



Republic of the Philippines
DEPARTMENT OF FINANCE
Roxas Blvd. corner P. Ocampo St., 1004 Manila



PURCHASE ORDER

Supplier : OFFICE WAREHOUSE, INC.	P.O. No. : 2024-08-0051
Address : 6008 GTDL Rd. Hen. T. De Leon, Valenzuela City	Date : August 12, 2024
TIN : 200-492-462-079	Mode of Procurement : Small Value Procurement

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DEPARTMENT OF FINANCE - MANILA		Delivery Term : 30CD upon receipt of PO			
Date of Delivery : _____		Payment Term : Government Terms			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	Paper Shredder Machine Brand/Model: Fellowes Powershred 99C1 Cross-Cut Shredder	2	23,995.00	47,990.00
	unit	Paper Shredder Machine Brand/Model: Fellowes Powershred LX65 Cross-Cut Shredder **nothing follows**	1	9,995.00	9,995.00
		SUPPLY AND DELIVERY OF VARIOUS PAPER SHREDDING MACHINE Per Request for Quotation (RFQ) No. 2024-06-0081			
Total Amount (In Words): Fifty-Seven Thousand Nine Hundred Eighty-Five Pesos Only					57,985.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

[Signature]
SHERIDY HAFON
Signature over Printed Name of Supplier
September 6, 2024
Date

[Signature]
ALVIN P. DIAZ
Director IV
Central Administration Office

Fund Cluster : _____	ORS/BURS No. : 61/01/01/2024-08-01798
Funds Available : _____	Date of the ORS/BURS : 8/16/2024
	Amount : ₱ 57,985.00
	203710-02
LOIDA P. LAGUYO Chief Accountant	POMSO - CAG

RCUD-PMD27AUG'24PM4:53