



PURCHASE ORDER

DEPARTMENT OF FINANCE



Supplier : AE SAMONTE MERCHANDISE	P.O. No. : 2024-05-0024
Address : G/F 1128 Escoda St., Paco, Manila	Date : May 7, 2024
TIN : 263-884-036	Mode of Procurement : Small Value Procurement

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Department of Finance, Manila</u>	Delivery Term : <u>30 calendar days upon receipt of PO</u>
Date of Delivery : _____	Payment Term : <u>30 working days</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pc	Data File Box Close Horizontal Legal Size	80	90.00	7,200.00
	pc	Document Storage Box, with Lid, Hardbound, Legal	202	305.00	61,610.00
	can	Airfreshener	44	175.00	7,700.00
	pc	Columnar Book, 10 columns	30	38.00	1,140.00
	pc	Binder (Archfile), A4 3"	20	95.00	1,900.00
	pc	Correction Tape, 5mm x 12m	100	26.50	2,650.00
	pc	Desk Tray, plastic/acrylic	6	332.00	1,992.00
	pc	White Board Wall Mounted (60cm*90cm)	3	1,138.00	3,414.00
	pack	Special Paper	10	46.00	460.00
	pack	Photopaper	5	86.00	430.00
					88,496.00

(Total Amount in Words) Eighty Eight Thousand Four Hundred Ninety Six Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: Very truly yours,

MICHAEL MARIDO
 Signature over Printed Name of Supplier
JUNE 19, 2024
 Date

ALVIN P. DIAZ
 Signature over Printed Name of Authorized Official
 Director IV-CAO

Fund Cluster : _____ Funds Available : _____ <div style="text-align: center;"> LOIDA P. LAGUYO Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit </div>	ORS/BURS No. : <u>Various</u> Date of the ORS/BURS: <u>6/3/2024</u> Amount : <u>₱ 88,496.00</u> <u>50203010-02</u> RC: <u>Various</u>
--	---