



PURCHASE ORDER

DEPARTMENT OF FINANCE



Supplier : EPARTNERS SOLUTIONS INC.	P.O. No. : 2024-12-0090
Address : Unit 2506 Prestige Tower, F. Ortigas Jr. Road, Pasig City	Date : December 17, 2024
TIN : 008-521-673-000	Mode of Procurement : Small Value Procurement

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Department of Finance, Manila</u>	Delivery Term : <u>30 calendar days upon receipt of PO</u>
Date of Delivery : _____	Payment Term : <u>30 working days</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	HDMI Cable, 5 Meters (UGREEN HDMI Cable 5 Meters)	38	389.00	14,782.00
	unit	HDMI to Type C Adapter (UGREEN USB-C to HDMI Adapter)	20	934.00	18,680.00
	unit	HDMI to VGA Connector (UGREEN HDMI to VGA Converter 25cm)	2	448.00	896.00
	unit	UTP CAT6 LAN Cable with RJ45 10 Meter Pre-made (UGREEN Cat 6 UTP Lan Cable 10m)	20	274.00	5,480.00
	unit	UTP CAT6 LAN Cable with RJ45 5 Meter Pre-made (UGREEN Cat 6 UTP Lan Cable 5m)	50	183.00	9,150.00
	unit	External Hard Drive, 2TB (WESTERN DIGITAL HDD EXT MY PASSPORT PORTABLE 2TB)	34	4,541.00	154,394.00
	unit	External Hard Drive, 4TB (WESTERN DIGITAL HDD EXT MY PASSPORT PORTABLE 4TB)	24	7,012.00	168,288.00
					371,670.00

(Total Amount in Words) Three Hundred Seventy One Thousand Six Hundred Seventy Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

ANALY ZARATE
 Signature over Printed Name of Supplier
January 03, 2025
 Date

ALVIN P. DIAZ
 Director IV-CAO

Fund Cluster : _____ Funds Available : _____ <div style="text-align: center;"> <u>LOIDA P. LAGUYO</u> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit </div>	<div style="text-align: right;"> 0/10210/2024-12000296 ORS/BURS No. : <u>0/10110/2024-12-002913</u> Date of the ORS/BURS: <u>12/20/2024</u> Amount : <u>₱ 371,670.00</u> <u>JO203010 - 01</u> <u>RC - various</u> </div>
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- 1 Suppliers should see to it that the full services required and quality ordered are delivered within the prescribed period in accordance with the price quotation at the back hereof. This Purchase Order should accompany the delivery Invoices.
- 2 Suppliers failure to make the delivery when due, the Department of Finance shall impose the following penalties (a) to deduct for each day of delay 1/ 10 of 1 present of the amount of the delayed delivered item (s) or (b) the Department may opt to canvass from one suppliers and charge the balance to the herein Suppliers if the price canvassed is lower than the price of herein quoted.
- 3 Suppliers agrees to deliver / render the service ordered only during the official hours of the government except when a special arrangement is made before the acceptance of the Purchase Order by the Suppliers.
- 4 If the Suppliers cannot serve this Order for any reason he must return this Order accompanied by this written explanation within the period of delivery of the merchandise.
- 5 Service rendered are subject to government inspection and the DEPARTMENT reserves the right to cancel the Purchase Order and rejects the service delivered if found not in accordance with the specification called in the order.
- 6 The DEPARTMENT reserves the right to ban or reject any Purchase Order entered into by the herein Suppliers in violation of the above terms and conditions.
- 7 The Suppliers bond maybe confiscated if the suppliers refuse to accept this Purchase Order and abide by this Terms and Conditions.