



Republic of the Philippines  
**DEPARTMENT OF FINANCE**  
 Roxas Blvd. corner P. Ocampo St., 1004 Manila



**PURCHASE ORDER**  
**DEPARTMENT OF FINANCE**

Supplier : <b>EPARTNERS SOLUTIONS, INC.</b>	P.O. No. : <b>2024-12-0094</b>
Address : 2506 Prestige Tower Don F. Ortigas Jr. Road, San Antonio, Pasig City	Date : 20-Dec-2024
TIN : 008-521-673-000	Mode of Procurement : <b>SMALL VALUE PROCUREMENT</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>DEPARTMENT OF FINANCE - MANILA</b>	Delivery Term : 30CD upon receipt of the PO
Date of Delivery : _____	Payment Term : <b>GOVERNMENT TERMS</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	UNIT	WIRED OPTICAL MOUSE <b>Brand/Model: LOGITECH B100 OPTICAL USB MOUSE</b>	30	187.00	5,610.00
	UNIT	WIRELESS MOUSE <b>Brand/Model: LOGITECH MOUSE GAMING G304 WIRELESS</b>	6	2,024.00	12,144.00
	UNIT	WIRELESS KEYBOARD <b>Brand/Model: LOGITECH K580 SLIM MULTI-DEVICE WIRELESS KEYBOARD</b>	6	2,442.00	14,652.00
	UNIT	WEBINAR CAMERA <b>Brand/Model: LOGITECH WEBCAM BRIO 500</b>	5	6,512.00	32,560.00
<i>Per RFQ No. 2024-11-0152 dated November 20, 2024</i>					

TOTAL AMOUNT (In words): **Sixty-Four Thousand Nine Hundred Sixty-Six Pesos Only** **P64,966.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

**ANALY T. ZARATE**  
*Signature over Printed Name of the Supplier*  
**JANUARY 22, 2025**  
*Date*

Very truly yours,

**ALVIN P. DIAZ**  
 Director IV  
 Central Administration Office

Fund Cluster : _____	ORS/BURS No. : <u>011021012025-01-00093</u>
Funds Available : _____	Date of ORS/BURS : <u>041041612025-01-00001</u>
 <b>LOIDA P. LAGUYO</b> Chief Accountant	Amount : <u>₱ 64,966.00</u> - Various -