

**DEPARTMENT OF FINANCE  
ANNUAL PROCUREMENT PLAN FOR FY 2022**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Common Used Supplies and Equipment (CSE)	Various Offices	NO	Competitive Bidding/ NP-53.5 - Agency-to-Agency /NP-53.9 - Small Value Procurement/ NP-52.1 - Shopping/ Direct Contracting	Quarterly	Quarterly	Quarterly	Quarterly	GoP	43,742,320.58	33,979,820.58	9,762,500.00	
	<b>SUB-TOTAL</b>									<b>43,742,320.58</b>	<b>33,979,820.58</b>	<b>9,762,500.00</b>	
<b>FOR EARLY PROCUREMENT</b>													
	Provision of Janitorial Services in DOF for CY 2022	DOF	YES	Competitive Bidding	October 2021	November 2021	January 2022	January 2022	GoP	15,600,000.00	15,600,000.00	-	
	Provision of Security Services in DOF for CY 2022	DOF	YES	Competitive Bidding	October 2021	November 2021	January 2022	January 2022	GoP	24,996,000.00	24,996,000.00	-	
	Provision of Manpower Services in DOF for CY 2022	DOF	YES	Competitive Bidding	October 2021	November 2021	January 2022	January 2022	GoP	77,309,881.63	77,309,881.63	-	
	Operations and Maintenance of DOF Building	GSD	YES	Competitive Bidding	October 2021	November 2021	January 2022	January 2022	GoP	9,000,000.00	9,000,000.00	-	
	Consultancy Services	Various Offices	YES	NP-53.7 Highly Technical Consultants	N/A	N/A	January 2022/ July 2022	January 2022/ July 2022	GoP	18,399,530.76	18,399,530.76	-	
	Primary High Availability Internet Subscription	MITHI	YES	Competitive Bidding	October 2021	November 2021	January 2022	January 2022	GoP	5,499,999.96	5,499,999.96	-	
	e-Mail Subscription	MITHI	YES	Competitive Bidding	October 2021	November 2021	January 2022	January 2022	GoP	4,800,000.00	4,800,000.00	-	
	Network Maintenance Agreement	MITHI	YES	Competitive Bidding	October 2021	November 2021	January 2022	January 2022	GoP	3,500,000.00	3,500,000.00	-	
	AXWAY Annual Maintenance Support	MITHI	YES	Direct Contracting	N/A	N/A	January 2022	January 2022	GoP	500,000.00	500,000.00	-	
	Rental of Storage Room	OSS-Center	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st Quarter	1st Quarter	GoP	1,641,721.40	1,641,721.40	-	
	Renovation of 8th Floor EDPC Bldg.	GSD	YES	Competitive Bidding	October 2021	November 2021	January 2022	January 2022	GoP	98,000,000.00	-	98,000,000.00	To be used as additional office space for DOF
	<b>SUB-TOTAL</b>									<b>259,247,133.75</b>	<b>161,247,133.75</b>	<b>98,000,000.00</b>	
<b>SUBSCRIPTION EXPENSES</b>													
	Subscription of International and Local Newspapers/Magazines	Various Offices	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	555,540.91	555,540.91	-	
	Subscription of CD Asia	Usec IFG & Asec ROG	NO	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	GoP	278,392.80	278,392.80	-	
	Bloomberg Subscription	Ifoo	NO	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	GoP	1,425,000.00	1,425,000.00	-	
	Subscription of Various Satellite and Cable Television Service	OSEC	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	39,600.00	39,600.00	-	
	Secondary High Availability Internet Subscription	MITHI	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	4,368,000.00	4,368,000.00	-	
	Active Directory Subscription	MITHI	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	4,000,000.00	4,000,000.00	-	
	Application Programming Interface (API) Gateway Cloud License for Tradenet System Agency Data Marts and ASEAN Single Window (ASW) Infrastructure	MITHI	NO	NP-53.5 Agency-to-Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	15,000,000.00	15,000,000.00	-	
	Chatbot	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	600,000.00	600,000.00	-	
	CISCO ASA with Firepower Subscription License	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	800,000.00	800,000.00	-	
	Cloud Based Videoconferencing	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	800,000.00	800,000.00	-	



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Datacenter Collocation (DR/CLOUD)	MITHI	YES	NP-53.5 Agency-to-Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	2,200,000.00	2,200,000.00	-	
	Digital Signature Software	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	781,000.00	781,000.00	-	
	End-Point Security for Desktop/Laptops/Server/Byod Devices	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	1,000,000.00	1,000,000.00	-	
	Enterprise Microservices Platform License Subscription	MITHI	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	10,000,000.00	10,000,000.00	-	
	Enterprise Resource Management System Cloud Services	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	500,000.00	500,000.00	-	
	IP-PABX Subscription	MITHI	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,793,000.04	1,793,000.04	-	
	Lex Libris with Bulletin License	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	443,000.00	443,000.00	-	
	Network Access Control System for BYODs	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	1,000,000.00	1,000,000.00	-	
	Palo Alto Layer 4-7 Firewall	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	2nd Quarter	2nd Quarter	GoP	500,000.00	500,000.00	-	
	Proxy Server Monitoring and Maintenance Tool Subscription	MITHI	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	2nd Quarter	GoP	3,000,000.00	3,000,000.00	-	
	SSL Certificate Support and Maintenance with Website plug-ins Subscription	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	300,000.00	300,000.00	-	
	VDI Software Subscription	MITHI	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	9,700,000.00	9,700,000.00	-	
	Virtualization / Back-up and Restore Software Support	MITHI	NO	Competitive Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	3,000,000.00	3,000,000.00	-	
	HRMDD's Test Batteries	HRMDD	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	315,000.00	315,000.00	-	
	Other Subscription Expenses	Usec DFG & OSS-Center	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	12,999.96	12,999.96	-	
	<b>SUB-TOTAL</b>									<b>62,411,533.71</b>	<b>62,411,533.71</b>	-	
	<b>RENTAL EXPENSES</b>												
	Rental of Printing Services	MITHI	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	6,920,000.00	6,920,000.00	-	
	Rental of Equipment	Ifoo & RO	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	550,000.00	550,000.00	-	
	Rental of ICT Machinery and Equipment	FPPO	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	16,000.00	16,000.00	-	
	Rental of Motor Vehicle	Ifoo	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	150,000.00	150,000.00	-	
	<b>SUB-TOTAL</b>									<b>7,636,000.00</b>	<b>7,636,000.00</b>	-	
	<b>REPAIRS AND MAINTENANCE</b>												
	AV Preventive and Corrective Maintenance	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	500,000.00	500,000.00	-	
	Data Center Maintenance	MITHI	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	1,000,000.00	1,000,000.00	-	
	Fire Suppression Maintenance	MITHI	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	500,000.00	500,000.00	-	
	Maintenance of Elevator	GSD	NO	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	GoP	360,000.00	360,000.00	-	
	Pest Control Services	GSD	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	240,000.00	240,000.00	-	
	Repairs and Maintenance of Building	GSD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	4,600,000.00	4,600,000.00	-	
	Repairs and Maintenance of Leased Assets	Usec ROG	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	120,000.00	120,000.00	-	
	Repair of Medical and Dental Machine/ Equipment	HRMDD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	10,000.00	10,000.00	-	
	Repairs and Maintenance of Motor Vehicles	Various Offices	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	3,380,000.00	3,380,000.00	-	



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Repairs and Maintenance of Machinery and Equipment	Various Offices	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	1,226,000.00	1,226,000.00	-	
	Repairs and Maintenance of Furnitures and Fixtures	OSEC & SERG	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	360,000.00	360,000.00	-	
	Repairs and Maintenance of ICT Equipment	MSD & RO	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	60,000.00	60,000.00	-	
	<b>SUB-TOTAL</b>									<b>12,356,000.00</b>	<b>12,356,000.00</b>	-	
<b>OTHER MAINTENANCE AND OPERATING EXPENSES</b>													
	Procurement of Purified Drinking Water	GSD	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	400,000.00	400,000.00	-	
	Annual Physical Examination (Laboratory)	HRMDD	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	2,200,000.00	2,200,000.00	-	
	Drug Test	HRMDD	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	17,500.00	17,500.00	-	
	RT-PCR Test	HRMDD	NO	NP-53.2 Emergency Cases	As the need arises	N/A	As the need arises	As the need arises	GoP	544,000.00	544,000.00	-	
	Rapid Antigen Test Kit	HRMDD	NO	NP-53.2 Emergency Cases	As the need arises	N/A	As the need arises	As the need arises	GoP	374,400.00	374,400.00	-	
	Vaccine, Anti-Influenza	Various Offices	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	500,000.00	500,000.00	-	
	Orchids	OSEC	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	112,800.00	112,800.00	-	
	Year-end Activities	HRMDD	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	4th Quarter	4th Quarter	GoP	60,000.00	60,000.00	-	
	DOF Anniversary	HRMDD	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	40,000.00	40,000.00	-	
	National Statistics Month Celebration	STATISTICS DIVISION	NO	NP-53.9 - Small Value Procurement	3rd Quarter	N/A	4th Quarter	4th Quarter	GoP	35,000.00	35,000.00	-	
	Meals Expenses	Various Offices	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	1,141,000.00	1,141,000.00	-	
	Procurement of Petroleum, Oil and Lubricant Products	Various Offices	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	As the need arises	As the need arises	GoP	2,391,000.00	2,391,000.00	-	
	Travel Expenses (Local & Foreign)	Various Offices	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets/ NP-53.9 - Small Value Procurement	N/A	N/A	As the need arises	As the need arises	GoP	25,434,894.45	25,434,894.45	-	Includes Procurement of Airline Tickets, Accommodation and Meals
	Training Expenses	Various Offices	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	3,227,372.10	3,227,372.10	-	
	Strategic Planning	USEC ROG, HRMDD, FPPO, FPLD, SSD, SD, MTIHI	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	784,000.00	784,000.00	-	
	Printing and Publication	FPPO and HRMDD	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	450,000.00	450,000.00	-	
	Mailing Stamp, Postage and Courier Services	ASEC IFG, CRMD, OSS-CENTER	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	429,000.00	429,000.00	-	
	Special Award for DOF Employees with Loyalty	HRMDD	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	966,000.00	966,000.00	-	
	Taxes, Duties & Licenses, Fidelity Bond Premiums and Insurance Expenses	OSS-CENTER & SERG	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	34,688.00	34,688.00	-	



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	Other MOOE	ASEC IFG, ASEC CAG, IFOO, COO, BUDGET DIVISION	YES	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	3,687,696.08	3,687,696.08	-	
	<b>SUB-TOTAL</b>									<b>42,829,350.63</b>	<b>42,829,350.63</b>	-	
	<b>CAPITAL OUTLAY</b>												
	Furnitures and Fixtures	LAO	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	200,000.00	-	200,000.00	
	8th Floor Furnitures and Fixtures	GSD	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	22,120,000.00	-	22,120,000.00	To be used in the 8th Floor EDPC Building additional offices
	<b>Building Renovation</b>												
	Materials Recovery Facility	GSD	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	137,117.31	-	137,117.31	MRF used as staging area for materials that will be classified as recyclable in preparation for disposal
	Waiting Area	GSD	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	5,777,462.37	-	5,777,462.37	Waiting area for DOF clientele
	Perimeter Lighting	GSD	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	103,758.76	-	103,758.76	Upgrading of DOF Perimeter Lights to Solar LED
	Basement Epoxy Painting Works	GSD	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,981,661.56	-	1,981,661.56	
	<b>Machinery and Equipment</b>												
	15 units Air conditioning units (Split Type, Ceiling Cassette 3TR, Inverter)	GSD	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,500,000.00	-	1,500,000.00	10 units will be used in the DOF Cafeteria 4 units will be used in the Roof Deck Function Room 1 unit will be used in the Executive Meeting Room at the Roof Deck
	Portable Generator 5KVA	GSD	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	70,000.00	-	70,000.00	For emergency purposes that needs immediate power supply for a certain area.
	Turnstile with MorphoWave	GSD	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	13,200,000.00	-	13,200,000.00	To restrict the entry of the unauthorized personnel in the DOF premises
	RFID for PPE	GSD	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	8,000,000.00	-	8,000,000.00	Scanner for DOF Plant, Property and Equipment to avoid unauthorized pull-out or without gate pass
	Uninterrupted Power Supply	GSD	NO	Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	4,186,000.00	-	4,186,000.00	Replacement for defective UPS
	<b>SUB-TOTAL</b>									<b>57,276,000.00</b>	-	<b>57,276,000.00</b>	
	<b>GRAND TOTAL</b>									<b>485,498,338.67</b>	<b>320,459,838.67</b>	<b>165,038,500.00</b>	

Prepared by:



**EDEN C. ZAMORA**  
Chief Administrative Officer  
Procurement Management Division

RECOMMENDING APPROVAL:

BIDS AND AWARDS COMMITTEE



**SHEILA N. CASTALONI**  
Member



**ALVIN P. DIAZ**  
Member



**DANIELLE MARIE S. RIEZA-CULANGEN**  
Vice Chairperson



**GIL S. BELTRAN**  
Chairperson

APPROVED BY:



**BAYANI H. AGABIN**  
Undersecretary



**MARK DENNIS Y.C. JOVEN**  
Undersecretary