



Republic of the Philippines  
**DEPARTMENT OF FINANCE**  
 Roxas Blvd. corner P. Ocampo St., 1004 Manila



**REQUEST FOR QUOTATION**

RFQ No.: 2024-05-0064

Date : May 22, 2024

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Gentlemen :**

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or through the authorized canvasser of this Department not later than \_\_\_\_\_ the time and date of the opening of the sealed quotation.

  
**ALVIN P. DIAZ**  
 Director IV  
 Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
4	units	<b>PROCUREMENT OF ANDROID TABLET COMPUTERS</b> <i>SEE ATTACHED TECHNICAL SPECIFICATIONS</i>	41,068.000	164,272.00
		NOTE: Please include the following required documents upon submission of your proposal for evaluation purposes: <b>1. Mayor's/Business Permit</b> <b>2. PhilGEPS Registration Number</b>  Additional required document to be submitted by the winning bidder upon issuance of the Job Order: <b>3. Duly notarized Omnibus Sworn Statement</b>		
<b>TOTAL AMOUNT</b>				<b>₱164,272.00</b>

After having carefully read and accepted the general conditions, I/we quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within 30 calendar days from receipt of your valid Purchase Order (PO). The quotation are good only up to 60 calendar days.

**Canvassed by:**

\_\_\_\_\_

**Supplier :**

**By :**

**Tel. No.:**

**TIN :**

\_\_\_\_\_  
 \_\_\_\_\_  
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## GENERAL CONDITIONS

1. The bidders are required to submit brochures, literatures, pictures and technical data pertaining to the brand and model of the equipment being offered.
2. The quotation will not be considered unless it is properly signed by the bidder's authorized representative.
3. All prizes quoted herein are valid and binding for a period of sixty (60) days.
4. Bidder shall be responsible for the source of his equipment.
5. Subject to the provisions of the preceding paragraph, where awardee has accepted a Purchase Order (PO) but fails to deliver the required products within the time called for in the same order, he must return the order accompanied by written explanations within the period of delivery of the merchandise. Thereafter, if the awardee has not completed delivery within the period, the subject PO shall be cancelled and the award shall be withdrawn from that supplier. The DOF shall then purchase the required item from such other sources as it may determine, with the price difference to be charged against the defaulting awardee.
6. The DOF reserves the right to reject any or all quotations, to waive any formality therein or to accept such quotations as may be considered most advantageous to the government.

**TECHNICAL SPECIFICATIONS**  
**PROCUREMENT OF ANDROID TABLET COMPUTERS**

*RFQ No. 2024-05-0064 dated May 22, 2024*

**I. PROJECT SCOPE**

The winning bidder must supply and deliver:

Item	Description	Qty	Unit Cost (VAT inclusive)	Total Amount (VAT inclusive)
1	Procurement of Android Tablet Computers	4 units	₱41,068.00	₱164,272.00

**II. TECHNICAL SPECIFICATIONS**

Detailed Minimum Specifications of the Items to be Procured

- Display Size: 12.4 inches
- Display Resolution: 2560 x 1600
- RAM: 8GB / Storage: 128GB
- CPU Type: Octa-Core
- Connectivity: 4G LTE, 5G, Wi-Fi Direct, USB 2.0
- Camera: 8.0 MP + 8.0 MP-Rear / 12.0 MP-Front
- Battery Capacity: 10090mAh
- With S-Pen Support
- Warranty: One (1) Year

**III. SCHEDULE OF REQUIREMENTS**

The delivery schedule stipulates hereafter the delivery date, which is the actual date of delivery to the project site:

No.	Description	Delivery Schedule
1	Procurement of Android Tablet Computers	30CD upon receipt of the PO

**IV. CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT**

Shall follow the DOF Confidentiality and Non-Disclosure Agreement

*I hereby certify to comply and deliver all the above requirements.*

\_\_\_\_\_  
*Signature over Printed Name of the Representative*

Company Name : \_\_\_\_\_

Date Signed : \_\_\_\_\_

Email/Phone No.: \_\_\_\_\_

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