



REQUEST FOR QUOTATION

RFQ No.: 2024-05-0061

Date : May 20, 2024

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or through the authorized canvasser of this Department not later than _____ the time and date of the opening of the sealed quotation.



ALVIN P. DIAZ
 Director IV
 Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
1	lot	PROCUREMENT OF SERVICES FOR THE FABRICATION OF FLOAT FOR THE 126TH PHILIPPINE INDEPENDENCE DAY PARADE <i>SEE ATTACHED TERMS OF REFERENCE</i>	1,000,000.000	1,000,000.00
		NOTE: Please include the following required documents upon submission of your proposal for evaluation purposes: 1. Mayor's/Business Permit 2. PhilGEPS Registration Number 3. Latest Income/Business Tax Return Additional required document to be submitted by the winning bidder upon issuance of the Job Order: 4. Duly notarized Omnibus Sworn Statement		
TOTAL AMOUNT				₱1,000,000.00

After having carefully read and accepted the general conditions, I/we quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within 15 calendar days from receipt of your valid Purchase Order (PO). The quotation are good only up to 60 calendar days.

Canvassed by:

Supplier :

By :

Tel. No.:

TIN :

GENERAL CONDITIONS

1. The bidders are required to submit brochures, literatures, pictures and technical data pertaining to the brand and model of the equipment being offered.
2. The quotation will not be considered unless it is properly signed by the bidder's authorized representative.
3. All prizes quoted herein are valid and binding for a period of sixty (60) days.
4. Bidder shall be responsible for the source of his equipment.
5. Subject to the provisions of the preceeding paragraph, where awardee has accepted a Job Order (JO) but fails to deliver the required products within the time called for in the same order, he must return the order accompanied by written explanations within the period of delivery of the merchandise. Thereafter, if the awardee has not completed delivery within the period, the subject PO shall be cancelled and the award shall be withdrawn from that supplier. The DOF shall then purchase the required item from such other sources as it may determine, with the price difference to be charged against the defaulting awardee.
6. The DOF reserves the right to reject any or all quotations, to waive any formality therein or to accept such quotations as may be considered most advantageous to the government.



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TERMS OF REFERENCE

PROCUREMENT OF SERVICES FOR THE FABRICATION OF FLOAT FOR THE 126TH PHILIPPINE INDEPENDENCE DAY PARADE

Request For Quotation (RFQ) No. 2024-05-0061 dated May 20, 2024

I. SCHEDULE OF REQUIREMENTS

The supplier/contractor shall provide the deliverables/services for the fabrication of the float for the 126th Philippine Independence Day Parade

Date of Completion/Delivery	June 11, 2024
Location/Address of Delivery	Cultural Center of the Philippines (CCP)

II. SPECIAL CONDITIONS

- With at least five (5) years experience in the Metro Manila Film Fest (MMFF) Festival;
- Was honored with a prestigious Legacy Icon Award;
- To provide at least one (1) power generator set with fuel or portable power source for the lights and mechanical elements.

III. TECHNICAL REQUIREMENTS

A. FLOAT MEASUREMENTS

- The Maximum height is 4.27 meters or 14 feet,
- The Maximum width is 4.57 meters or 15 feet,
- The Maximum length is 14.63 meters or 48 feet,
- The design cladded vehicle should be able to make a 90-degree maneuver
- The design should have access to the deck of the float,
- The design should not obstruct the tow hitch of the vehicle.

B. FLOAT DESIGN AND AESTHETICS

- The Float could accommodate a maximum of ten (10) warm bodies,
- Strictly avoid using Non-biodegradable materials or materials like Styro-foam, plastic and similar materials that cause harm to the environment,
- The Float final output should withstand all weather conditions since the float will be exposed to the elements (e.g., Sun, Wind, Rain),
- The Float may have incorporate mechanical or articulated parts into the design and restrict these elements within the identified measurements,
- The Float may incorporate lights to enhance the design and not overpower the proposed design, inclusion of Generators or portable power sources, not as a separate element,
- Caged and live Animals are Strictly Prohibited form the Float,
- The Supplier Should prominently display the historical event/float title at the front and right-hand side of the vehicle. its font design should be cohesive and consistent with the overall look of the float.

IV. SAFETY AND SECURITY

- As final consideration for safety and security, the entire float should be treated with a flameproofing solution,
- Using open flame, pyrotechnic, and other flammable materials is not allowed,
- Since the float is Mobile, a Maximum of ten (10) warm bodies can be accommodated to ride the float, with safety harnesses, belts ,poles, handrails, chairs and other elements that are incorporated in the design.

V. RESPONSIBILITIES

A. RESPONSIBILITIES OF THE SUPPLIER/CONTRACTOR

- To efficiently and effectively implement the scope of work/coverage and ensure a very satisfactory delivery of outputs stipulated/required;
- To ensure the capability in terms of equipment;
- To deliver all the requirements promptly;
- Dismantle and Proper disposal of Float materials/elements;
- DOF will not be held responsible/liable for any significant or substantial damage on the truck

B. RESPONSIBILITIES OF THE DOF

- Provide the layout of the Float design;
- Truck for the Float;
- Penalize, if deemed necessary, or deduct the contract price if violations are incurred, such as delay in delivery, quality of service, or non-compliance to the project outputs, among others.

VII. CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT

The Service Provider shall take measures to protect the privacy of the event personalities and avoid disclosure and unauthorized use of photos, videos, and other event materials and details.

I hereby certify to comply and deliver all the above requirements.

Signature over Printed Name of the Representative

Company Name : _____

Date Signed : _____

Email/Phone No.: _____