



Republic of the Philippines  
**DEPARTMENT OF FINANCE**  
Roxas Blvd. corner P. Ocampo St., 1004 Manila



January 21, 2025

**Ms. MARIBETH DE LAYOLA**  
Sales Representative  
**Multibiz International Corporation**  
470 Lalaan 2<sup>nd</sup>, Silang, Cavite

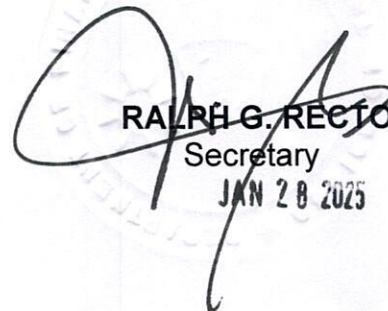
**Subject: NOTICE TO PROCEED**

**Dear Ms. DE LAYOLA:**

In view of the award of contract to Multibiz International Corporation, you are hereby given Notice to Proceed with the Rental of Printers with Toners for the Department of Finance – IB No. 2024-22-G (the “Contract”).

The effective date of the Contract is upon receipt of this Notice.

Very truly yours,

  
**RALPHI G. RECTO**  
Secretary  
JAN 28 2025

CONFORME:

  
**MARIBETH DE LAYOLA**  
Date: 01/31/25