

DEPARTMENT OF FINANCE
Annual Procurement Plan for FY 2020 (Amendment No. 2)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Common Used Supplies and Equipment (CSE)	Various Offices	NO	NP-53.5 Agency-to-Agency/ NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Regular Agency Fund	54,679,577.16	45,507,775.40	9,171,801.76	
	Sub-Total									54,679,577.16	45,507,775.40	9,171,801.76	
	Provision of Janitorial Services in the DOF for CY 2020	DOF	YES	Competitive Bidding	October 2019	November 2019	January 2020	January 2020	Regular Agency Fund	15,200,000.00	15,200,000.00	-	
	Provision of Security Services in the DOF for CY 2020	DOF	YES	Competitive Bidding	October 2019	November 2019	January 2020	January 2020	Regular Agency Fund	27,000,000.00	27,000,000.00	-	
	Provision of Manpower Services in the DOF for CY 2020	DOF	YES	Competitive Bidding	October 2019	November 2019	January 2020	January 2020	Regular Agency Fund	87,612,506.40	87,612,506.40	-	
	Rental of Photocopying Machine	DOF	YES	Competitive Bidding	October 2019	November 2019	January 2020	January 2020	Regular Agency Fund	3,500,000.00	3,500,000.00	-	
	Rental of Printers (Colored, and Black & White)	MITHI	YES	Competitive Bidding	October 2019	November 2019	January 2020	January 2020	Regular Agency Fund	2,756,400.00	2,756,400.00	-	
	Procurement of Email Management Service and Online Productivity Suite	MITHI	YES	Competitive Bidding	October 2019	November 2019	January 2020	January 2020	Regular Agency Fund	2,000,000.00	2,000,000.00	-	
	Consultancy Services	Various Offices	YES	NP-53.7 Highly Technical Consultants	N/A	N/A	January 2020/ July 2020	January 2020/ July 2020	Regular Agency Fund	26,227,335.92	26,227,335.92	-	
	Operations and Maintenance of DOF Building	DOF	YES	Competitive Bidding	October 2019	November 2019	January 2020	January 2020	Regular Agency Fund	9,000,000.00	9,000,000.00	-	
	Printing of DOF Annual Report	FPPO	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	400,000.00	400,000.00	-	
	INTERNET SUBSCRIPTION EXPENSES												
	Provision of Primary High Availability Internet Subscription	MITHI	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Regular Agency Fund	4,200,000.00	4,200,000.00	-	
	Provision of Secondary High Availability Internet Subscription	MITHI	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Regular Agency Fund	3,099,999.96	3,099,999.96	-	
	Sub-Total									7,299,999.96	7,299,999.96	-	
	RENTAL EXPENSES												
	Rent - ICT Equipment	RO	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	Regular Agency Fund	49,992.00	49,992.00	-	
	Rent - Building and Structures	GSD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	1st Quarter	1st Quarter	Regular Agency Fund	216,000.00	216,000.00	-	
	Sub-Total									265,992.00	265,992.00	-	
	SUBSCRIPTION EXPENSES												
	Subscription of International and Local Newspapers/ Magazines	Various Offices	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	748,982.76	748,982.76	-	
	Subscription of E-Journals	GSD	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	150,000.00	150,000.00	-	

Cisco ASA with Firepower Subscription License	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	800,000.00	800,000.00	-
End-Point Security for Desktop/Laptops/Server/Byod devices	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	1,000,000.00	1,000,000.00	-
Datacenter Collocation (DR/CLOUD)	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	1,000,000.00	1,000,000.00	-
SSL Certificate Support and Maintenance with Website plug-ins Subscription	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	500,000.00	500,000.00	-
Subscription of various Satellite and Cable Television Service	OSEC	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	189,600.00	189,600.00	-
Subscription of CD Asia	ASEC - ROG & USEC-IFG	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	278,392.80	278,392.80	-
Data Center Maintenance	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	900,000.00	900,000.00	-
Lex Libris with Bulletin License	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	100,000.00	100,000.00	-
IP-PABX Subscription	MITHI	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Regular Agency Fund	3,699,999.96	3,699,999.96	-
Palo Alto Layer 4-7 Firewall	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	500,000.00	500,000.00	-
Cybersecurity Software Solutions Subscription	MITHI	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Regular Agency Fund	2,500,000.00	2,500,000.00	-
DOF Online Tax Exemption Application Systems Maintenance (Cloud Services)	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Regular Agency Fund	1,000,000.00	1,000,000.00	-
Sub-Total									13,366,975.52	13,366,975.52	-
REPAIRS AND MAINTENANCE											
Maintenance of Elevator	GSD	NO	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	Regular Agency Fund	360,000.00	360,000.00	-
Pest Control Services	GSD	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	240,000.00	240,000.00	-
Flower Arrangement	GSD	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	720,000.00	720,000.00	-
Repairs and Maintenance - ICT Equipment	Various Offices	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	Regular Agency Fund	76,000.00	76,000.00	-
Repairs and Maintenance - Other Machinery & Equipment, Furniture and Fixtures	Various Offices	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	Regular Agency Fund	460,000.00	460,000.00	-
Repairs and Maintenance - Motor Vehicles	Various Offices	NO	Competitive Bidding/ NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Regular Agency Fund	4,147,018.68	4,147,018.68	-
Repairs and Maintenance - DOF Building and Equipment	GSD	NO	Competitive Bidding/ NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	Regular Agency Fund	21,600,000.00	21,600,000.00	-
Sub-Total									27,603,018.68	27,603,018.68	-
OTHER MAINTENANCE AND OPERATING EXPENSES											
Procurement of Purified Drinking Water	GSD	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	Regular Agency Fund	579,840.00	579,840.00	-
Meals Served During Meetings & Seminars	Various Offices	NO	NP-53.9 - Small Value Procurement/ Direct Contracting	As the need arises	N/A	As the need arises	As the need arises	Regular Agency Fund	5,674,000.00	5,674,000.00	-
Travel Expenses (Local & Foreign)	Various Offices	NO	NP-53.9 - Small Value Procurement/ NP-53.14 - Direct Retail of POL Products and Airline Tickets	As the need arises	N/A	As the need arises	As the need arises	Regular Agency Fund	8,721,000.00	8,721,000.00	- Includes Procurement of Airline Tickets, Accommodation, Meals

Procurement of Petroleum, Oil and Lubricant Products	Various Offices	NO	NP-53.14 - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	As the need arises	N/A	As the need arises	As the need arises	Regular Agency Fund	2,265,066.60	2,265,066.60	-	
Vaccine, Anti Influenza	HRMDD/ Clinic	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	Regular Agency Fund	210,000.00	210,000.00	-	
Annual Physical Examination with Drug Test (Laboratory)	HRMDD/ Clinic	NO	Competitive Bidding	2nd Quarter	N/A	2nd Quarter	2nd Quarter	Regular Agency Fund	1,170,000.00	1,170,000.00	-	
Special Award for DOF Employee with Loyalty	HRMDD	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	Regular Agency Fund	60,000.00	60,000.00	-	
ISO Certification with meals	MITHI	NO	NP-53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	Regular Agency Fund	550,000.00	550,000.00	-	
ISMS Awareness Training with Venue and Meals	MITHI	NO	NP-53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	Regular Agency Fund	700,000.00	700,000.00	-	
Stamps, Mailing	CRMD	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Regular Agency Fund	240,000.00	240,000.00	-	
Courier Services	OSEC	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Regular Agency Fund	165,000.00	165,000.00	-	
Orchids	OSEC	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Regular Agency Fund	108,000.00	108,000.00	-	
Verification and Authentication Fees	PMP	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Regular Agency Fund	50,000.00	50,000.00	-	
Sub-total									20,492,906.60	20,492,906.60	-	
GRAND TOTAL									297,404,712.24	288,232,910.48	9,171,801.76	

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