



REQUEST FOR QUOTATION

RFQ No.: **2024-10-0139**

Date : October 21, 2024

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in sealed envelope direct to the Bids and Awards Committee (BAC) Chairperson or through the authorized canvasser of this Department not later than _____ the time and date of the opening of the sealed quotation.



ALVIN P. DIAZ
 Director IV
 Central Administration Office

QUANTITY	UNIT	ARTICLE / MERCHANDISE / SPECIFICATION	UNIT PRICE	TOTAL
1	lot	<p>PROCUREMENT OF AXWAY MAINTENANCE SUPPORT AND SERVICES FOR ONE (1) YEAR <i>see attached required terms of reference</i></p>	₱500,000.00	₱500,000.00
		<p>NOTE: Please include the following required documents upon submission of your proposal for evaluation purposes:</p> <ol style="list-style-type: none"> Mayor's/Business Permit PhilGEPS Registration Number <i>**For the bidder/s with Platinum Membership who opt to submit PhilGEPS Certificate, the validity of the Class "A" eligibility documents specified in Section 8.5.2 of the Revised IRR of RA9184 shall remain current and updated.</i> Latest Income/Business Tax Return Certificate of Exclusivity/Sole Distributorship <p>Additional required document to be submitted by the winning bidder upon issuance of the Purchase Order:</p> <ol style="list-style-type: none"> Duly notarized Omnibus Sworn Statement 		
TOTAL AMOUNT				₱500,000.00

After having carefully read and accepted the general conditions, I/we quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within 30 calendar days from receipt of your valid Notice to Proceed (NTP). The quotation are good only up to 60 calendar days.

Canvassed by:

Supplier : _____
By : _____
Tel. No.: _____
TIN : _____

TERMS OF REFERENCE
AXWAY MAINTENANCE SUPPORT AND SERVICES FOR ONE (1) YEAR
Request For Quotation (RFQ) No. 2024-10-0139 dated October 21, 2024

B. PROJECT SCOPE

The winning bidder must supply and deliver:

Item	Description	Quantity	Unit Cost (VAT inclusive)	Total Cost (VAT inclusive)
1	AXWAY MAINTENANCE SUPPORT AND SERVICES FOR ONE (1) YEAR	1 lot	₱500,000.00	₱500,000.00
Total Amount				₱500,000.00

B. TECHNICAL SPECIFICATIONS AND SCOPE OF WORK

- Maintenance - Premier - 736004M0001-B2bi Solution-linux-x86-64 Sch 238553 (Prod)
- Maintenance - Premier - 736004M0001-B2bi Solution-linux-x86-64 Sch 238553 (DR)
- Maintenance - Premier - 736004M0001-B2bi Solution-linux-x86-64 Sch 238553 (Non Prod)

C. PAYMENT TERMS

- Payment will be made upon full delivery and user acceptance

D. SCHEDULE OF REQUIREMENTS

No.	Description	Delivery Schedule
1	AXWAY MAINTENANCE SUPPORT AND SERVICES FOR ONE (1) YEAR	30CD upon receipt of the NTP

E. CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT

Shall follow the DOF Confidentiality and Non-Disclosure Agreement

I hereby certify to comply and deliver all the above requirements.

Signature over Printed Name of the Representative

Company Name : _____

Date Signed : _____

Email/Phone No.: _____



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