




REQUEST FOR QUOTATION

RFQ No.: **2024-05-0053**
 Date : May 7, 2024

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or through the authorized canvasser of this Department not later than _____ the time and date of the opening of the sealed quotation.



ALVIN P. DIAZ
 Director IV
 Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
200	piece	Polo Shirt for DOF Officials and Employees for the 2024 Independence Day Specifications: Fabric: Dri-fit Color: Gold Printing Method: Sublimation Design: as per attached	₱600.00	₱120,000.00
		NOTE: Please include the following required documents upon submission of your proposal for evaluation purposes: 1. Mayor's/Business Permit 2. PhilGEPS Registration Number Additional required document to be submitted by the winning bidder upon issuance of the Purchase Order: 3. Duly notarized Omnibus Sworn Statement		
TOTAL AMOUNT				₱120,000.00

After having carefully read and accepted the general conditions, I/we quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within 15 calendar days from receipt of your valid Purchase Order (PO). The quotation are good only up to 60 calendar days.

Canvassed by:

Supplier : _____
By : _____
Tel. No.: _____
TIN : _____



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GENERAL CONDITIONS

1. The bidders are required to submit brochures, literatures, pictures and technical data pertaining to the brand and model of the equipment being offered.
2. The quotation will not be considered unless it is properly signed by the bidder's authorized representative.
3. All prizes quoted herein are valid and binding for a period of sixty (60) days.
4. Bidder shall be responsible for the source of his equipment.
5. Subject to the provisions of the preceeding paragraph, where awardee has accepted a Purchase Order (PO) but fails to deliver the required products within the time called for in the same order, he must return the order accompanied by written explanations within the period of delivery of the merchandise. Thereafter, if the awardee has not completed delivery within the period, the subject PO shall be cancelled and the award shall be withdrawn from that supplier. The DOF shall then purchase the required item from such other sources as it may determine, with the price difference to be charged against the defaulting awardee.
6. The DOF reserves the right to reject any or all quotations, to waive any formality therein or to accept such quotations as may be considered most advantageous to the government.



2024 INDEPENDENCE DAY PARADE POLO SHIRT DESIGNS



**BAGONG PILIPINAS
LOGO**

**SEAL OF
PARTICIPATING
AGENCY**

DOF LOGO



KALAYAAN 2024 OFFICIAL LOGO

SINGKABAN INSPIRED PECHERA

A pattern inspired from Singkaban, originated from Malolos, Bulacan where the First Philippine Republic was established.

INABEL PATTERN

A weaving pattern originated from the Ilocos Province, one of the significant places in the Philippine Revolution.

DOF
DEPARTMENT OF FOREIGN AFFAIRS

GOLD

Department of Finance • Lead: Department of Finance



2024 INDEPENDENCE DAY PARADE
POLO SHIRT DESIGNS

