

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
 - a. Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019_DBM_Central Office, APP2019_DBM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)563-9352 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.

Department/Bureau/Office: DEPARTMENT OF FINANCE
 Region: MAIN & NCR
 Address: Roxas Boulevard, Manila

Agency Account Code: 1001
 Organization Type: National Government Agency (NGA)

Contact Person: Carlo V. Balzoy
 Position: OIC, Procurement Management Division
 E-mail: bac@dof.gov.ph
 Telephone/Mobile Nos: 5264786

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																											
Pesticides or Pest Repellents																											
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	63	7	20	90	12,542.40	47	7	11	65	9,058.40	69	7	10	86	11,984.96	47	7	10	64	8,919.04	305.00	139.36	42,504.80	
Solvents																											
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	522	74	147	743	32,686.06	376	50	136	562	24,723.50	454	63	145	662	29,122.70	377	32	123	532	23,403.74	2,499.00	43.99	109,936.01	
Color Compounds and Dispersions																											
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle	26	5	13	44	1,083.60	17	3	9	29	714.19	22	3	6	31	763.44	16	3	5	24	591.05	128.00	24.63	3,152.28	
Films																											
4	1311203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	4	0	0	4	2,948.94	4	2	0	6	4,423.41	4	2	0	6	4,423.41	4	2	0	6	4,423.41	22.00	737.24	16,219.17	
5	1311201-CF-P02	CARBON FILM, PE, black, size 210mm x 297mm	box	1	0	1	2	417.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	208.52	417.04	
6	1311201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	208.52	0.00	
Paper Materials and Products																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
7	14111525-CA-A01	CARTOLINA, assorted colors	pack	10	0	8	18	1,310.03	3	0	8	11	800.57	6	0	8	14	1,018.91	1	0	8	9	655.01	52.00	72.78	3,784.52	
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	682.24	0.00	
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,029.60	0.00	
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,300.00	0.00	
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	765.44	0.00	
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	596.80	0.00	
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,034.80	0.00	
14	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	3	1	1	5	3,353.48	1	0	1	2	1,341.39	2	0	1	3	2,012.09	1	0	1	2	1,341.39	12.00	670.70	8,048.35	
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	223	10	31	264	8,505.87	121	18	22	161	5,187.29	162	10	27	199	6,411.62	115	8	14	137	4,414.03	761.00	32.22	24,518.81	
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	205	11	40	256	14,350.34	132	20	38	190	10,650.64	177	11	30	218	12,220.21	132	8	31	171	9,585.58	835.00	56.06	46,806.76	
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	231	21	53	305	12,656.28	149	26	30	205	8,506.68	202	19	23	244	10,125.02	149	14	25	188	7,801.25	942.00	41.50	39,089.23	
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	231	11	101	343	4,130.82	61	11	50	122	1,469.27	154	21	41	216	2,601.33	50	6	34	90	1,083.89	771.00	12.04	9,285.31	
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	1450	251	640	2341	309,880.98	810	252	581	1643	217,485.88	1050	251	629	1930	255,476.42	785	244	526	1555	205,837.22	7,469.00	132.37	988,680.49	
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	577	58	241	876	135,562.75	427	90	197	714	110,492.93	517	49	236	802	124,111.10	426	79	156	661	102,291.07	3,053.00	154.75	472,457.86	
21	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	114.51	0.00	
22	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	129.98	0.00	
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	30	6	2	38	659.19	8	8	1	17	294.90	19	6	2	27	468.37	5	5	1	11	190.82	93.00	17.35	1,613.29	
24	14111503-PA-P01	PAPER, PARCHEMENT, size: 210 x 297mm, multi-purpose	ream	14	0	18	32	3,078.40	3	1	12	16	1,539.20	12	0	17	29	2,789.80	4	0	12	16	1,539.20	93.00	96.20	8,946.60	
25	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 300-0.3m	roll	18	1	1	20	975.52	15	1	0	16	780.42	17	1	1	19	926.74	12	1	1	14	682.86	69.00	48.78	3,365.54	
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	22	2	14	38	2,687.36	10	5	10	25	1,768.00	15	2	14	31	2,192.32	7	5	7	19	1,343.68	113.00	70.72	7,991.36	
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	57	9	28	94	9,580.48	19	10	11	40	4,076.80	33	11	28	72	7,338.24	12	10	8	30	3,057.60	236.00	101.92	24,053.12	
28	14111704-TT-P01	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	517	60	170	747	48,865.75	400	62	112	574	37,548.78	458	49	109	616	40,296.26	371	65	89	525	34,343.40	2,462.00	65.42	161,054.19	
Batteries and Cells and Accessories																											
29	26111702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	86	6	41	133	2,623.93	74	10	28	112	2,209.63	75	6	41	122	2,406.91	66	6	26	98	1,933.42	465.00	19.73	9,173.89	
30	26111702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	97	17	18	132	2,574.00	93	6	26	125	2,437.50	83	17	20	120	2,340.00	84	6	24	114	2,223.00	491.00	19.50	9,574.50	
31	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	88.40	0.00	
Manufacturing Components and Supplies																											
32	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	77	5	16	98	4,686.28	31	8	4	43	2,056.23	59	8	16	83	3,968.99	21	5	13	39	1,864.95	263.00	47.82	12,576.45	
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	32	10	2	44	909.71	10	3	0	13	268.78	16	0	2	18	372.15	9	0	0	9	186.08	84.00	20.68	1,736.72	
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	203	44	63	310	6,215.87	92	58	61	211	4,230.80	135	42	77	254	5,093.00	112	27	49	188	3,769.63	963.00	20.05	19,309.31	
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	7	0	0	7	127.40	0	0	0	0	0.00	7	0	0	7	127.40	0	0	0	0	0.00	14.00	18.20	254.80	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	98	0	26	124	6,834.88	40	6	21	67	3,693.04	76	0	26	102	5,622.24	38	6	6	50	2,756.00	343.00	55.12	18,906.16	
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	53	9	37	99	10,553.40	22	13	13	48	5,116.80	38	9	17	64	6,822.40	22	16	10	48	5,116.80	259.00	106.60	27,609.40	
38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	108	0	14	122	2,220.40	58	4	12	74	1,346.80	99	0	15	114	2,074.80	63	2	8	73	1,328.60	383.00	18.20	6,970.60	
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	253	25	108	386	3,512.60	89	37	78	204	1,856.40	191	29	75	295	2,684.50	91	32	67	190	1,729.00	1,075.00	9.10	9,782.50	
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	116	7	37	160	2,912.00	55	16	23	94	1,710.80	96	7	37	140	2,548.00	59	14	11	84	1,528.80	478.00	18.20	8,699.60	
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	16	0	3	19	968.24	5	2	7	14	713.44	9	0	10	19	968.24	5	0	5	10	509.60	62.00	50.96	3,159.52	
Heating and Ventilation and Air Circulation																											
42	40101604-EF-C01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	974.48	0.00	
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,192.88	0.00	
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,006.39	0.00	
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit	1	0	0	1	669.66	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	669.66	669.66	
Lighting and Fixtures and Accessories																											
46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	40.56	0.00	
47	39101628-LB-L01	Ligth Bulb, LED, 7 watts 1 pc in individual box	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	72.49	0.00	
Measuring and Observing and Testing Equipment																											
48	4111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	16	0	0	16	247.60	1	0	0	1	15.48	1	0	0	1	15.48	1	0	0	1	15.48	19.00	15.48	294.03	
Cleaning Equipment and Supplies																											
49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	141	12	53	206	17,728.36	70	11	44	125	10,757.50	122	6	55	183	15,748.98	67	9	44	120	10,327.20	634.00	86.06	54,562.04	
50	47131604-BR-S01	BROOM, soft (tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	130.00	0.00	
51	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	30.58	0.00	
52	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00	
53	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	0	10	0	10	239.20	0	0	0	0	0.00	5	0	0	5	119.60	0	0	0	0	0.00	15.00	23.92	358.80	
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.01	0.00	
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.43	0.00	
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	50	6	21	77	9,469.46	32	6	15	53	6,517.94	45	6	22	73	8,977.54	28	8	8	44	5,411.12	247.00	122.98	30,376.06	
57	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24.84	0.00	
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	269.36	0.00	
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	5	0	0	5	436.80	3	0	0	3	262.08	3	0	0	3	262.08	3	0	0	3	262.08	14.00	87.36	1,223.04	
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,911.00	0.00	
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	145.60	0.00	
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	110.24	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
63	47131501-RC-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	3	0	0	3	149.07	2	0	0	2	99.38	2	0	0	2	99.38	2	0	0	2	99.38	9.00	49.69	447.22	
64	47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	102.96	0.00	
65	47121701-TB-P02	TRASHBAG, plastic, transparent	roll	18	2	10	30	4,196.40	10	2	1	13	1,818.44	14	2	1	17	2,377.96	11	1	1	13	1,818.44	73.00	139.88	10,211.24	
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	67	4	12	83	1,957.74	7	0	8	15	353.81	9	4	4	17	400.98	12	2	0	14	330.22	129.00	23.59	3,042.75	
Information and Communication Technology (ICT) Equipment and Devices and Accessories																											
67	4321507-DCT-03	Desktop Computer, branded	unit	0	0	100	100	3,920,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	39,208.00	3,920,800.00	
68	43202003-DV-W01	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	35	0	10	45	980.46	0	0	10	10	217.88	10	0	10	20	435.76	0	0	10	10	217.88	85.00	21.79	1,851.98	
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	27	0	7	34	92,643.20	1	7	2	10	27,248.00	0	0	1	1	2,724.80	0	0	0	0	0.00	45.00	2,724.80	122,616.00	
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	206	20	37	263	72,756.32	40	18	36	94	26,004.16	53	7	17	77	21,301.28	26	11	7	44	12,172.16	478.00	276.64	132,233.92	
71	4321503-LCT-02	Laptop Computer, branded	unit	0	0	75	75	2,693,730.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	75.00	35,916.40	2,693,730.00	
72	4321708-MO-O01	MOUSE, optical, USB connection type	unit	57	7	0	64	8,639.49	23	7	0	30	4,049.76	23	0	0	23	3,104.82	26	2	2	30	4,049.76	147.00	134.99	19,843.82	
73	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33,131.28	0.00	
74	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,995.52	0.00	
75	43212105-PR-L01	PRINTER, LASER, monochrome, network-ready	unit	2	0	0	2	1,449.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	724.88	1,449.76	
76	N/A	PRINTER, LASER, Color	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
77	N/A	PRINTER, Inkjet, Monochrome	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
78	N/A	PRINTER, Inkjet, Color	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
79	N/A	Hub/Switches	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
80	N/A	Network Routers	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
81	N/A	Wireless Access Point	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
Office Equipment and Accessories and Supplies																											
82	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	25.68	0.00	
83	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	118	9	74	201	1,521.81	100	17	25	142	1,075.11	108	9	21	138	1,044.83	96	8	21	125	946.40	606.00	7.57	4,588.15	
84	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	230	12	79	321	4,299.86	98	20	41	159	2,129.84	166	10	25	201	2,692.44	94	9	32	135	1,808.35	816.00	13.40	10,930.48	
85	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	159	11	26	196	4,027.88	91	14	34	139	2,856.51	151	11	26	188	3,863.48	88	10	23	121	2,486.60	644.00	20.55	13,234.46	
86	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	121	16	16	153	6,046.56	63	8	43	114	4,505.28	116	6	21	143	5,651.36	61	6	15	82	3,240.64	492.00	39.52	19,443.84	
87	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	354	49	160	563	9,883.58	137	82	98	317	5,565.00	284	50	114	448	7,864.73	128	38	78	244	4,283.47	1,572.00	17.56	27,596.77	
88	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	223	64	77	364	25,401.38	119	59	69	247	17,236.65	157	68	68	293	20,446.71	89	61	63	213	14,863.99	1,117.00	69.78	77,948.73	
89	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	284	100	100	484	33,221.76	161	105	95	361	24,779.04	224	110	100	434	29,789.76	151	105	105	361	24,779.04	1,640.00	68.64	112,569.60	
90	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	42	5	3	50	20,406.88	35	5	2	42	17,141.78	39	0	6	45	18,366.19	9	0	1	10	4,081.38	147.00	408.14	59,996.23	
91	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	46	0	7	53	27,458.03	34	5	2	41	21,241.12	39	0	1	40	20,723.04	3	0	1	4	2,072.30	138.00	518.08	71,494.49	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
92	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	20	0	1	21	15,506.40	9	0	1	10	7,384.00	13	0	0	13	9,599.20	10	0	0	10	7,384.00	54.00	738.40	39,873.60
93	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	58	0	12	70	2,134.50	30	0	12	42	1,280.70	51	0	12	63	1,921.05	30	0	12	42	1,280.70	217.00	30.49	6,616.94
94	44121506-EN-M01	ENVELOPE, MAILING, white, 80gsm (-52)	box	14	0	1	15	4,929.60	8	0	0	8	2,629.12	9	0	0	9	2,957.76	9	0	0	9	2,957.76	41.00	328.64	13,474.24
95	44121504-EN-W01	ENVELOPE, mailing, white, with window	box	3	0	0	3	1,232.40	1	0	0	1	410.80	1	0	0	1	410.80	2	0	0	2	821.60	7.00	410.80	2,875.60
96	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	42	0	2	44	488.72	7	5	4	16	177.72	17	5	2	24	266.57	5	0	7	12	133.29	96.00	11.11	1,066.29
97	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	100	8	33	141	11,127.04	57	13	30	100	7,891.52	70	9	28	107	8,443.93	56	13	20	89	7,023.45	437.00	78.92	34,485.94
98	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	60	0	5	65	4,589.36	2	0	17	19	1,341.51	21	0	17	38	2,683.01	2	0	17	19	1,341.51	141.00	70.61	9,955.39
99	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	226	0	15	241	3,007.68	173	25	0	198	2,471.04	213	0	5	218	2,720.64	173	5	0	178	2,221.44	835.00	12.48	10,420.80
100	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set	118	20	25	163	2,712.32	48	5	5	58	965.12	53	0	5	58	965.12	38	5	0	43	715.52	322.00	16.64	5,358.08
101	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	49	5	9	63	15,957.40	10	5	9	24	6,079.01	39	0	2	41	10,384.97	5	0	3	8	2,026.34	136.00	253.29	34,447.71
102	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	14	3	3	20	5,824.00	4	3	4	11	3,203.20	7	3	3	13	3,785.60	4	3	3	10	2,912.00	54.00	291.20	15,724.80
103	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	81	5	19	105	17,963.40	26	2	8	36	6,158.88	47	0	18	65	11,120.20	20	2	2	24	4,105.92	230.00	171.08	39,348.40
104	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	61	5	8	74	15,815.28	19	1	5	25	5,343.00	29	0	9	38	8,121.36	9	1	2	12	2,564.64	149.00	213.72	31,844.28
105	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	16	0	1	17	12,694.24	5	0	1	6	4,480.32	9	0	1	10	7,467.20	5	0	0	5	3,733.60	38.00	746.72	28,375.36
106	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	8	0	5	13	2,825.68	2	1	3	6	1,304.16	3	0	4	7	1,521.52	2	0	1	3	652.08	29.00	217.36	6,303.44
107	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	41	0	10	51	14,261.40	32	0	3	35	9,787.23	33	0	4	37	10,346.50	32	0	1	33	9,227.96	156.00	279.64	43,623.09
108	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	78	10	86	174	9,026.28	49	10	20	79	4,098.14	84	10	20	114	5,913.77	49	0	15	64	3,320.01	431.00	51.88	22,358.21
109	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	72	3	29	104	4,326.40	42	8	17	67	2,787.20	61	5	12	78	3,244.80	43	5	15	63	2,620.80	312.00	41.60	12,979.20
110	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	221	40	47	308	11,467.46	76	23	42	141	5,249.71	186	18	33	237	8,823.98	78	14	35	127	4,728.46	813.00	37.23	30,269.62
111	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	132	8	41	181	1,865.46	69	15	42	126	1,298.61	109	8	41	158	1,628.41	73	3	35	111	1,144.01	576.00	10.31	5,936.49
112	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	107	8	25	140	1,442.90	59	15	24	98	1,010.03	87	8	13	108	1,113.09	63	3	7	73	752.37	419.00	10.31	4,318.38
113	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	53	8	13	74	762.67	29	15	12	56	577.16	52	8	13	73	752.37	34	0	4	38	391.64	241.00	10.31	2,483.84
114	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	187	23	46	256	2,470.71	59	15	49	123	1,187.10	150	13	31	194	1,872.33	58	14	22	94	907.21	667.00	9.65	6,437.35
115	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	94	7	34	135	1,302.91	68	7	26	101	974.77	87	7	24	118	1,138.84	60	10	17	87	839.65	441.00	9.65	4,256.18
116	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	82	6	28	116	1,119.54	48	6	30	84	810.70	55	6	23	84	810.70	43	6	16	65	627.33	349.00	9.65	3,368.27
117	44122104-PC-C01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	175	19	37	231	1,381.38	68	14	45	127	759.46	152	12	50	214	1,279.72	66	14	45	125	747.50	697.00	5.98	4,168.06
118	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	167	14	36	217	2,764.58	48	10	39	97	1,235.78	134	10	39	183	2,331.42	51	4	35	90	1,146.60	587.00	12.74	7,478.38
119	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	91	10	25	126	2,619.49	17	11	9	37	769.22	35	10	21	66	1,372.11	17	9	3	29	602.90	258.00	20.79	5,363.72
120	44122037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	32	0	3	35	7,057.23	0	0	3	3	604.91	0	0	3	3	604.91	8	0	2	10	2,016.35	51.00	201.64	10,283.40
121	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	35	1	8	44	4,255.68	10	4	4	18	1,740.96	19	1	7	27	2,611.44	10	3	3	16	1,547.52	105.00	96.72	10,155.60
122	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	24	4	13	41	1,134.22	16	2	9	27	746.93	18	2	11	31	857.58	16	2	7	25	691.60	124.00	27.66	3,430.34
123	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	17	0	4	21	247.23	6	0	4	10	117.73	6	0	0	6	70.64	2	0	0	2	23.55	39.00	11.77	459.14

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
124	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	55	4	13	72	1,973.09	25	4	6	35	959.14	57	2	8	67	1,836.07	22	2	8	32	876.93	206.00	27.40	5,645.22	
125	44103202-D5-M01	DATING AND STAMPING MACHINE, heavy duty	piece	39	0	5	44	21,048.68	4	0	3	7	3,348.65	11	0	3	14	6,697.31	4	0	3	7	3,348.65	72.00	478.38	34,443.30	
126	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	21	0	8	29	5,428.80	0	0	3	3	561.60	9	0	6	15	2,808.00	0	0	0	0	0.00	47.00	187.20	8,798.40	
127	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	41	0	7	48	6,333.85	10	0	1	11	1,451.51	19	0	7	26	3,430.84	4	0	0	4	527.82	89.00	131.96	11,744.01	
128	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	255	22	49	326	5,085.60	64	24	32	120	1,872.00	104	22	55	181	2,823.60	64	4	15	83	1,294.80	710.00	15.60	11,076.00	
129	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	86	1	14	101	8,298.16	23	3	7	33	2,711.28	60	1	13	74	6,079.84	18	3	8	29	2,382.64	237.00	82.16	19,471.92	
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	4	3	0	7	6,151.60	0	0	0	0	0.00	0	1	0	1	878.80	0	0	0	0	0.00	8.00	878.80	7,030.40	
131	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	199	21	32	252	4,581.16	72	20	14	106	1,927.00	102	29	24	155	2,817.78	69	21	9	99	1,799.74	612.00	18.18	11,125.67	
132	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	41	1	6	48	2,679.71	11	1	3	15	837.41	11	1	6	18	1,004.89	3	0	1	4	223.31	85.00	55.83	4,745.31	
133	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	2	0	0	2	20,800.00	0	0	0	0	0.00	1	0	0	1	10,400.00	0	0	0	0	0.00	3.00	10,400.00	31,200.00	
134	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	63	10	7	80	10,816.00	2	7	3	12	1,622.40	13	0	4	17	2,298.40	1	0	2	3	405.60	112.00	135.20	15,142.40	
135	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit	10	0	1	11	51,823.20	3	0	0	3	14,133.60	0	0	0	0	0.00	3	0	0	3	14,133.60	17.00	4,711.20	80,090.40	
136	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	1	0	0	1	8,088.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	8,088.08	8,088.08	
137	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	9	0	2	11	62,691.20	1	1	0	2	11,398.40	1	0	0	1	5,699.20	0	0	0	0	0.00	14.00	5,699.20	79,788.80	
138	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
Printer or Facsimile or Photocopier Supplies																											
139	44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,864.00	0.00	
140	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,001.52	0.00	
141	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	0	0	3	3	3,088.80	0	0	3	3	3,088.80	0	0	3	3	3,088.80	0	0	3	3	3,088.80	12.00	1,029.60	12,355.20	
142	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00	
143	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	0	0	3	3	2,340.00	0	0	3	3	2,340.00	0	0	3	3	2,340.00	0	0	3	3	2,340.00	12.00	780.00	9,360.00	
144	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.80	0.00	
145	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.80	0.00	
146	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.80	0.00	
147	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	254.80	0.00	
148	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
149	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
150	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	658.32	0.00	
151	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	745.68	0.00	
152	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,492.40	0.00	
153	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00	
154	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
155	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00
156	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00
157	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,996.80	0.00
158	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,016.00	0.00
159	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	650.00	0.00
160	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	766.48	0.00
161	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00
162	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00
163	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	629.20	0.00
164	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	629.20	0.00
165	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	629.20	0.00
166	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,242.80	0.00
167	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	644.80	0.00
168	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	826.80	0.00
169	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,872.00	0.00
170	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,300.00	0.00
171	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,300.00	0.00
172	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,300.00	0.00
173	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,554.80	0.00
174	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,175.20	0.00
175	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,180.40	0.00
176	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,180.40	0.00
177	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00
178	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00
179	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00
180	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	339.04	0.00
181	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
182	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
183	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
184	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	249.60	0.00
185	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	403.83	0.00
186	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	403.83	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
187	44103105-HP-C50	INK CART, HP Lo554AA (HP955) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
188	44103105-HP-M50	INK CART, HP Lo554AA (HP955) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
189	44103105-HP-Y50	INK CART, HP Lo557AA (HP955) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
190	44103105-HP-B50	INK CART, HP Lo560AA (HP955) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
191	44103105-HX-C48	INK CART, HP Lo563AA (HP955XL) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,277.76	0.00
192	44103105-HX-M48	INK CART, HP Lo566AA (HP955XL) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,277.76	0.00
193	44103105-HX-Y48	INK CART, HP Lo569AA (HP955XL) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,277.76	0.00
194	44103105-HX-B48	INK CART, HP Lo572AA (HP955XL) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,737.02	0.00
195	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
196	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
197	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
198	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
199	44103105-HX-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
200	44103105-HX-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
201	44103105-HX-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
202	44103105-HX-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
203	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	3	2	5	383.76	0	3	2	5	383.76	0	3	2	5	383.76	0	3	0	3	230.26	18.00	76.75	1,381.54
204	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	724.88	0.00
205	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, for LX-310	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	75.92	0.00
206	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,556.32	0.00
207	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,820.00	0.00
208	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,615.60	0.00
209	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,941.95	0.00
210	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart	10	1	2	13	55,751.07	6	1	1	8	34,308.35	8	1	1	10	42,885.44	6	1	0	7	30,019.81	38.00	4,288.54	162,964.67
211	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,857.92	0.00
212	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	3	1	1	5	16,562.00	3	1	1	5	16,562.00	3	1	1	5	16,562.00	1	1	0	2	6,624.80	17.00	3,312.40	56,310.80
213	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,791.20	0.00
214	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	22	0	0	22	69,944.16	3	0	0	3	9,537.84	3	0	0	3	9,537.84	2	0	0	2	6,358.56	30.00	3,179.28	95,378.40
215	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	52	1	11	64	189,030.40	49	1	11	61	180,169.60	49	1	11	61	180,169.60	47	0	10	57	168,355.20	243.00	2,953.60	717,724.80
216	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,386.80	0.00
217	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,490.80	0.00
218	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,490.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
219	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,490.80	0.00
220	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,854.80	0.00
221	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,010.80	0.00
222	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,010.80	0.00
223	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,010.80	0.00
224	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,690.80	0.00
225	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	9	1	2	12	81,057.60	8	2	4	14	94,567.20	6	4	2	12	81,057.60	5	2	1	8	54,038.40	46.00	6,754.80	310,720.80
226	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	9	1	1	11	109,766.80	7	1	1	9	89,809.20	4	1	1	6	59,872.80	4	1	0	5	49,894.00	31.00	9,978.80	309,342.80
227	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	7	1	1	9	89,809.20	6	1	1	8	79,830.40	3	1	1	5	49,894.00	3	0	0	3	29,936.40	25.00	9,978.80	249,470.00
228	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	9	1	1	11	109,766.80	6	1	1	8	79,830.40	4	1	1	6	59,872.80	3	0	0	3	29,936.40	28.00	9,978.80	279,406.40
229	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,868.80	0.00
230	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,512.00	0.00
231	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,512.00	0.00
232	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,512.00	0.00
233	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,079.92	0.00
234	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,213.44	0.00
235	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart	4	0	2	6	17,596.80	4	0	1	5	14,664.00	2	0	2	4	11,731.20	2	0	1	3	8,798.40	18.00	2,932.80	52,790.40
236	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
237	44103103-HX-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
238	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
239	44103103-HP-B51	TONER CART, HP CF280XC	cart	3	0	0	3	20,888.40	3	0	0	3	20,888.40	2	0	0	2	13,925.60	2	0	0	2	13,925.60	10.00	6,962.80	69,628.00
240	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,640.85	0.00
241	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,241.70	0.00
242	44103103-HX-B51	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,946.80	0.00
243	44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10,051.60	0.00
244	44103103-HP-B59	TONER CART, HP CF310AC (HP826) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
245	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
246	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
247	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
248	44103103-HX-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13,156.00	0.00
249	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,901.60	0.00
250	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,943.20	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
251	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,943.20	0.00
252	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,943.20	0.00
253	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart	47	0	15	62	458,130.40	25	6	5	36	266,011.20	30	0	6	36	266,011.20	25	0	0	25	184,730.00	159.00	7,389.20	1,174,882.80
254	44103103-HX-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
255	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart	35	0	3	38	360,027.20	20	6	5	31	293,706.40	22	0	6	28	265,283.20	20	0	0	20	189,488.00	117.00	9,474.40	1,108,504.80
256	44103103-HX-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
257	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart	35	0	3	38	360,027.20	20	6	5	31	293,706.40	22	0	6	28	265,283.20	20	0	0	20	189,488.00	117.00	9,474.40	1,108,504.80
258	44103103-HX-Y53	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
259	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart	35	0	3	38	360,027.20	20	6	5	31	293,706.40	22	0	6	28	265,283.20	20	0	0	20	189,488.00	117.00	9,474.40	1,108,504.80
260	44103103-HX-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
261	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
262	44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
263	44103103-HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
264	44103103-HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
265	44103103-HP-B63	TONER CART, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,440.80	0.00
266	44103103-HX-B54	TONER CART, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,441.20	0.00
267	44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,049.20	0.00
268	44103103-HX-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,472.40	0.00
269	44103103-HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,049.20	0.00
270	44103103-HX-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,472.40	0.00
271	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,049.20	0.00
272	44103103-HX-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,472.40	0.00
273	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	11	0	0	11	34,811.92	3	0	4	7	22,153.04	8	0	2	10	31,647.20	2	0	2	4	12,658.88	32.00	3,164.72	101,271.04
274	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,482.80	0.00
275	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3,972.80	0.00
276	44103103-LX-B03	TONER CART, LEXMARK E360H11P, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8,874.32	0.00
277	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,630.40	0.00
278	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,641.60	0.00
279	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,912.00	0.00
280	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,444.00	0.00
281	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,787.20	0.00
282	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2,745.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
283	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7,124.00	0.00	
284	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,617.60	0.00	
285	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,464.00	0.00	
286	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9,204.00	0.00	
287	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5,064.80	0.00	
288	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,357.60	0.00	
289	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3470, Blackf, for printer HL-6400DW (12,000 pages)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6,069.44	0.00	
290	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13,399.36	0.00	
Audio and Visual Equipment and Supplies																											
291	45121517-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	28,860.00	0.00	
292	4511609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	18,616.00	0.00	
Flag or Accessories																											
293	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	319.28	0.00	
Printed Publications																											
294	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book	1	0	0	1	46.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	46.28	46.28	
Fire Fighting Equipment																											
295	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	1	0	0	1	1,144.00	0	0	0	0	0.00	1	0	0	1	1,144.00	0	0	0	0	0.00	2.00	1,144.00	2,288.00	
296	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4,992.00	0.00	
Consumer Electronics																											
297	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	23	0	4	27	184,359.80	2	0	0	2	13,656.28	1	0	0	1	6,828.14	0	0	0	0	0.00	30.00	6,828.14	204,844.22	
Furniture and Furnishings																											
298	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	262.60	0.00	
299	56101504-CM-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	262.60	0.00	
300	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,326.00	0.00	
301	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1,326.00	0.00	
Arts and Crafts Equipment and Accessories and Supplies																											
302	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece	99	8	58	165	6,563.70	29	32	30	91	3,619.98	78	50	50	178	7,080.84	15	13	27	55	2,187.90	489.00	39.78	19,452.42	
303	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	107	12	13	132	5,594.16	34	9	44	87	3,687.06	82	2	21	105	4,449.90	26	9	14	49	2,076.62	373.00	42.38	15,807.74	
304	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	79	3	24	106	468.52	29	3	19	51	225.42	49	3	27	79	349.18	27	3	11	41	181.22	277.00	4.42	1,224.34	
305	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	820	73	200	1093	37,830.04	533	106	167	806	27,896.63	807	56	166	1029	35,614.92	534	92	135	761	26,339.12	3,689.00	34.61	127,680.72	
306	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	800	54	223	1077	37,276.26	493	92	176	761	26,339.12	776	77	181	1034	35,787.98	503	92	139	734	25,404.62	3,606.00	34.61	124,807.99	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
307	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	297	24	100	421	14,571.32	199	41	61	301	10,417.97	301	24	78	403	13,948.31	204	43	46	293	10,141.08	1,418.00	34.61	49,078.68
308	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	4	0	2	6	778.00	0	0	1	1	129.67	0	0	1	1	129.67	0	0	1	1	129.67	9.00	129.67	1,167.00

SOFTWARE

1	43230000-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
2	43230000-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
3	43230000-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
4	43230000-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
5	43230000-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
6	43230000-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
7	43230000-SFT-007	Development software	license	0	0	1	1	10,750,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	#####	10,750,000.00
8	43230000-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
9	43230000-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
10	43230000-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
11	43230000-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
12	43230000-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
13	43230000-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
14	43230000-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
15	43230000-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
16	43230000-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00

OTHER SOFTWARE

1		Portal for Harmonized Revenue	lot	0	0	1	1	#####	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	#####	10,000,000.00
2		Office Productivity	license	0	0	135	135	1,350,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	135.00	10,000.00	1,350,000.00
3				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00

PASSENGER AIR TRANSPORTATION

1	78111501-GFA-001	* Airline Ticket	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
---	------------------	------------------	--------	---	---	---	---	------	---	---	---	---	------	---	---	---	---	------	---	---	---	---	------	------	------	------

PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

COMMON ELECTRICAL SUPPLIES

1		Battery C, medium	piece	5	0	0	5	480.00	0	0	0	0	0.00	5	0	0	5	480.00	0	0	0	0	0.00	10.00	96.00	960.00
2		Battery for Cordless Telephone	piece	5	0	0	5	3,500.00	0	1	1	2	1,400.00	0	0	0	0	0.00	1	0	0	1	700.00	8.00	700.00	5,600.00
3		Battery for Drone	piece	4	0	0	4	40,000.00	0	0	0	0	0.00	4	0	0	4	40,000.00	0	0	0	0	0.00	8.00	10,000.00	80,000.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
4	Battery, AA, Rechargeable, 4 pcs per blister pack	pack	25	4	0	29	43,500.00	8	0	6	14	21,000.00	12	0	0	12	18,000.00	8	0	0	8	12,000.00	63.00	1,500.00	94,500.00		
5	Battery, AAA, Rechargeable, 4 pcs per blister pack	pack	53	4	0	57	57,000.00	11	0	6	17	17,000.00	36	0	0	36	36,000.00	11	0	0	11	11,000.00	121.00	1,000.00	121,000.00		
6	Battery, 9V	piece	6	0	0	6	1,680.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	280.00	1,680.00		
7	Charger for Rechargeable Battery	unit	24	1	0	25	15,000.00	3	0	0	3	1,800.00	3	0	0	3	1,800.00	0	0	0	0	0.00	31.00	600.00	18,600.00		
8	Smart Power Strip with USB Port	unit	13	12	3	28	28,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	28.00	1,000.00	28,000.00		
9	Universal Battery Charger	piece	3	0	0	3	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	2,500.00	7,500.00		
10	Universal Outlet Extension Cord, 4-Gang 6ft. Long, 2500W max	unit	14	30	0	44	35,200.00	0	1	5	6	4,800.00	2	0	1	3	2,400.00	0	0	0	0	0.00	53.00	800.00	42,400.00		
COMMON OFFICE EQUIPMENT																											
1	Screen with Stand for Projector	unit	1	0	0	1	3,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3,200.00	3,200.00		
2	Calculator, scientific	unit	18	0	1	19	4,917.96	0	1	1	2	517.68	1	0	0	1	258.84	0	0	1	1	258.84	23.00	258.84	5,953.32		
3	Paper Cutter, Wooden Base, Size: A3	unit	1	0	0	1	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2,000.00	2,000.00		
4	Paper Cutter, Wooden Base, Size: A4	unit	1	0	0	1	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2,000.00	2,000.00		
5	Paper Cutter, Wooden Base, Size: A5	unit	1	0	0	1	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2,000.00	2,000.00		
6	Paper Cutter, Wooden Base, Size: A6	unit	1	0	0	1	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2,000.00	2,000.00		
7	Paper Cutter, Wooden Base, Size: A7	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	2,000.00	0	0	0	0	0.00	1.00	2,000.00	2,000.00		
8	Paper Trimmer/Cutting Machine, Max paper size: B5	unit	1	0	0	1	8,088.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	8,088.08	8,088.08		
9	Paper Trimmer/Cutting Machine, Max paper size: B6	unit	1	0	0	1	8,088.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	8,088.08	8,088.08		
10	Stamp, Electronic Date Stamp	unit	3	0	0	3	36,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	12,000.00	36,000.00		
11	Telephone, Cordless	unit	2	0	0	2	20,000.00	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	10,000.00	30,000.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
COMMON OFFICE SUPPLIES																											
1	Balikhayan Box, Corrugated	piece	46	3	10	59	5,605.00	34	0	5	39	3,705.00	34	0	0	34	3,230.00	5	0	0	5	475.00	137.00	95.00	13,015.00		
2	Ballpen, assorted	piece	849	93	260	1202	10,818.00	516	83	249	848	7,632.00	708	80	258	1046	9,414.00	476	65	221	762	6,858.00	3,858.00	9.00	34,722.00		
3	Ballpen for Delegates	piece	60	0	0	60	3,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60.00	60.00	3,600.00		
4	Clip, Bulldog 2"	piece	59	20	22	101	606.00	30	28	24	82	492.00	42	23	32	97	582.00	30	28	19	77	462.00	357.00	6.00	2,142.00		
5	Clip, Bulldog 3"	piece	60	22	42	124	1,240.00	5	35	27	67	670.00	15	25	46	86	860.00	5	31	28	64	640.00	341.00	10.00	3,410.00		
6	Clip, Bulldog 2 1/2"	piece	18	9	3	30	240.00	18	9	3	30	240.00	18	9	3	30	240.00	18	9	3	30	240.00	120.00	8.00	960.00		
7	Data Folder w/ DOF Logo, 14.8" x 10", Board #30	piece	200	0	0	200	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200.00	75.00	15,000.00		
8	Desk Tray	piece	45	2	5	52	12,480.00	4	0	3	7	1,680.00	14	0	1	15	3,600.00	5	1	0	6	1,440.00	80.00	240.00	19,200.00		
9	Envelope, Plastic with Rubber Strap	piece	150	17	18	185	6,845.00	38	20	7	65	2,405.00	58	10	15	83	3,071.00	30	0	2	32	1,184.00	365.00	37.00	13,505.00		
10	Folder, 2-ring binder	piece	22	0	10	32	7,008.00	7	0	0	7	1,533.00	32	0	0	32	7,008.00	7	0	0	7	1,533.00	78.00	219.00	17,082.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
11	Folder, Morocco, Legal	piece	233	5	55	293	2,051.00	138	5	5	148	1,036.00	228	15	50	293	2,051.00	123	10	0	133	931.00	867.00	7.00	6,069.00		
12	Folder, Morocco, Short	piece	143	0	83	226	1,356.00	55	53	0	108	648.00	108	15	33	156	936.00	45	13	0	58	348.00	548.00	6.00	3,288.00		
13	Folder, Presentation, A4	piece	3	0	3	6	60.00	0	3	0	3	30.00	3	0	3	6	60.00	0	3	0	3	30.00	18.00	10.00	180.00		
14	Folder, Pressboard w/ Metal	piece	30	0	0	30	600.00	10	0	0	10	200.00	10	0	0	10	200.00	10	0	0	10	200.00	60.00	20.00	1,200.00		
15	Illustration Board	piece	5	0	0	5	375.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	75.00	375.00		
16	Illustration Board 1/4	piece	5	0	0	5	60.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	12.00	60.00		
17	Illustration Board 1/8	piece	5	0	0	5	45.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	9.00	45.00		
18	Insert Divider - Assorted Colors w/ Tab, 5 pcs/set, A4	box	145	0	55	200	20,000.00	125	10	23	158	15,800.00	166	0	31	197	19,700.00	100	10	21	131	13,100.00	686.00	100.00	68,600.00		
19	Insert Divider - Assorted Colors w/ Tab, 5 pcs/set, Legal	box	68	0	25	93	19,530.00	30	10	13	53	11,130.00	65	0	20	85	17,850.00	30	10	11	51	10,710.00	282.00	210.00	59,220.00		
20	Pencil, Lead, .05mm tubes	tube	56	0	28	84	588.00	30	0	14	44	308.00	50	0	12	62	434.00	30	0	12	42	294.00	232.00	7.00	1,624.00		
21	Pencil, Mechanical	piece	50	0	15	65	1,950.00	20	8	12	40	1,200.00	22	3	5	30	900.00	20	0	5	25	750.00	160.00	30.00	4,800.00		
22	Post-It w/ SIGN HERE Label	pad	238	10	65	313	62,600.00	117	20	22	159	31,800.00	152	1	27	180	36,000.00	111	20	12	143	28,600.00	795.00	200.00	159,000.00		
23	Ribbon for Adding Machine/Calculator	spool	0	0	7	7	175.00	0	0	7	7	175.00	0	0	7	7	175.00	0	0	3	3	75.00	24.00	25.00	600.00		
24	Ring Binder 1/2"	piece	152	0	30	182	2,002.00	25	10	10	45	495.00	35	0	10	45	495.00	15	10	0	25	275.00	297.00	11.00	3,267.00		
25	Ring Binder 1"	piece	145	0	60	205	4,305.00	25	10	40	75	1,575.00	35	0	45	80	1,680.00	15	10	35	60	1,260.00	420.00	21.00	8,820.00		
26	Ring Binder 3/4"	piece	152	0	40	192	3,072.00	25	10	20	55	880.00	35	0	30	65	1,040.00	15	10	20	45	720.00	357.00	16.00	5,712.00		
27	Ring Binder, 3 Ring, 2" w/ Label on 1 side	piece	70	0	0	70	15,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	70.00	220.00	15,400.00		
28	Ring Binder, 3 Ring, 2.5" w/ Label on 1 side	piece	85	0	0	85	21,318.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	85.00	250.80	21,318.00		
29	Tape, Adding Machine 2 1/2"	roll	15	0	3	18	162.00	0	0	3	3	27.00	0	0	3	3	27.00	0	0	0	0	0.00	24.00	9.00	216.00		
30	Transparency Film, A4 Ordinary	box	4	0	3	7	1,855.00	2	0	3	5	1,325.00	11	0	3	14	3,710.00	2	0	2	4	1,060.00	30.00	265.00	7,950.00		
31	Transparency Film, Legal	box	4	0	3	7	2,100.00	3	0	3	6	1,800.00	9	0	3	12	3,600.00	0	0	2	2	600.00	27.00	300.00	8,100.00		
32	Transparency Marker, Highlighter	piece	18	4	4	26	1,300.00	8	4	4	16	800.00	18	4	4	26	1,300.00	8	4	0	12	600.00	80.00	50.00	4,000.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
COMMON JANITORIAL SUPPLIES																											
1	Disinfectant, bleaching solution	container	9	0	0	9	916.38	8	0	0	8	814.56	8	0	0	8	814.56	1	0	0	1	101.82	26.00	101.82	2,647.32		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
Office Equipment and Accessories																											
1	Puncher, 3-hole, max 30 sheets, adjustable	piece	5	0	0	5	9,500.00	0	0	0	0	0.00	2	0	0	2	3,800.00	0	0	0	0	0.00	7.00	1,900.00	13,300.00		

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
2	Cutting Mat, self healing, big	unit	1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	5,000.00	5,000.00		
3	DOF Seal, medium, in fiber glass material	unit	2	0	0	2	5,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	2,800.00	5,600.00		
4	Laminating Machine, Heavy Duty	unit	2	0	1	3	13,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	4,500.00	13,500.00		
5	Multi Functional Folding Trolley, 70 kg aluminum metal, hard plastic, 170lb	piece	2	0	0	2	10,000.00	0	0	0	0	0.00	1	0	0	1	5,000.00	0	0	0	0	0.00	3.00	5,000.00	15,000.00		
6	Push Cart Trolley Foldable, 200kg	unit	6	2	0	8	52,000.00	0	0	0	0	0.00	0	2	0	2	13,000.00	0	0	0	0	0.00	10.00	6,500.00	65,000.00		
7	Push Cart, Collapsible	unit	1	0	0	1	14,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	14,000.00	14,000.00		
8	Office Step Ladder	piece	4	0	0	4	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	2,500.00	10,000.00		
9	Square ID Puncher	unit	1	0	0	1	800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	800.00	800.00		
						0	0.00					0				0	0.00					0	0.00		0.00		
Office Supplies																											
1	Answer Sheet - Management Development Questionnaire	piece	0	0	25	25	625.00	0	0	25	25	625.00	0	0	25	25	625.00	0	0	25	25	625.00	100.00	25.00	2,500.00		
2	Answer Sheet - Manchester Personality Questionnaire FV 14	piece	0	0	25	25	625.00	0	0	25	25	625.00	0	0	25	25	625.00	0	0	25	25	625.00	100.00	25.00	2,500.00		
3	Answer Sheet - MD5 Mental Ability Test	piece	0	0	25	25	1,625.00	0	0	25	25	1,625.00	0	0	25	25	1,625.00	0	0	25	25	1,625.00	100.00	65.00	6,500.00		
4	Answer Sheet - Watson - Glaser Critical Thinking Appraisal	piece	0	0	25	25	1,125.00	0	0	25	25	1,125.00	0	0	25	25	1,125.00	0	0	25	25	1,125.00	100.00	45.00	4,500.00		
5	Copy Holder	piece	8	0	0	8	2,800.00	3	0	0	3	1,050.00	0	0	0	0	0.00	3	0	0	3	1,050.00	14.00	350.00	4,900.00		
6	Corkboard 24 x 34"	piece	20	0	0	20	7,100.00	0	0	0	0	0.00	1	0	0	1	355.00	0	0	0	0	0.00	21.00	355.00	7,455.00		
7	Document Storage Box	piece	54	11	15	80	4,080.00	12	1	10	23	1,173.00	41	0	10	51	2,601.00	13	3	13	29	1,479.00	183.00	51.00	9,333.00		
8	Document Storage Box, Hardbound, Stackable	piece	95	0	0	95	29,450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	95.00	310.00	29,450.00		
9	DOF Flag w/ Metal Stand and Base	piece	1	0	0	1	2,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2,750.00	2,750.00		
10	Dry Seal	piece	5	0	0	5	12,500.00	2	0	0	2	5,000.00	4	0	0	4	10,000.00	3	0	0	3	7,500.00	14.00	2,500.00	35,000.00		
11	Bookend	piece	6	0	15	21	5,019.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21.00	239.00	5,019.00		
12	Fiber Glass 5ft x 5ft x 1/8	unit	2	0	0	2	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	9,000.00	18,000.00		
13	Filing Rack, metal/steel	unit	6	0	0	6	63,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	10,600.00	63,600.00		
14	Frame, A4 size	piece	10	0	29	39	4,680.00	0	0	4	4	480.00	5	0	29	34	4,080.00	0	0	0	0	0.00	77.00	120.00	9,240.00		
15	Gum Label Sticker, 2 1/2" x 1" x 1A x 75 mts, 1 inch core	roll	17	0	4	21	8,190.00	10	0	4	14	5,460.00	9	7	4	20	7,800.00	6	0	3	9	3,510.00	64.00	390.00	24,960.00		
16	Index Box 5 x 8"	piece	16	4	0	20	1,100.00	5	0	5	10	550.00	0	9	0	9	495.00	0	0	0	0	0.00	39.00	55.00	2,145.00		
17	Lace Ribbon w/ Department of Finance printed text Size: 1"	roll	5	0	0	5	37,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	7,500.00	37,500.00		
18	Lace Ribbon w/ Department of Finance printed text Size: 1/2"	roll	5	0	0	5	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	5,000.00	25,000.00		
19	Laminating Film, size: A4	box	7	0	1	8	4,000.00	1	0	0	1	500.00	1	0	0	1	500.00	1	0	0	1	500.00	11.00	500.00	5,500.00		
20	Laminating Film, size: Legal	box	5	0	2	7	4,200.00	1	0	0	1	600.00	2	0	0	2	1,200.00	1	0	0	1	600.00	11.00	600.00	6,600.00		
21	Laminating Pouch, Size: B7	box	0	0	1	1	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	300.00	300.00		
22	Map Pins	pack	12	0	0	12	432.00	0	0	0	0	0.00	2	0	0	2	72.00	0	0	0	0	0.00	14.00	36.00	504.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
23		Philippine Flag w/ metal stand and base	piece	1	0	0	1	2,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2,750.00	2,750.00	
24		Plaque for Personnel on Mandatory Retirement	piece	0	0	2	2	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1,500.00	3,000.00	
25		Plastic Filing Storage 30L	piece	5	0	0	5	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	800.00	4,000.00	
26		Profile - Management Development Questionnaire	piece	0	0	25	25	625.00	0	0	25	25	625.00	0	0	25	25	625.00	0	0	25	25	625.00	100.00	25.00	2,500.00	
27		Profile - Manchester Personality Questionnaire FV 14	piece	0	0	25	25	625.00	0	0	25	25	625.00	0	0	25	25	625.00	0	0	25	25	625.00	100.00	25.00	2,500.00	
28		Push Pin	pack	4	1	0	5	105.00	0	0	0	0	0.00	4	1	0	5	105.00	0	0	0	0	0.00	10.00	21.00	210.00	
29		Roller Ball Pen 1.0 (Broad/Large)	piece	64	0	4	68	6,120.00	24	4	0	28	2,520.00	64	0	4	68	6,120.00	24	4	0	28	2,520.00	192.00	90.00	17,280.00	
30		Rubber Stamp, 60mm x 40mm min	piece	11	0	1	12	8,400.00	2	0	0	2	1,400.00	5	0	0	5	3,500.00	3	0	0	3	2,100.00	22.00	700.00	15,400.00	
31		Ruler 12"	piece	89	0	11	100	800.00	15	0	8	23	184.00	29	0	8	37	296.00	13	0	8	21	168.00	181.00	8.00	1,448.00	
32		Stamps, Mailing	month	1	1	1	3	28,341.00	1	1	1	3	28,341.00	1	1	1	3	28,341.00	1	1	1	3	28,341.00	12.00	9,447.00	113,364.00	
33		Staple Wire #08	box	2	2	2	6	420.00	2	2	2	6	420.00	2	2	2	6	420.00	2	2	2	6	420.00	24.00	70.00	1,680.00	
34		Staple Wire #10	box	2	0	2	4	136.60	0	2	0	2	68.30	2	0	2	4	136.60	0	2	0	2	68.30	12.00	34.15	409.80	
35		Staple Wire #13	box	2	2	2	6	231.60	2	2	2	6	231.60	2	2	2	6	231.60	0	0	0	0	0.00	18.00	38.60	694.80	
36		Staple Wire #15	box	2	0	0	2	84.00	0	0	0	0	0.00	2	0	0	2	84.00	0	0	0	0	0.00	4.00	42.00	168.00	
37		Staple Wire #17	box	2	0	0	2	88.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	44.04	88.08	
38		Sticker Paper	set	71	2	9	82	10,660.00	50	4	5	59	7,670.00	56	2	5	63	8,190.00	48	0	5	53	6,890.00	257.00	130.00	33,410.00	
39		The Leadership Ability Evaluation (Revised)	piece	0	0	25	25	2,250.00	0	0	25	25	2,250.00	0	0	25	25	2,250.00	0	0	0	0	0.00	75.00	90.00	6,750.00	
40		Waterproof Document Bag	piece	30	0	0	30	15,000.00	0	0	0	0	0.00	2	0	0	2	1,000.00	0	0	0	0	0.00	32.00	500.00	16,000.00	
41		Wax Resin Ribbon, for Barcode Printer, 105mm x 75mm	roll	8	0	4	12	684.00	6	0	2	8	456.00	6	0	0	6	342.00	6	0	0	6	342.00	32.00	57.00	1,824.00	
42		Whiteboard Reversible w/ Aluminum Stand 4 x 5	unit	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	10,000.00	10,000.00	
43		Law Books	piece	9	1	1	11	33,000.00	0	1	1	2	6,000.00	1	1	1	3	9,000.00	0	0	0	0	0.00	16.00	3,000.00	48,000.00	
44		Law Books (Non-SCRA-Cibil Code, Remedial Law)	piece	1	0	0	1	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	50,000.00	50,000.00	
45		Law Books (SCRA)	piece	1	0	0	1	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	100,000.00	100,000.00	
						0	0	0.00			0	0	0.00			0	0	0.00			0	0	0.00	0.00		0.00	
Audio and visual presentation and composing equipment																											
1		Portable LCD Projector	unit	1	0	0	1	14,999.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	14,999.00	14,999.00	
2		Lapel Microphone	piece	4	0	0	4	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	2,500.00	10,000.00	
						0	0	0.00			0	0	0.00			0	0	0.00			0	0	0.00	0.00		0.00	
						0	0	0.00			0	0	0.00			0	0	0.00			0	0	0.00	0.00		0.00	
						0	0	0.00			0	0	0.00			0	0	0.00			0	0	0.00	0.00		0.00	
Photographic or filming or video equipment																											

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
1	Digital Camera, Semi Expendable	unit	6	0	0	6	89,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	14,900.00	89,400.00	
2	Video Camera	unit	2	0	0	2	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	10,000.00	20,000.00	
					0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00	
					0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00	
					0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00	
Cleaning Equipment and Supplies																										
1	Multi-Purpose Cleaner	piece	1	0	0	1	95.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	95.00	95.00	
2	Oil, Multi Purpose	bottle	1	0	1	2	170.00	0	0	0	0	0.00	0	0	1	1	85.00	0	0	0	0	0.00	3.00	85.00	255.00	
3					0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00	
					0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00	
					0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00	
Paper Materials and Products																										
1	Letterhead with DOF Logo, A4	ream	118	22	30	170	93,500.00	53	19	27	99	54,450.00	88	15	27	130	71,500.00	45	18	22	85	46,750.00	484.00	550.00	266,200.00	
2	Calling Card	box	104	0	29	133	39,900.00	19	5	11	35	10,500.00	32	0	11	43	12,900.00	19	5	11	35	10,500.00	246.00	300.00	73,800.00	
3	Compliments Card	piece	1500	0	0	1500	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,500.00	20.00	30,000.00	
4	DOF Letterhead & Letter Envelope in Conqueror Paper	ream	15	0	0	15	42,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	2,800.00	42,000.00	
5	Envelope, Mailing with DOF Logo	piece	1956	50	30	2036	8,144.00	53	550	30	633	2,532.00	753	50	530	1333	5,332.00	53	50	30	133	532.00	4,135.00	4.00	16,540.00	
6	Envelope, Mailing with DOF Logo, with window	piece	1104	0	300	1404	7,020.00	500	0	0	500	2,500.00	600	250	0	850	4,250.00	500	0	0	500	2,500.00	3,254.00	5.00	16,270.00	
7	Index Card 3x5" Plain	bundle	13	0	0	13	260.00	0	0	0	0	0.00	8	0	0	8	160.00	0	0	0	0	0.00	21.00	20.00	420.00	
8	Index Card 3x5" RBS	bundle	5	5	0	10	200.00	0	0	0	0	0.00	0	5	0	5	100.00	0	0	0	0	0.00	15.00	20.00	300.00	
9	Index Card 5x8" Plain	bundle	5	0	3	8	360.00	0	0	3	3	135.00	0	0	3	3	135.00	0	0	3	3	135.00	17.00	45.00	765.00	
10	Index Card 5x8" RBS	bundle	12	0	0	12	540.00	0	0	0	0	0.00	7	0	0	7	315.00	0	0	0	0	0.00	19.00	45.00	855.00	
11	Invitation/Social Card	set	700	0	0	700	35,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	700.00	50.00	35,000.00	
12	Linen Paper A4	piece	160	0	10	170	340.00	0	10	0	10	20.00	10	0	60	70	140.00	12	10	15	37	74.00	287.00	2.00	574.00	
13	Matte Photo Paper, 10 sheets, A4	pack	43	2	25	70	9,100.00	11	11	0	22	2,860.00	20	5	0	25	3,250.00	8	0	5	13	1,690.00	130.00	130.00	16,900.00	
14	Memo Pad 1/2"	pad	102	4	7	113	7,345.00	53	4	16	73	4,745.00	62	4	4	70	4,550.00	48	4	12	64	4,160.00	320.00	65.00	20,800.00	
15	Memo Pad 1/4"	pad	103	3	6	112	5,040.00	59	3	9	71	3,195.00	80	3	3	86	3,870.00	59	3	7	69	3,105.00	338.00	45.00	15,210.00	
16	Morocco Hard Board, A4	set	37	0	21	58	2,900.00	10	5	20	35	1,750.00	30	10	10	50	2,500.00	20	10	10	40	2,000.00	183.00	50.00	9,150.00	
17	Morocco Hard Board, Legal	set	87	0	15	102	5,610.00	60	0	15	75	4,125.00	85	0	0	85	4,675.00	60	0	0	60	3,300.00	322.00	55.00	17,710.00	
18	Paper Copy, B4	ream	0	1	4	5	811.25	0	0	4	4	649.00	0	0	5	5	811.25	0	0	0	0	0.00	14.00	162.25	2,271.50	
19	Paper Gift Bag, Size: Large	piece	50	0	0	50	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	120.00	6,000.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
20	Paper Gift Bag, Size: Medium	piece	50	0	0	50	5,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	105.00	5,250.00		
21	Paper Gift Bag, Size: Small	piece	50	0	0	50	4,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	85.00	4,250.00		
22	Paper Towel, Interfolded	pack	15	0	0	15	750.00	15	0	0	15	750.00	15	0	0	15	750.00	15	0	0	15	750.00	60.00	50.00	3,000.00		
23	Paper, bond, colored, green	ream	0	0	5	5	1,000.00	0	0	5	5	1,000.00	0	0	5	5	1,000.00	0	0	5	5	1,000.00	20.00	200.00	4,000.00		
24	Paper, bond, colored, yellow	ream	0	0	5	5	1,000.00	0	0	5	5	1,000.00	0	0	5	5	1,000.00	0	0	5	5	1,000.00	20.00	200.00	4,000.00		
25	Paper, Oslo, A4	ream	30	0	0	30	4,140.00	2	0	0	2	276.00	2	0	0	2	276.00	2	0	0	2	276.00	36.00	138.00	4,968.00		
26	Paper, Oslo, Long	ream	102	0	0	102	20,400.00	0	0	0	0	0.00	100	0	0	100	20,000.00	0	0	0	0	0.00	202.00	200.00	40,400.00		
27	Post-It Note 2x2"	pad	89	7	31	127	12,192.00	51	10	30	91	8,736.00	67	5	30	102	9,792.00	39	20	20	79	7,584.00	399.00	96.00	38,304.00		
28	Accountable Forms	set	12	0	6	18	45,000.00	0	9	0	9	22,500.00	12	0	0	12	30,000.00	0	0	0	0	0.00	39.00	2,500.00	97,500.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
Lighting and fixtures and accessories																											
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
Electrical equipment and components and supplies																											
1	Surge Suppressor/Protector	piece	14	0	6	20	14,000.00	3	1	0	4	2,800.00	3	0	0	3	2,100.00	3	0	0	3	2,100.00	30.00	700.00	21,000.00		
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
Computer Supplies																											
1	CD, Recordable	piece	20	0	0	20	260.00	20	0	0	20	260.00	20	0	0	20	260.00	20	0	0	20	260.00	80.00	13.00	1,040.00		
2	CD, Rewritable	piece	21	28	16	65	1,105.00	11	25	13	49	833.00	10	25	13	48	816.00	35	0	10	45	765.00	207.00	17.00	3,519.00		
3	DVD, Recordable	piece	21	0	0	21	420.00	6	0	0	6	120.00	10	0	0	10	200.00	0	0	0	0	0.00	37.00	20.00	740.00		
4	HDMI Cable, 10mm	piece	5	4	0	9	7,650.00	0	0	0	0	0.00	0	2	0	2	1,700.00	0	0	0	0	0.00	11.00	850.00	9,350.00		
5	HDMI Cable, 5mm	piece	1	0	0	1	650.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	650.00	650.00		
6	HDMI to VGA Connector	piece	1	0	0	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2,500.00	2,500.00		
7	Laptop Memory Stick, 8GB, SODIMM, DDR3 1.5 wattz	piece	1	0	0	1	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	6,000.00	6,000.00		
8	Memory Card (for drone)	piece	3	0	0	3	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	10,000.00	30,000.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
Common ICT Equipment																										
1	External Hard Drive, 2TB, 2.5HDD, USB 3.0	piece	61	10	4	75	375,000.00	1	1	0	2	10,000.00	8	0	0	8	40,000.00	0	0	4	4	20,000.00	89.00	5,000.00	445,000.00	
2	Tablet Computer	unit	18	6	2	26	389,740.00	0	0	0	0	0.00	5	0	0	5	74,950.00	0	0	0	0	0.00	31.00	14,990.00	464,690.00	
3	Wireless Keyboard and Mouse with USB Dongle	unit	5	12	0	17	51,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17.00	3,000.00	51,000.00	
4	Wireless Presenter with Laser Pointer	piece	5	0	2	7	35,000.00	0	0	0	0	0.00	1	0	0	1	5,000.00	0	0	0	0	0.00	8.00	5,000.00	40,000.00	
5	Flash Drive, OTG, 32GB	unit	36	24	8	68	44,200.00	0	0	0	0	0.00	7	0	0	7	4,550.00	0	0	0	0	0.00	75.00	650.00	48,750.00	
6	Screen Mirroring Device	piece	0	2	0	2	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	3,000.00	6,000.00	
7	Colored Mobile Printer	unit	1	0	0	1	14,999.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	14,999.00	14,999.00	
8	LAN Tracer	unit	1	0	0	1	13,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	13,000.00	13,000.00	
9	Netbook	unit	29	0	0	29	432,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	29.00	14,900.00	432,100.00	
10	Scanner	unit	7	0	1	8	119,992.00	0	0	0	0	0.00	4	0	0	4	59,996.00	0	0	0	0	0.00	12.00	14,999.00	179,988.00	
11	Mouse with Pad	piece	23	0	20	43	10,750.00	0	0	8	8	2,000.00	5	2	6	13	3,250.00	2	0	8	10	2,500.00	74.00	250.00	18,500.00	
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00		
CONSUMABLES																										
1	Black & Color Imaging Kit for Lexmark CX510	cart	2	0	0	2	29,800.00	1	0	0	1	14,900.00	2	0	0	2	29,800.00	2	0	0	2	29,800.00	7.00	14,900.00	104,300.00	
2	Cartridge, Canon, CLI-36, Ink Colored	cart	20	0	0	20	21,560.00	0	0	0	0	0.00	20	0	0	20	21,560.00	0	0	0	0	0.00	40.00	1,078.00	43,120.00	
3	Cartridge, Canon, PGI-35, Ink Black	cart	25	0	0	25	16,650.00	0	0	0	0	0.00	20	0	0	20	13,320.00	0	0	0	0	0.00	45.00	666.00	29,970.00	
4	Fuser Kit for HP Laserjet 500	cart	1	0	0	1	26,855.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	26,855.00	26,855.00	
5	HP Laserjet 131A (CF210A), Black	cart	0	0	2	2	7,400.00	0	0	3	3	11,100.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	3,700.00	18,500.00	
6	HP Laserjet Black Toner HPQ7551A	cart	7	3	1	11	61,078.16	4	4	0	8	44,420.48	6	3	3	12	66,630.72	3	4	0	7	38,867.92	38.00	5,552.56	210,997.28	
7	HP Laserjet Black Toner P2035	cart	5	0	0	5	20,932.70	0	0	0	0	0.00	5	0	0	5	20,932.70	0	0	0	0	0.00	10.00	4,186.54	41,865.40	
8	HP Laserjet Black Toner P2036	cart	2	0	0	2	8,373.08	2	0	0	2	8,373.08	2	0	0	2	8,373.08	2	0	0	2	8,373.08	8.00	4,186.54	33,492.32	
9	HP Officejet Pro 8710 Ink, Black	cart	3	1	0	4	18,000.00	3	1	0	4	18,000.00	3	1	0	4	18,000.00	3	1	0	4	18,000.00	16.00	4,500.00	72,000.00	
10	HP Officejet Pro 8710 Ink, Cyan	cart	4	1	0	5	22,500.00	4	1	0	5	22,500.00	4	1	0	5	22,500.00	4	1	0	5	22,500.00	20.00	4,500.00	90,000.00	
11	HP Officejet Pro 8710 Ink, Magenta	cart	3	1	0	4	18,000.00	3	1	0	4	18,000.00	3	1	0	4	18,000.00	3	1	0	4	18,000.00	16.00	4,500.00	72,000.00	
12	HP Officejet Pro 8710 Ink, Yellow	cart	3	1	0	4	18,000.00	3	1	0	4	18,000.00	3	1	0	4	18,000.00	3	1	0	4	18,000.00	16.00	4,500.00	72,000.00	
13	Imaging Kit for Lexmark CX510DE	cart	5	0	0	5	77,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	15,500.00	77,500.00	
14	Ink Cart, Brother LC535XL, CMY	cart	5	0	0	5	2,500.00	0	0	0	0	0.00	5	0	5	10	5,000.00	0	0	0	0	0.00	15.00	500.00	7,500.00	
15	Ink Cart, Brother LC539XL, Black	cart	10	0	0	10	5,000.00	10	0	0	10	5,000.00	5	0	5	10	5,000.00	5	0	5	10	5,000.00	40.00	500.00	20,000.00	
16	Ink Cart, Brother LC73BK, Black	cart	8	0	0	8	19,200.00	8	0	0	8	19,200.00	8	0	0	8	19,200.00	8	0	0	8	19,200.00	32.00	2,400.00	76,800.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
17		Ink Cart, Brother LC73BK, Cyan	cart	8	0	0	8	19,200.00	8	0	0	8	19,200.00	8	0	0	8	19,200.00	8	0	0	8	19,200.00	32.00	2,400.00	76,800.00
18		Ink Cart, Brother LC73BK, Magenta	cart	8	0	0	8	19,200.00	8	0	0	8	19,200.00	8	0	0	8	19,200.00	8	0	0	8	19,200.00	32.00	2,400.00	76,800.00
19		Ink Cart, Brother LC73BK, Yellow	cart	8	0	0	8	19,200.00	8	0	0	8	19,200.00	8	0	0	8	19,200.00	8	0	0	8	19,200.00	32.00	2,400.00	76,800.00
20		Ink Cart, HP51645A (HP45), Black	cart	2	0	0	2	2,693.60	2	0	0	2	2,693.60	2	0	0	2	2,693.60	2	0	0	2	2,693.60	8.00	1,346.80	10,774.40
21		Ink Cart, HP C6578DA (HP78), Tri-Color	cart	2	0	0	2	3,213.60	2	0	0	2	3,213.60	2	0	0	2	3,213.60	2	0	0	2	3,213.60	8.00	1,606.80	12,854.40
22		Lexmark CX510, Black	cart	50	6	17	73	657,000.00	23	9	15	47	423,000.00	29	6	17	52	468,000.00	23	9	15	47	423,000.00	219.00	9,000.00	1,971,000.00
23		Lexmark CX510, Cyan	cart	40	5	10	55	385,000.00	19	5	9	33	231,000.00	24	5	9	38	266,000.00	18	5	10	33	231,000.00	159.00	7,000.00	1,113,000.00
24		Lexmark CX510, Magenta	cart	39	5	10	54	378,000.00	22	5	9	36	252,000.00	22	5	9	36	252,000.00	19	5	10	34	238,000.00	160.00	7,000.00	1,120,000.00
25		Lexmark CX510, Yellow	cart	38	5	10	53	371,000.00	19	5	9	33	231,000.00	23	5	9	37	259,000.00	19	5	10	34	238,000.00	157.00	7,000.00	1,099,000.00
26		Toner Cart, HP CB541A, Cyan	cart	1	0	1	2	5,969.60	1	1	0	2	5,969.60	1	0	2	3	8,954.40	0	1	0	1	2,984.80	8.00	2,984.80	23,878.40
27		Toner Cart, HP CB542A, Yellow	cart	1	0	1	2	5,969.60	1	1	0	2	5,969.60	1	0	2	3	8,954.40	0	1	0	1	2,984.80	8.00	2,984.80	23,878.40
28		Toner Cart, HP CB543A, Magenta	cart	1	0	1	2	5,969.60	1	1	0	2	5,969.60	1	0	2	3	8,954.40	0	1	0	1	2,984.80	8.00	2,984.80	23,878.40
29		Toner Cartridge HP Laserjet 87A, Black	cart	2	0	0	2	22,870.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	11,435.00	22,870.00
30		Toner Cartridge HP Laserjet P1505, Black (CB436AC)	cart	7	0	0	7	24,969.00	1	0	0	1	3,567.00	1	0	0	1	3,567.00	1	0	0	1	3,567.00	10.00	3,567.00	35,670.00
31		Toner Cartridge, Brother Fax 2840, TN450 High Yield Toner	cart	5	1	2	8	24,000.00	4	2	1	7	21,000.00	5	1	2	8	24,000.00	3	0	0	3	9,000.00	26.00	3,000.00	78,000.00
32		Toner Cartridge, Brother HL-4570CDW, Black	cart	2	0	0	2	6,380.00	2	0	0	2	6,380.00	2	0	0	2	6,380.00	2	0	0	2	6,380.00	8.00	3,190.00	25,520.00
33		Toner Cartridge, Brother HL-4570CDW, Cyan	cart	2	0	0	2	6,380.00	2	0	0	2	6,380.00	2	0	0	2	6,380.00	2	0	0	2	6,380.00	8.00	3,190.00	25,520.00
34		Toner Cartridge, Brother HL-4570CDW, Magenta	cart	2	0	0	2	6,380.00	2	0	0	2	6,380.00	2	0	0	2	6,380.00	2	0	0	2	6,380.00	8.00	3,190.00	25,520.00
35		Toner Cartridge, Brother HL-4570CDW, Yellow	cart	2	0	0	2	6,380.00	2	0	0	2	6,380.00	2	0	0	2	6,380.00	2	0	0	2	6,380.00	8.00	3,190.00	25,520.00
36		Toner Cartridge, HP Q5950A, Black	cart	2	0	1	3	22,564.02	1	3	0	4	30,085.36	1	0	0	1	7,521.34	1	0	0	1	7,521.34	9.00	7,521.34	67,692.06
37		Toner Cartridge, HP Q5951A, Cyan	cart	2	0	1	3	31,591.68	0	1	0	1	10,530.56	0	0	0	0	0.00	0	0	0	0	0.00	4.00	10,530.56	42,122.24
38		Toner Cartridge, HP Q5953A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	10,530.56	0	0	0	0	0.00	1.00	10,530.56	10,530.56
39		Toner Collection Unit for HP Laserjet 500	cart	2	0	0	2	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	3,000.00	6,000.00
40		Toner Collection Unit for HP Laserjet 501	cart	1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3,000.00	3,000.00
41		Toner, Brother TN 850	cart	2	0	0	2	12,000.00	2	0	0	2	12,000.00	2	0	0	2	12,000.00	2	0	0	2	12,000.00	8.00	6,000.00	48,000.00
42		Toner, HP CF 500A, Black	cart	20	0	0	20	78,870.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	3,943.50	78,870.00
43		Toner, HP CF 501A, Cyan	cart	10	0	0	10	46,464.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	4,646.40	46,464.00
44		Toner, HP CF 502A, Yellow	cart	10	0	0	10	46,464.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	4,646.40	46,464.00
45		Toner, HP CF 503A, Magenta	cart	10	0	0	10	46,464.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	4,646.40	46,464.00
46		Waste Toner Bottle for Lexmark CX510	cart	2	0	0	2	1,600.00	0	0	0	0	0.00	2	0	0	2	1,600.00	0	0	0	0	0.00	4.00	800.00	3,200.00
47		Waste Toner Bottle for Lexmark CX511	cart	10	0	0	10	8,000.00	0	0	0	0	0.00	10	0	0	10	8,000.00	0	0	0	0	0.00	20.00	800.00	16,000.00
48		Waste Toner Bottle for Lexmark CX512	cart	2	0	0	2	1,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	800.00	1,600.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00		0.00	
Other Categories																										
1	Biometrics Machine	unit	0	0	1	1	90,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	90,000.00	90,000.00	
2	Smart Access Security System	lot	0	0	1	1	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	100,000.00	100,000.00	
3	Firewall	lot	0	0	1	1	4,901,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	#####	4,901,000.00	
4	Vulnerability Assessment & Penetration Testing	lot	0	0	1	1	8,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	#####	8,000,000.00	
	Orchids for OSEC	piece	10	10	10	30	30,000.00	10	10	10	30	30,000.00	10	10	10	30	30,000.00	10	10	10	30	30,000.00	120.00	1,000.00	120,000.00	
	Barrier Sleeves, Disposable, L-type, Dental Chair Light	pack	0	0	0	0	0.00	1	0	0	1	75.00	1	0	0	1	75.00	1	0	0	1	75.00	3.00	75.00	225.00	
	Barrier Sleeves, Disposable, Small, Light Cure Wand	pack	0	0	0	0	0.00	1	0	0	1	75.00	1	0	0	1	75.00	1	0	0	1	75.00	3.00	75.00	225.00	
	BIB/Towel, Disposable	piece	1	0	0	1	300.00	0	0	0	0	0.00	1	0	0	1	300.00	0	0	2	2	600.00	4.00	300.00	1,200.00	
	Bonding Agent, Light Cure	bottle	1	0	0	1	350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	350.00	350.00	
	Bottle Brush, Long Handle, Hard Bristles	piece	1	0	0	1	60.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	60.00	60.00	
	Calcium Hydroxide base liner, Light Cure	pack	1	0	0	1	450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	450.00	450.00	
	Cervical Collar Hard	unit	0	0	0	0	0.00	2	0	0	2	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	600.00	1,200.00	
	Clear C-Type Check Retractor, Disposable	piece	30	0	0	30	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	100.00	3,000.00	
	Cling Wrap	pack	4	0	0	4	600.00	3	0	0	3	450.00	0	0	0	0	0.00	0	0	0	0	0.00	7.00	150.00	1,050.00	
	Cotton Applicator Stick, 100's	pack	2	0	0	2	98.00	0	2	0	2	98.00	0	0	0	0	0.00	0	2	0	2	98.00	6.00	49.00	294.00	
	Cottonballs, 300's	pack	2	0	0	2	110.00	0	0	2	2	110.00	0	0	0	0	0.00	0	3	0	3	165.00	7.00	55.00	385.00	
	Dental Head Cap, Disposable	piece	15	0	0	15	225.00	15	0	0	15	225.00	15	0	0	15	225.00	15	0	0	15	225.00	60.00	15.00	900.00	
	Disposable Instrument Kit	piece	200	0	0	200	4,000.00	0	0	200	200	4,000.00	0	0	0	0	0.00	0	200	0	200	4,000.00	600.00	20.00	12,000.00	
	Elastic Bandage, 6 inches Width	piece	1	0	0	1	50.00	0	0	0	0	0.00	1	0	0	1	50.00	0	0	0	0	0.00	2.00	50.00	100.00	
	Etchant, SyringeType, Light Cure	piece	1	0	0	1	250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	250.00	250.00	
	Excavator	piece	3	0	0	3	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	2,500.00	7,500.00	
	Explorer	piece	10	0	0	10	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	300.00	3,000.00	
	Face Mask, Earloop, Disposable	pack	14	0	0	14	3,500.00	5	0	0	5	1,250.00	14	0	0	14	3,500.00	5	0	0	5	1,250.00	38.00	250.00	9,500.00	
	Filling, Fermin Temporary	box	2	0	0	2	630.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	315.00	630.00	
	Flouridte, APF	bottle	1	0	0	1	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	500.00	500.00	
	Flouride Trays, Double Arch, Disposable	piece	20	0	0	20	1,300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	65.00	1,300.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	GC Fuji II, Restorative Cement	box	1	0	0	1	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	4,000.00	4,000.00
	Gelfoam, 20's	bottle	2	0	0	2	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	200.00	400.00
	Gloves, Disposable, Small, Peppermint	box	1	0	0	1	275.00	1	0	0	1	275.00	1	0	0	1	275.00	1	0	0	1	275.00	4.00	275.00	1,100.00
	Gum Separator	piece	15	0	0	15	1,050.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	70.00	1,050.00
	Infrared Thermometer	unit	0	0	3	3	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	6,000.00	18,000.00
	Micropore Plaster, 24mm x 5m	piece	0	0	0	0	0.00	2	0	0	2	150.00	0	2	0	2	150.00	0	0	0	0	0.00	4.00	75.00	300.00
	Mixing Pad	piece	1	0	0	1	55.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	55.00	55.00
	Mouth Mirror with Handle	piece	30	0	0	30	2,550.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	85.00	2,550.00
	Mouth Mirror, Replacement Head, size #5	piece	30	0	0	30	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	40.00	1,200.00
	Mouth Wash, 500ml	bottle	4	0	0	4	1,060.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	265.00	1,060.00
	Needle Lancet, Advantage II, 100's	pack	1	0	0	1	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	200.00	2.00	200.00	400.00
	Needle, 1/2 Circle Sutturing	piece	1	0	0	1	75.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	75.00	75.00
	Needle, Dental, 27-G, 100's	pack	3	0	0	3	2,070.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	690.00	2,070.00
	Paper Towel Interfolded	pack	37	7	54	98	4,900.00	27	7	54	88	4,400.00	34	7	54	95	4,750.00	30	7	54	91	4,550.00	372.00	50.00	18,600.00
	Plastic Cup, Disposable, 12oz, 50's	pack	20	0	0	20	3,000.00	0	0	30	30	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	150.00	7,500.00
	Prophylaxis Brush, Disposable	piece	25	0	0	25	1,250.00	0	0	0	0	0.00	25	0	0	25	1,250.00	0	0	0	0	0.00	50.00	50.00	2,500.00
	Providine Iodine, Antiseptic	gal	1	0	0	1	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3,500.00	3,500.00
	Sharps Container, 1L	unit	0	2	0	2	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1,000.00	2,000.00
	Silk, 3.0, Sutturing Thread	bottle	2	0	0	2	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	200.00	400.00
	Sodium Chloride Sol. 0.9%, 1000ml.	bottle	2	0	0	2	230.00	2	0	0	2	230.00	2	0	0	2	230.00	2	0	0	2	230.00	8.00	115.00	920.00
	Sphygmomanometer Manual	unit	0	3	0	3	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	5,000.00	15,000.00
	Spineboard	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	8,000.00	1.00	8,000.00	8,000.00
	Stain Remover, Dental	bottle	1	0	0	1	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	750.00	750.00
	Sterile Gauze, 4in x 4in size, 8ply, 100's	box	3	0	0	3	1,950.00	0	0	3	3	1,950.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	650.00	3,900.00
	Sterilization Pouch, 200's	box	1	0	0	1	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	750.00	750.00
	Strip, Advantage II, 25's	box	3	0	0	3	4,500.00	0	0	0	0	0.00	3	0	0	3	4,500.00	2	0	0	2	3,000.00	8.00	1,500.00	12,000.00
	Strip, Plastic, Standard, 100's	box	3	0	0	3	450.00	3	0	0	3	450.00	2	0	0	2	300.00	0	0	0	0	0.00	8.00	150.00	1,200.00
	Tongue Depressor, 100's	pack	4	0	0	4	300.00	2	0	0	2	150.00	2	0	0	2	150.00	0	0	0	0	0.00	8.00	75.00	600.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
	Topical Anesthesia	bottle	1	0	0	1	550.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	550.00	550.00
	White Linens	set	2	0	0	2	1,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	700.00	1,400.00
	Acetylsteyne, 600mg	tab	50	0	0	50	1,676.00	50	0	0	50	1,676.00	50	0	0	50	1,676.00	50	0	0	50	1,676.00	200.00	33.52	6,704.00
	Ambroxol HCl, 75mg	tab	100	0	0	100	1,862.00	100	0	0	100	1,862.00	100	0	0	100	1,862.00	100	0	0	100	1,862.00	400.00	18.62	7,448.00
	Amlodipine Besylate, 5mg	tab	150	0	0	150	1,275.00	150	0	0	150	1,275.00	150	0	0	150	1,275.00	150	0	0	150	1,275.00	600.00	8.50	5,100.00
	Amoxicillin, 500mg	cap	50	0	0	50	375.00	50	0	0	50	375.00	50	0	0	50	375.00	50	0	0	50	375.00	200.00	7.50	1,500.00
	Anthraquinone Glycosides Salicylic acid, 10ml.	bottle	3	0	0	3	426.00	3	0	0	3	426.00	3	0	0	3	426.00	3	0	0	3	426.00	12.00	142.00	1,704.00
	Aspirin, 80mg (Aspilets)	tab	20	0	0	20	55.00	20	0	0	20	55.00	20	0	0	20	55.00	20	0	0	20	55.00	80.00	2.75	220.00
	Atorvastatin, 20mg	tab	20	0	0	20	471.80	20	0	0	20	471.80	20	0	0	20	471.80	20	0	0	20	471.80	80.00	23.59	1,887.20
	Azithromycin diHCl, 500mg	tab	15	0	0	15	2,265.00	15	0	0	15	2,265.00	15	0	0	15	2,265.00	15	0	0	15	2,265.00	60.00	151.00	9,060.00
	Bacillus Clausli	tube	30	0	0	30	1,080.00	30	0	0	30	1,080.00	30	0	0	30	1,080.00	30	0	0	30	1,080.00	120.00	36.00	4,320.00
	Benzylamine hydrochloride, 3mg/ml x 15ml.	bottle	1	0	0	1	450.30	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	450.30	2.00	450.30	900.60
	Betahistine diHCl, 16mg	tab	25	0	0	25	700.00	25	0	0	25	700.00	25	0	0	25	700.00	25	0	0	25	700.00	100.00	28.00	2,800.00
	Betamethasone Dextrchlorphenamine Maleate	tab	15	0	0	15	630.00	15	0	0	15	630.00	15	0	0	15	630.00	15	0	0	15	630.00	60.00	42.00	2,520.00
	Butamirate Citrate	tab	40	0	0	40	740.00	40	0	40	80	1,480.00	0	0	40	40	740.00	0	0	0	0	0.00	160.00	18.50	2,960.00
	Calamine + Zinc Oxide	bottle	2	0	0	2	220.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	110.00	3.00	110.00	330.00
	Captopril, 25mg	tab	30	0	0	30	501.00	30	0	0	30	501.00	30	0	0	30	501.00	30	0	0	30	501.00	120.00	16.70	2,004.00
	Celecoxib, 200mg	cap	10	0	0	10	205.00	10	0	0	10	205.00	10	0	0	10	205.00	10	0	0	10	205.00	40.00	20.50	820.00
	Cetizine+Phenylephrine, 10mg	tab	50	0	0	50	1,000.00	50	0	0	50	1,000.00	50	0	0	50	1,000.00	50	0	0	50	1,000.00	200.00	20.00	4,000.00
	Chlorpheniramine maleate 2mg+Paracetamol 500mg+Phenylephrine HCl	tab	50	0	0	50	372.00	50	0	0	50	372.00	50	0	0	50	372.00	50	0	0	50	372.00	200.00	7.44	1,488.00
	Clobetasol propionate, 5mg	tube	1	0	0	1	292.00	1	0	0	1	292.00	0	0	0	0	0.00	0	1	0	1	292.00	3.00	292.00	876.00
	Cloxacillin, 500mg	cap	50	0	0	50	850.00	50	0	0	50	850.00	50	0	0	50	850.00	50	0	0	50	850.00	200.00	17.00	3,400.00
	Co-Amoxiclav, 625mg	tab	50	0	0	50	1,750.00	50	0	0	50	1,750.00	50	0	0	50	1,750.00	50	0	0	50	1,750.00	200.00	35.00	7,000.00
	Diclofenac Gel, 20g	tube	1	0	0	1	357.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	357.00	2.00	357.00	714.00
	Diclofenac Na, 50mg	tab	100	0	0	100	557.00	100	0	0	100	557.00	100	0	0	100	557.00	100	0	0	100	557.00	400.00	5.57	2,228.00
	Domperidone, 10mg	tab	100	0	0	100	2,525.00	100	0	0	100	2,525.00	100	0	0	100	2,525.00	100	0	0	100	2,525.00	400.00	25.25	10,100.00
	Eugenol Liquid, USP, Dental	bottle	1	0	0	1	241.50	0	0	0	0	0.00	1	0	0	1	241.50	0	0	0	0	0.00	2.00	241.50	483.00
	Febuxostat, 40mg (Urinorm)	tab	20	0	0	20	566.00	20	0	0	20	566.00	20	0	0	20	566.00	200	0	0	200	5,660.00	260.00	28.30	7,358.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
		Ferrous Sulfate w/ Folic Acid	tab	15	0	0	15	323.55	15	0	0	15	323.55	15	0	0	15	323.55	15	0	0	15	323.55	60.00	21.57	1,294.20
		Flucinolone Polymicin B Neomycin	bottle	1	0	0	1	315.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	315.25	315.25
		Clidacide, 80, ng	tab	20	0	0	20	195.00	20	0	0	20	195.00	20	0	0	20	195.00	20	0	0	20	195.00	80.00	9.75	780.00
		Hexetidine, 0.1% x 120ml.	bottle	6	0	0	6	817.20	0	0	0	0	0.00	6	0	0	6	817.20	6	0	0	6	817.20	18.00	136.20	2,451.60
		Hyoscine N-butylbromide	tab	100	0	0	100	2,725.00	100	0	0	100	2,725.00	100	0	0	100	2,725.00	100	0	0	100	2,725.00	400.00	27.25	10,900.00
		Isosorbide dinitrate, 10mg	tab	5	0	0	5	103.90	5	0	0	5	103.90	5	0	0	5	103.90	5	0	0	5	103.90	20.00	20.78	415.60
		Lidocaine HCl, 2% x 1.8ml.	amp	50	0	0	50	1,000.00	0	50	0	50	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	20.00	2,000.00
		Loperamide, 2mg	tab	100	0	0	100	1,500.00	100	0	0	100	1,500.00	100	0	0	100	1,500.00	100	0	0	100	1,500.00	400.00	15.00	6,000.00
		Loratadine, 10mg	tab	100	0	0	100	2,175.00	100	0	0	100	2,175.00	100	0	0	100	2,175.00	100	0	0	100	2,175.00	400.00	21.75	8,700.00
		Losartan K, 50mg	tab	150	0	0	150	1,762.50	150	0	0	150	1,762.50	150	0	0	150	1,762.50	150	0	0	150	1,762.50	600.00	11.75	7,050.00
		Losartan K, 50mg+Amlodipine Besylate, 5mg (Amlife)	tab	50	0	0	50	1,800.00	50	0	0	50	1,800.00	50	0	0	50	1,800.00	50	0	0	50	1,800.00	200.00	36.00	7,200.00
		Lozenges	sac	42	0	0	42	2,005.50	0	0	0	0	0.00	42	0	0	42	2,005.50	42	0	0	42	2,005.50	126.00	47.75	6,016.50
		Mefenamic acid, 500mg	tab	100	0	0	100	2,650.00	100	0	0	100	2,650.00	100	0	0	100	2,650.00	100	0	0	100	2,650.00	400.00	26.50	10,600.00
		Metformin HCl, 500mg	tab	100	0	0	100	335.00	100	0	0	100	335.00	100	0	0	100	335.00	100	0	0	100	335.00	400.00	3.35	1,340.00
		Metoprolol tartate, 50mg	tab	50	0	0	50	217.50	50	0	0	50	217.50	50	0	0	50	217.50	50	0	0	50	217.50	200.00	4.35	870.00
		Mometasone Furate Cream	tube	1	0	0	1	428.00	3	0	0	3	1,284.00	3	0	0	3	1,284.00	3	0	0	3	1,284.00	10.00	428.00	4,280.00
		Mupirocin 2% x 5g	tube	1	0	0	1	299.00	1	0	0	1	299.00	1	0	0	1	299.00	1	0	0	1	299.00	4.00	299.00	1,196.00
		Na alginate 250mg+Na bicarbonate 133.5mg+Ca carbonate 80 mg, 10ml.	sac	25	0	0	25	500.00	25	0	0	25	500.00	25	0	0	25	500.00	25	0	0	25	500.00	100.00	20.00	2,000.00
		Ofloxacin, 200mg	cap	30	0	0	30	1,008.00	30	0	0	30	1,008.00	30	0	0	30	1,008.00	50	0	0	50	1,680.00	140.00	33.60	4,704.00
		Omeprazole, 40,g	tab	15	0	0	15	952.65	15	0	0	15	952.65	15	0	0	15	952.65	15	0	0	15	952.65	60.00	63.51	3,810.60
		Oral Rehydration Salt	sac	100	0	0	100	1,422.00	100	0	0	100	1,422.00	100	0	0	100	1,422.00	100	0	0	100	1,422.00	400.00	14.22	5,688.00
		Paracetamol 325mg+Ibuprofen 200mg	tab	50	0	0	50	376.50	50	0	0	50	376.50	50	0	0	50	376.50	50	0	0	50	376.50	200.00	7.53	1,506.00
		Paracetamol, 500mg	tab	200	0	0	200	552.00	200	0	0	200	552.00	200	0	0	200	552.00	200	0	0	200	552.00	800.00	2.76	2,208.00
		Phenylephrine HCl 10mg+Paracetamol 500mg	tab	150	0	0	150	787.50	150	0	0	150	787.50	150	0	0	150	787.50	150	0	0	150	787.50	600.00	5.25	3,150.00
		Ranitidine Hcl, 150mg	tab	10	0	0	10	145.00	10	0	0	10	145.00	10	0	0	10	145.00	10	0	0	10	145.00	40.00	14.50	580.00
		Salbutamol + Ipratopium	tube	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	40.00	40.00	1,600.00
		Sodium Ascorbate, 400mg + Zinc Sulfate 20.5	tab	50	0	0	50	371.50	50	0	0	50	371.50	50	0	0	50	371.50	50	0	0	50	371.50	200.00	7.43	1,486.00
		Tetrahydrozoline HCl, 6ml	bottle	4	0	0	4	314.00	4	0	0	4	314.00	4	0	0	4	314.00	4	0	0	4	314.00	16.00	78.50	1,256.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Tobramycin 0.3%+dexamethasone 0.1%, 5ml.	bottle	1	0	0	1	588.00	1	0	0	1	588.00	2	0	0	2	1,176.00	2	0	0	2	1,176.00	6.00	588.00	3,528.00
Tobramycin, 3mg/ml x 5ml.	bottle	1	0	0	1	548.00	1	0	0	1	548.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	548.00	1,096.00
Tramadol Hydrochloride	tab	10	0	0	10	320.00	10	0	0	10	320.00	10	0	0	10	320.00	10	0	0	10	320.00	40.00	32.00	1,280.00
Tranexamic acid, 500mg	cap	100	0	0	100	2,993.00	100	0	0	100	2,993.00	100	0	0	100	2,993.00	100	0	0	100	2,993.00	400.00	29.93	11,972.00
Vitamin B1, 500mg+Vitamin B6, 250mg+Vitamin B12, 1mg	tab	50	0	0	50	1,425.00	50	0	0	50	1,425.00	50	0	0	50	1,425.00	50	0	0	50	1,425.00	200.00	28.50	5,700.00
Zinc Oxide Eugenol, Temporary Cement	pack	1	0	0	1	250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	250.00	250.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

A. TOTAL		P	65,290,351.13
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	6,529,035.11
C. GRAND TOTAL (A + B)		P	71,819,386.24
D. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		P	-
G. MONTHLY CASH REQUIREMENTS		P	-
G.1 Available at Procurement Service Stores			
G.2 Other Items not available at PS but regularly purchased from other sources			
TOTAL MONTHLY CASH REQUIREMENTS		P	65,290,351.13

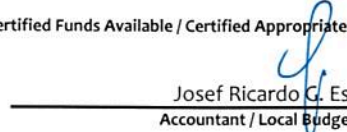
*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


 Carlo V. Balogoy
 Property/Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:


 Josef Ricardo C. Espiritu
 Accountant / Local Budget Officer

Approved by:


 Usec. ANTONETTE C. TIONKO Usec. BAYAH I. AGABIN
 Head of Office/Agency

Date Prepared: 23/07/2018