800.00	1	1	1	3	1,800.00	1	0	0	1	600.00	38	600.00	22,800.00
97	-	Paper, Multicopy, B4		ream	30	0	50	80	18,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	80	230.00	18,400.00
98	-	Paper, Multicopy, Letter, 80gsm		ream	81	0	0	81	26,730.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	81	330.00	26,730.00
99	-	Paper, Parchment, A4, 80gsm		box	45	1	4	50	18,128.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	362.56	18,128.00
100	-	Percolator, 15 liters		unit	5	0	0	5	34,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	6,800.00	34,000.00
101	-	Plaque, for Mandatory Retirement		piece	0	0	7	7	11,896.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	1,699.50	11,896.50
102	-	Plastic Twine		roll	12	0	0	12	2,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	200.00	2,400.00
103	-	Polo Shirt		piece	0	0	50	50	28,042.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	560.84	28,042.00
104	-	Pre-Made UTP CAT6 LAN Cable with RJ45, 3 Meters		piece	50	0	0	50	11,273.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	225.47	11,273.50
105	-	Push Cart, 300kg capacity		piece	3	0	0	3	33,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	11,000.00	33,000.00
106	-	PVC Card with Chip		piece	0	0	300	300	9,360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	300	31.20	9,360.00
107	-	Refrigerator, min. 9cu.ft., Inverter		unit	2	0	0	2	59,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	29,500.00	59,000.00
108	-	Ribbon, for Time Stamp Machine		roll	13	3	6	22	12,463.00	0	0	12	12	6,798.00	0	0	0	0	0.00	0	0	0	0	0.00	34	566.50	19,261.00
109	-	Ring Binder, Plastic, 1/2"		piece	16	50	10	76	1,292.00	0	0	0	0	0.00	10	0	0	10	170.00	0	0	0	0	0.00	86	17.00	1,462.00
110	-	Ring Binder, Plastic, 1"		piece	38	75	20	133	6,027.56	0	10	10	20	906.40	10	0	0	10	453.20	0	0	0	0	0.00	163	45.32	7,387.16
111	-	Ring Binder, Plastic, 3/4"		piece	21	30	20	71	2,091.66	0	0	15	15	441.90	10	0	0	10	294.60	0	0	0	0	0.00	96	29.46	2,828.16
112	-	Room Divider for Clinic		set	0	0	0	0	0.00	1	0	0	1	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,500.00	3,500.00
113	-	Self-Inking Stamp - with names (CRMD staff)		piece	25	0	3	28	20,328.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	28	726.00	20,328.00
114	-	Self-Inking Stamp - with names (Certified-various)		piece	20	0	0	20	22,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	1,110.00	22,200.00
115	-	Self-Inking Stamp - (Received & Released with Date)		piece	18	2	1	21	33,142.20	2	0	0	2	3,156.40	0	0	0	0	0.00	0	0	0	0	0.00	23	1,578.20	36,298.60

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No.	UNSPSC	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
116	-	Sign Here Sticker																									
117	-	Sign Pen, BLACK, Liquid/Gel Ink, 0.5mm needle tip		pad	692	233	91	1016	195,691.76	46	11	66	123	23,691.03	85	5	15	105	20,224.05	10	0	10	20	3,852.20	1264	192.61	243,459.04
118	-	Sign Pen, BLUE, Liquid/Gel Ink, 0.5mm needle tip		piece	2280	281	245	2806	206,661.90	69	64	164	297	21,874.05	119	26	74	219	16,129.35	6	26	54	86	6,333.90	3408	73.65	250,999.20
119	-	Sign Pen, GREEN, Liquid/Gel Ink, 0.5mm needle tip		piece	1611	281	312	2204	162,324.60	69	144	153	366	26,955.90	199	26	130	355	26,145.75	6	106	30	142	10,458.30	3067	73.65	225,884.55
120	-	Sign Pen, RED, Liquid/Gel Ink, 0.5mm needle tip		piece	183	22	24	229	16,865.85	3	3	23	29	2,135.85	18	0	0	18	1,325.70	0	0	0	0	0.00	276	73.65	20,327.40
121	-	Smart Power Strip with USB Port		piece	792	121	84	997	73,429.05	4	4	50	58	4,271.70	19	0	0	19	1,399.35	1	0	0	1	73.65	1075	73.65	79,173.75
122	-	Spoon, 4 pieces per set		unit	3	0	0	3	3,744.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,248.00	3,744.00
123	-	Stapler, Flat Clinch, Heavy Duty		set	21	0	0	21	7,140.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21	340.00	7,140.00
124	-	Sticker Paper		piece	53	0	35	88	85,479.68	5	0	5	10	9,713.60	0	0	5	5	4,856.80	0	0	5	5	4,856.80	108	971.36	104,906.88
125	-	Sugar, Brown, (100 pcs/pack)		pack	126	12	40	178	11,899.30	10	9	9	28	1,871.80	1	1	1	3	200.55	1	0	0	1	66.85	210	66.85	14,038.50
126	-	Sugar, White, (100 pcs/pack)		pack	282	9	29	320	45,760.00	9	9	79	97	13,871.00	1	1	1	3	429.00	1	1	1	3	429.00	423	143.00	60,489.00
127	-	Tape Duct		pack	28	9	29	66	9,801.00	19	9	19	47	6,979.50	1	1	11	13	1,930.50	1	11	1	13	1,930.50	139	148.50	20,641.50
128	-	Tarpaulin		piece	5	2	1	8	722.88	1	1	1	3	271.08	1	1	1	3	271.08	1	1	1	3	271.08	17	90.36	1,536.12
129	-	Teaspoon, 4 pieces per set		piece	0	0	23	23	52,118.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2	0	2	4,532.00	25	2,266.00	56,650.00
130	-	Time Stamp Machine		set	18	3	0	21	7,140.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21	340.00	7,140.00
131	-	Tissue, Interfolded Paper Towel		unit	4	0	0	4	58,916.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	14,729.00	58,916.00
132	-	Toilet Tissue Paper, 3 ply, 12 rolls per pack		pack	4609	119	663	5391	323,460.00	258	138	202	598	35,880.00	157	388	98	643	38,580.00	38	68	67	173	10,380.00	6805	60.00	408,300.00
133	-	Token		pack	4946	298	179	5423	1,030,370.00	81	55	49	185	35,150.00	172	12	27	211	40,090.00	53	27	12	92	17,480.00	5911	190.00	1,123,090.00
134	-	Transparency Film, A4, Ordinary		set	260	0	7	267	453,766.50	0	0	0	0	0.00	10	0	0	10	16,995.00	0	0	0	0	0.00	277	1,699.50	470,761.50
135	-	T-Shirt		pack	19	0	10	29	11,008.40	0	5	0	5	1,898.00	0	0	5	5	1,898.00	0	5	0	5	1,898.00	44	379.60	16,702.40
136	-	Universal Power Adaptor		piece	0	0	0	0	0.00	0	0	300	300	98,571.00	0	300	0	300	98,571.00	0	600	0	600	197,142.00	1200	328.57	394,284.00
137	-	USB-C Digital AV Multiport Adaptor		piece	6	3	10	19	1,162.42	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19	61.18	1,162.42
138	-	Utility Cart Trolley, 3 Layer		piece	1	0	1	2	8,814.74	0	0	1	1	4,407.37	0	0	0	0	0.00	0	0	0	0	0.00	3	4,407.37	13,222.11
139	-	UTP CAT6 LAN Cable (1000ft.)		unit	1	0	0	1	16,000.00	2	0	0	2	32,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	16,000.00	48,000.00
140	-	UTP CAT6 network Module RJ45 Connector Cable		box	10	0	0	10	135,960.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	13,596.00	135,960.00
141	-	Velcro Hook and Loop Tape Fastener, 1", 20ft.		piece	100	0	0	100	19,876.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	198.76	19,876.00
142	-	Velcro Strap Cable Tie		roll	10	0	0	10	19,317.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	1,931.77	19,317.70
143	-	Wax Resin Ribbon		pack	2	0	0	2	1,527.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	763.52	1,527.04
144	-	Wireless Keyboard and Mouse with USB Dongle		roll	90	8	14	112	33,628.00	6	5	1	12	3,603.00	0	0	0	0	0.00	0	0	0	0	0.00	124	300.25	37,231.00
145	-	Wireless Laser Pointer/Clicker Presenter		set	33	4	2	39	52,687.44	1	1	1	3	4,052.88	0	0	0	0	0.00	0	0	0	0	0.00	42	1,350.96	56,740.32
				unit	3	0	1	4	12,139.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,034.85	12,139.40

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