



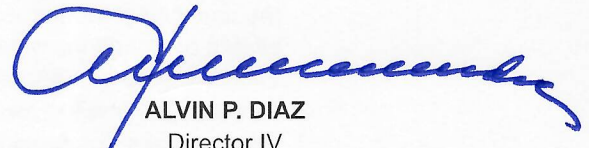
REQUEST FOR QUOTATION

RFQ No.: **2024-05-0052**

Date : May 7, 2024

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or through the authorized canvasser of this Department not later than _____ the time and date of the opening of the sealed quotation.


ALVIN P. DIAZ
 Director IV
 Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
1	LOT	<p>Supply and Delivery of Various Local and Foreign Newspapers</p> <p><i>(please see attached Terms of Reference)</i></p>	₱303,845.00	₱303,845.00
		<p>NOTE: Please include the following required documents upon submission of your proposal for evaluation purposes:</p> <p>1. Mayor's/Business Permit 2. PhilGEPS Registration Number</p> <p>Additional required document to be submitted by the winning bidder upon issuance of the Purchase Order:</p> <p>3. Duly notarized Omnibus Sworn Statement</p>		
TOTAL AMOUNT				₱303,845.00

After having carefully read and accepted the general conditions, I/we quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within 7 calendar days from receipt of your valid Purchase Order (PO). The quotation are good only up to 60 calendar days.

Canvassed by:

Supplier :

By :

Tel. No.:

TIN :



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GENERAL CONDITIONS

1. The bidders are required to submit brochures, literatures, pictures and technical data pertaining to the brand and model of the equipment being offered.
2. The quotation will not be considered unless it is properly signed by the bidder's authorized representative.
3. All prizes quoted herein are valid and binding for a period of sixty (60) days.
4. Bidder shall be responsible for the source of his equipment.
5. Subject to the provisions of the preceding paragraph, where awardee has accepted a Purchase Order (PO) but fails to deliver the required products within the time called for in the same order, he must return the order accompanied by written explanations within the period of delivery of the merchandise. Thereafter, if the awardee has not completed delivery within the period, the subject PO shall be cancelled and the award shall be withdrawn from that supplier. The DOF shall then purchase the required item from such other sources as it may determine, with the price difference to be charged against the defaulting awardee.
6. The DOF reserves the right to reject any or all quotations, to waive any formality therein or to accept such quotations as may be considered most advantageous to the government.

TERMS OF REFERENCE

SUPPLY AND DELIVERY OF VARIOUS LOCAL AND FOREIGN NEWSPAPER

RFQ No. 2024-05-0052 dated May 7, 2024

Newspaper	Total Qty.	Frequency	No. of copies per day	Approved Budget for Contract	Quoted Price
● Abante Tonite	365	Monday-Sunday	1	₱12,775.00	_____
● Business Mirror	365	Monday-Sunday	1	₱12,775.00	_____
● Business World	365	Monday-Sunday	1	₱12,775.00	_____
● Daily Tribune	365	Monday-Sunday	1	₱12,775.00	_____
● Financial Times	365	Monday-Sunday	1	₱62,050.00	_____
● Malaya	365	Monday-Sunday	1	₱12,775.00	_____
● Manila Bulletin	730	Monday-Sunday	2	₱25,550.00	_____
● Manila Standard Today	365	Monday-Sunday	1	₱12,775.00	_____
● Manila Times	365	Monday-Sunday	1	₱12,775.00	_____
● People's Journal	365	Monday-Sunday	1	₱12,775.00	_____
● Philippine Daily Inquirer	730	Monday-Sunday	2	₱25,550.00	_____
● Philippine Star	730	Monday-Sunday	2	₱25,550.00	_____
● Philippine Star	523	Monday-Friday	2	₱18,305.00	_____
● The Economist (print + online)	96	Once a Week	2	₱44,640.00	_____
TOTAL AMOUNT:				₱303,845.00	

*One (1) year subscription

Daily deliveries must **not be later than 6:00 A.M.

I hereby certify to comply and deliver all the above requirements.

Signature over Printed Name of the Representative

Company Name : _____

Date Signed : _____

Email/Phone No.: _____